

Pursuant to call, the Monthly Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District House #4, 850 Bailey Road, W. Henrietta, NY on January 10, 2023 - immediately following the Organizational Meeting with remote public access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.

Commissioner Scott Pfluke
Commissioner Michael Stafford

Sec./Treas. Barbara A. Schaeffer
Clerk Samantha Robinson
Counsel Louise R. Beale, Esq.

MEMBERS ABSENT:

Commissioner William R. Gilchrist

Commissioner Jeffrey Wilson

Chairman Martin opened the Board Meeting at 5:42 PM.

RESOLUTION NO. 16, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to approve the minutes from the December 13, 2022 meeting.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Martin Voting Aye
Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 17, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to approve the following training requests:

| Last | First | Rank | Class | Location | Date | Cost | Coverage Hours Needed | Class Contact Hours | Coverage needed for: | ER (Employee Requested) DR (District Required) | OT Hours |
|----------|--------|------|--------------------------------------|-----------------|------------------|-----------|-----------------------|---------------------|----------------------|--|----------|
| Potter | Jeff | Lt. | COLT | Hilton | 2/17 - 2/18/2023 | \$ 200.00 | | 12 | 2/17/2023 | ER | |
| Barber | Ryan | Lt. | Finger Lakes Codes Conference | Henrietta | 3/13-3/15/2023 | \$ 390.00 | 24 | 24 | 3/14/2023 | ER | |
| Audino | Mark | BC | Finger Lakes Codes Conference | Henrietta | 3/13-3/15/2023 | \$ 445.00 | 24 | 24 | 3/12N, 3/15 | ER | |
| Tam | Justin | Lt. | Finger Lakes Codes Conference | Henrietta | 3/13-3/15/2023 | \$ 445.00 | 24 | 24 | 3/12N, 3/15 | ER | |
| Barber | Doug | Lt. | Niagara Frontier Officials Education | Buffalo | 1/23-1/26/2023 | \$ - | 24 | 24 | 1/24/2022 | ER | |
| Routly | Scott | FF | FO1 - Strategy and Tactics | PSTF | 1/12 - 1/30/2023 | \$ - | 19 | 16 | 1/22N, 1/30 5-10pm | ER | |
| Dinsmore | Andy | Lt. | FO1 - Strategy and Tactics | Ridgae Road | 2/8 - 2/9/2023 | \$ - | 0 | 16 | | DR | |
| Wagner | Steve | Lt. | COLT | Hilton | 2/17 - 2/18/2023 | \$ 200.00 | 0 | 12 | | ER | |
| Pfluke | Scott | FF | Confined Space Awareness | PSTF | 1/14/2023 | \$ - | 0 | 8 | | ER | |
| Pfluke | Scott | FF | ICS 300 | Cortland County | 2/7 - 2/9 | \$ - | 0 | | | ER | |

Duly put to vote as follows:

Commissioner Stafford Voting Aye
Commissioner Martin Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 18, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to approve the following budget transfers:

| To: | | Transfer In | From: | | Transfer Out |
|-----------|-----------------|--------------|-----------|---------------------|---------------|
| Account # | Account Name | | Account # | Account Name | |
| 3410112 | PR- Firefighter | \$319,600.00 | | | |
| 3410116 | PR- Captain | \$ 45,000.00 | | | |
| 3410114 | PR- Asst Chief | \$ 3,700.00 | | | |
| 3410121 | PR- Sec/Treas. | \$ 5,700.00 | | | |
| 3410122 | PR- Mechanic | \$ 5,600.00 | | | |
| | | | 9015800 | Pol&Fire Retirement | \$ 117,000.00 |
| | | | 9060801 | Health/Dental | \$ 262,600.00 |
| 3410407 | Fire App Other | \$ 3,000.00 | | | |
| 3410432 | Gas/Oil | \$ 9,300.00 | 3410205 | Fire Equipment | \$ 12,300.00 |
| 3410410 | Labor Attorney | \$ 35.00 | 3410411 | Audit Fee | \$ 35.00 |
| 3410436 | SCBA Supplies | \$ 450.00 | 3410435 | General Supplies | \$ 450.00 |
| 3410481 | Cable | \$ 20.00 | 3410440 | Miscellaneous | \$ 20.00 |
| 3410460 | Train-Fire Prev | \$ 350.00 | 3410462 | Train- Supplies | \$ 350.00 |
| 3410468 | RGE- Sta 5 | \$ 1,350.00 | 3410489 | RGE- Sta 7 | \$ 1,350.00 |
| 3410472 | Water- Sta 4 | \$ 35.00 | | | |
| 3410473 | Water- Sta 5 | \$ 80.00 | 3410493 | Water- Sta 7 | \$ 115.00 |
| | | \$394,220.00 | | | \$ 394,220.00 |

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Martin Voting Aye
Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 19, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to amend the procurement policy to update the named individuals responsible for purchasing by removing Commissioner Heist and adding Commissioner Wilson.

Duly put to vote as follows:

Commissioner Stafford Voting Aye
Commissioner Martin Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 20, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to approve the following surplus items:

- IPAD-7791, 32 GB, Serial #DMPNWE2PF4YF, purchase date 2/15/15
- #3369- bag suction unit, parts not available
- Office Printer – Brother MFC-L5800DW, purchased in 2015
- Office Printer – HP Color Laser jet, purchased in 2018

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Martin Voting Aye
Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 21, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 37606-37657 in the amount of \$192,629.88 and the capital fund – check numbers 10245-10247 in the amount of \$24,663.74, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Stafford Voting Aye
Commissioner Martin Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 22, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to approve the application from Thomas Wijnaendts Van Resandt (Co. 1) upon successful completion of the recruit process.

Duly put to vote as follows:

| | | |
|-----------------------|------------|---------|
| Commissioner Pfluke | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Stafford | Voting Aye | CARRIED |

RESOLUTION NO. 23, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to approve the request from Daniel McLean (Co. 1) to return to active status upon successful medical clearance.

Duly put to vote as follows:

| | | |
|-----------------------|------------|---------|
| Commissioner Stafford | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

RESOLUTION NO. 24, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to accept the resignation from Michael Seeber (Co. 1).

Duly put to vote as follows:

| | | |
|-----------------------|------------|---------|
| Commissioner Pfluke | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Stafford | Voting Aye | CARRIED |

RESOLUTION NO. 25, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to accept the resignation from Stephanie Blackwell (Co. 1).

Duly put to vote as follows:

| | | |
|-----------------------|------------|---------|
| Commissioner Stafford | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

RESOLUTION NO. 26, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to accept the resignation from Luke Turiano (Co. 1).

Duly put to vote as follows:

| | | |
|-----------------------|------------|---------|
| Commissioner Pfluke | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Stafford | Voting Aye | CARRIED |

RESOLUTION NO. 27, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to accept the request from Logan Herrick for a military leave of absence from 1/15/23-6/15/23.

Duly put to vote as follows:

| | | |
|-----------------------|------------|---------|
| Commissioner Stafford | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

RESOLUTION NO. 28, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to approve the application from Theodore Batkin (Co. 3) upon successful completion of the recruit process.

Duly put to vote as follows:

| | | |
|-----------------------|------------|---------|
| Commissioner Pfluke | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Stafford | Voting Aye | CARRIED |

RESOLUTION NO. 29, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to approve the application from

Douglas Scott (Co. 3) upon successful completion of the recruit process.

Duly put to vote as follows:

| | | |
|-----------------------|------------|---------|
| Commissioner Stafford | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

RESOLUTION NO. 30, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to approve the application from Surya Srinivasan (Co. 3) upon successful completion of the recruit process.

Duly put to vote as follows:

| | | |
|-----------------------|------------|---------|
| Commissioner Pfluke | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Stafford | Voting Aye | CARRIED |

RESOLUTION NO. 31, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to authorize the education reimbursement request from Donato Rosario to complete his AAS in Fire Science, per the CBA guidelines.

Duly put to vote as follows:

| | | |
|-----------------------|------------|---------|
| Commissioner Stafford | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

RESOLUTION NO. 32, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to authorize up to 10 district personnel to attend the First Responders of The Year Appreciation Dinner, hosted by Rochester Elks Lodge #24, at a cost of \$30 per person – maximum cost \$300.

Duly put to vote as follows:

| | | |
|-----------------------|------------|---------|
| Commissioner Pfluke | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Stafford | Voting Aye | CARRIED |

RESOLUTION NO. 33, 2023

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to go into executive session at 6:12PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

All voting Aye.

Returned from Executive Session at 6:36PM.

RESOLUTION NO. 34, 2023

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to authorize Chief Cholach to attend the bi-monthly 2023 Career Chief Meetings.

Duly put to vote as follows:

| | | |
|-----------------------|------------|---------|
| Commissioner Pfluke | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Stafford | Voting Aye | CARRIED |

RESOLUTION NO. 35, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to approve the 2-year on-site maintenance/service contract (9/09/22-9/08/24) with Linstar Agreement at a cost of \$1,625 for the photo ID/badge system.

Duly put to vote as follows:

| | | |
|-----------------------|------------|---------|
| Commissioner Stafford | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

RESOLUTION NO. 36, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to approve spending \$6,500, plus shipping (off state bid) for the purchase of volunteer pagers.

Duly put to vote as follows:

| | | |
|-----------------------|------------|---------|
| Commissioner Pfluke | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Stafford | Voting Aye | CARRIED |

RESOLUTION NO. 37, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to approve the Sonic Wall upgrade for Co. 1 & 2, at a cost of \$5,290.

Duly put to vote as follows:

| | | |
|-----------------------|------------|---------|
| Commissioner Stafford | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

Motion to adjourn the meeting at 7:02PM by Commissioner Martin, seconded by Commissioner Pfluke.