

Pursuant to call, a Special Meeting of the Henrietta Fire District, County of Monroe, State of New York, was duly held at the Henrietta Fire District #4 at 850 Bailey Road, W. Henrietta, NY on February 14, 2017 at 5:30 P.M.

MEMBERS PRESENT:

Chairman, F. Joseph Martin, Jr.
Commissioner, William R. Gilchrist
Commissioner, William Heist
Commissioner, Philip H. Mancini
Commissioner, Terry Ovenshire
Sec. /Treasurer, Barbara A. Schaeffer
PT Treasurer,
Counsel, Louise R. Beale

MEMBERS ABSENT:

Barbara B. Sharp

RESOLUTION NO. 38, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to approve the minutes from the February 2, 2017 Special Meeting.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 39, 2017

On motion of Commissioner Heist, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher for the general fund – check numbers 32833 - 32894 in the amount of \$403,838.56 and the capital fund – check numbers 10050 - 10058 in the amount of \$477,580.94, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 40, 2017

On motion of Commissioner Ovenshire, seconded by Commissioner Mancini, resolved to approve fund raising request from Ol' Henries for the "Daytona 500 with the Ol' Henries" on February 26, 2017.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 41, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve fund raising request from Ol' Henries for the "Cabin Fever Party" on April 22, 2017.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	

Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 42, 2017

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to approve fund raising request from Ol' Henries for the "Parking Cars for Chase Challenge" on May 23, 2017.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 43, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to approve fund raising request from Ol' Henries for the "Victor Hills Golf Outing" on May 20, 2017.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 44, 2017

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to authorize Joe Martin and Barb Schaeffer to attend the Henrietta State of the Town Luncheon on February 28, 2017, at a cost of \$50.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 45, 2017

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to accept Recruit Robert Watt (Co. #1) as active members of the district upon condition he successfully completes the HFD volunteer application process.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 46, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to dedicate a page in the minutes book to Fire Chief James Comstock in appreciation for his over 30 years of service to the HFD. Jim retired on January 28, 2017.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 47, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to dedicate a page in the minutes book to Commissioner J. Frank Myers for his many years of service to the HFD as Commissioner.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 48, 2017

On motion of Commissioner Heist, seconded by Commissioner Gilchrist, resolved to approve 2016-2017 Encumbrances. Total encumbrances: \$2,960,264.10, as follows:

A100 Payroll Accounts	950,764.10
A900 Employee Benefits	211,000.00
A200 Equipment	1,699,500.00
A400 Contractual/Gen. Exp.	99,000.00

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 49, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to accept the quote from General Security for Station 5 door/FOB system at \$28,751 and camera security at \$17,612. Expense is included in the project budget.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 50, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to accept the quote from Rochester Gas & Electric for replacement of all exterior lighting to LED lights at Station 4. Project cost is \$22,286.17. RG&E will contribute \$7,205.27. Resolution made to spend up to \$17,000 for this project including any lift fees.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 51, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to surplus and sell four 35 ft. ladders, as is, to Fire Service Safety Testing Inc., for \$350.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 52, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to authorize the surplus of all remaining old ladders from Station 6.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 53, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to authorize the surplus of an old couch & chair and old office chairs from Station 4.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 54, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to accept the following training requests:

Damien Hebert to NFA for NYS Weekend- Leadership 2 class, cost \$384 for mileage and meals
Chuck Dodson to NFA for Youth Fire Setting Prevention & Intervention class, cost NC
Tim Ochs to attend NFA Leadership 2 class, cost \$50 & use of vehicle
Justin Tam to WMD HazMat Tech Class in NV, cost NC
Chuck Dodson to WMD Radiological/Nuclear Course for HazMat Techs, cost NC
Justin Tam to PSTF for Basic Structural Collapse Operations class, cost NC
Justin Tam to PSTF for Medium Level Structural Collapse Concepts, cost NC
Ryan Barber to FLBOA 2017 Educational Conference- Codes Recert class, cost \$390
Mark Audino to FLBOA 2017 Annual In-Service Seminar, cost NC
Chuck Hammon to Chief Salka Seminar- Battle Ready FF Tactics & Leadership, cost NC
Steve Wagner to PSTF FF Guide to Lightweight Wood Construction, cost NC
Steve Boldt to NYSFA- Tech Rescue Conference, cost \$206
Todd Lipome to Brighton Station 1 for Assisting Individuals in Crisis course, cost \$100
Justin Tam to PSTF for Trench Rescue Awareness course, cost NC
Tom Hayes to FDNY- Chief Salka Seminar, cost NC
Jim Greene to Harrisburg Fire Expo, cost NC, use of 6C22 vehicle
Mark Strzyzynski – How to Communicate with Tact, Professionalism and Diplomacy class, cost \$219

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 54, 2017

On motion of Commissioner Heist, seconded by Commissioner Gilchrist, resolved to approve training request from Patrick Byrne II to take the EMS 110-012 course at PSTF to obtain his EMT license. Pat will pre-pay for the course and be reimbursed by the district upon successful completion of course as specified by HFD.

Duly put to vote as follows:

Commissioner Mancini	Aye
Commissioner Gilchrist	Aye
Commissioner Martin	Aye
Commissioner Heist	Aye
Commissioner Ovenshire	Aye

CARRIED

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, meeting adjourned at 7:15 PM.