

Pursuant to call, the regular Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on April 10, 2018 at 5:30 P.M.

---

MEMBERS PRESENT:

Commissioner, F. Joe Martin, Jr.  
Commissioner, William R. Gilchrist  
Commissioner, William Heist  
Commissioner, Philip H. Mancini  
Commissioner, Terry Ovenshire  
Sec./Treas. Barbara A. Schaeffer  
PT Treas. Samantha Robinson  
Counsel, Louise R. Beale

MEMBERS ABSENT:

---

Ms. Phyllis Wickerham from Senator Patrick Gallivan's office addressed the Board and conveyed the Senator's interest in working to help secure grants and facilitate the needs of the District.

RESOLUTION NO. 71, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to approve the March 13, 2018 meeting minutes.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Mancini	Voting Aye	CARRIED

RESOLUTION NO. 72, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to approve the payment of bills by purchase order or by voucher for the general fund - check numbers 33792-33851 in the amount of \$281,379.03 and capital fund - check numbers 10148-10149 in the amount of \$31,739.47, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Mancini	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 73, 2018

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to authorize up to 4 HFD members to attend the Henrietta Chamber of Commerce- Community of Excellence Awards Celebration on May 8, 2018, cost \$30 per person.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Mancini	Voting Aye	CARRIED

RESOLUTION NO. 74, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to authorize a Barbara Schaeffer and Samantha Robinson to attend the Employer Education Seminar at Brighton Fire District on May 17, 2018. Duly put to vote as follows:

Commissioner Mancini	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 75, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to authorize resignation of Garrett Roth (Co. #3) effective March 10, 2018 as he moved out of the district.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Mancini	Voting Aye	CARRIED

RESOLUTION NO. 76, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to approve the following Javen Construction change orders for the Station 5 Capital Project:

GC-07 \$6,861.53, GC-08 \$5,348.47, GC-09 \$9,500, GC-10 \$11,716 – Total of \$33,426

Duly put to vote as follows:

Commissioner Mancini	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 77, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to approve the surplus and destruction of – 1- PT Treasurer computer and 1- Dispatch fax machine.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Mancini	Voting Aye	CARRIED

RESOLUTION NO. 78, 2018

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to approve the following training requests:

Employee	Rank	Class	Location	Date	Cost	Other
Joshua Slack	Firefighter	Rescue Tech Basic / Confined Space Tech	Montour Falls	9/10/18 - 9/14/18	\$ 216.00	
Joshua Slack	Firefighter	Swift Water / Flood Rescue Tech	Montour Falls	10/6/18 -10/7/18 & 10/13 -10/14	\$ 167.00	
Brian Krywy	Lieutenant	Multifaced Elevator Rescuwe	NYS AFC - Turning Stone	6/14/2018	\$ 285.00	Mileage
Damien Hebert	Lieutenant	2018 HazMat Conference	Baltimore, MD	6/6/18 - 6/10/18	\$ -	24 hour coverage
Jared Guhl	Lieutenant	Machinery Rescue Operations	NYS AFC - Turning Stone	6/15/2018	\$ 275.00	12 hour coverage
Steve Wagner	Firefighter	Rope Rescue Tech 1	Montour Falls	8/6/18 - 8/9/18	\$ 273.00	24 hour coverage
Steve Wagner	Firefighter	Medium Structure Collapse ops: Tools	Montour Falls	6/22/18 - 6/24/18	\$ 193.00	24 hour coverage
James Greene	Battalion Chief	Big Rig Rescue	Lyndhurst, Ont, CA	6/1/18 -6/3/18	\$ -	use of district vehicle
Paul Reed	Lieutenant	Big Rig Rescue	Lyndhurst, Ont, CA	6/1/18 - 6/3/18	\$ 475.00	
Jon Fernando	Lieutenant	Big Rig Rescue	Lyndhurst, Ont, CA	6/1/18 - 6/3/18	\$ 475.00	use of 696
Trey Smith	Firefighter	Emergency Medical Technician	CHS Henrietta Base	5/29/2018 - 8/7/2018	\$ 700.00	Reimbursed upon success
Steve Alaimo	PSD	NYS 911 Coordinators Conference	Buffalo, NY	5/14/18 - 5/17/18	\$ 457.00	use of 696 / 24 hour coverage
Mike Dinsmore	Lieutenant	Codes Refresher	Penfield FD	5/15/18 - 5/17/18	\$ 175.00	
Mark Cholach	Deputy Chief	Codes Refresher	Penfield FD	5/15/18 - 5/17/18	\$ 175.00	
Brian Krywy	Lieutenant	Codes Refresher	Penfield FD	5/15/18 - 5/17/18	\$ 175.00	
Andy Dinsmore	Firefighter	Codes Refresher	Penfield FD	5/15/18 - 5/17/18	\$ 175.00	12 hour coverage
Jared Guhl	Lieutenant	Codes Refresher	Penfield FD	5/15/18 - 5/17/18	\$ 175.00	
Lovelle Moton	Firefighter	NYS AFC Chief Show	Turning Stone	6/15/2018	\$ -	
Paul Reed	Lieutenant	NYS AFC Chief Show	Turning Stone	6/15/2018	\$ -	
Trey Smith	Firefighter	NYS AFC Chief Show	Turning Stone	6/15/2018	\$ -	
Jon Fernando	Lieutenant	NYS AFC Chief Show	Turning Stone	6/15/2018	\$ -	Use of 696
James Greene	Battalion Chief	NYS AFC Chief Show	Turning Stone	6/15/2018	\$ -	use of district vehicle
Lovelle Moton	Firefighter	Harrisburg Equipment Show	Harrisburg, PA	5/18/18 - 5/20/18	\$ -	
Trey Smith	Firefighter	Harrisburg Equipment Show	Harrisburg, PA	5/18/18 - 5/20/18	\$ -	
Jon Fernando	Lieutenant	Harrisburg Equipment Show	Harrisburg, PA	5/18/18 - 5/20/18	\$ 60.00	Use of 696
James Greene	Battalion Chief	Harrisburg Equipment Show	Harrisburg, PA	5/18/18 - 5/20/18	\$ -	use of district vehicle
Paul Reed	Lieutenant	Harrisburg Equipment Show	Harrisburg, PA	5/18/18 - 5/20/18	\$ -	
Ryan Barber	Firefighter	Wildland Search and Rescue	PSTF	4/3/2018		12 hour coverage

Duly put to vote as follows:

Commissioner Mancini            Voting Aye  
Commissioner Gilchrist            Voting Aye  
Commissioner Martin            Voting Aye  
Commissioner Heist            Voting Aye  
Commissioner Ovenshire            Voting Aye      CARRIED

**RESOLUTION NO. 79, 2018**

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to award the lowest bid for 2018 lawn service to Step by Step Property Services- fees as follows: Sta. 4 \$40, Sta. 5 \$35, Sta. 6 \$75. Quotes were also received from ALS Maintenance and Cook Enterprises.

Duly put to vote as follows:

Commissioner Ovenshire            Voting Aye  
Commissioner Heist            Voting Aye  
Commissioner Martin            Voting Aye  
Commissioner Gilchrist            Voting Aye  
Commissioner Mancini            Voting Aye      CARRIED

**RESOLUTION NO. 80, 2018**

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to get quotes to replace the signboard at Station 4. Purchase to be funded using donation received from Estate of Catherine Finnegan.

Duly put to vote as follows:

Commissioner Ovenshire            Voting Aye  
Commissioner Heist            Voting Aye  
Commissioner Martin            Voting Aye  
Commissioner Gilchrist            Voting Aye  
Commissioner Mancini            Voting Aye      CARRIED

**RESOLUTION NO. 81, 2018**

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved to engage the services of Timothy R. McGill, Esq., as bond counsel for the district with regard to the purchase of a ladder truck and authorize acceptance of his engagement letter.

Duly put to vote as follows:

Commissioner Mancini	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 82, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve Policy #1033: Light-Duty Assignments.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Mancini	Voting Aye	CARRIED

RESOLUTION NO. 83, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to approve the request for \$500 for the NYS Career Chief's Drill in July.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Mancini	Voting Aye	CARRIED

RESOLUTION NO. 84, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to approve the purchase of Gear Racks for Station 4 from MES, total cost \$16,818.20.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Mancini	Voting Aye	CARRIED

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, the meeting adjourned at 6:50 PM.