

Pursuant to call, the Annual Organizational Meeting of the Henrietta Fire District, County of Monroe, State of New York, was duly held at the Henrietta Fire District House #4 on 850 Bailey Road, West Henrietta, NY on January 12, 2016 at 5:30 P.M.

MEMBERS PRESENT:

Commissioner, F. Joe Martin, Jr.
Commissioner, John Frank Myers, III
Commissioner, William R. Gilchrist
Commissioner, William Heist
Commissioner, Philip H. Mancini
Sec./Treas. Barbara A. Schaeffer
PT Treas. Barbara B. Sharp
Counsel, Louise R. Beale

MEMBERS ABSENT:

Commissioner Gilchrist opened the Organizational Meeting.

RESOLUTION NO. 1, 2016

On motion of Commissioner Gilchrist, seconded by Commissioner Myers, resolved to nominate Commissioner Martin as Chairman of the Board of Fire Commissioners for 2016.

Duly put to vote as follows:

| | | | |
|------------------------|--------|---------|---------|
| Commissioner Myers | Voting | Aye | |
| Commissioner Heist | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Mancini | Voting | Abstain | CARRIED |

Chairman Martin thanked the Commission and welcomed new Commissioner Mancini to the Board.

RESOLUTION NO. 2, 2016

On motion of Commissioner Gilchrist, seconded by Commissioner Myers, resolved to appoint Barbara A. Schaeffer as Secretary/Treasurer of the Henrietta Fire District for the year 2016 at a salary designated in the 2016 budget.

Duly put to vote as follows:

| | |
|-------------|---------|
| Ayes – All | |
| Nays - None | CARRIED |

RESOLUTION NO. 3, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to appoint Barbara Sharp as PT Treasurer for the year 2016.

Duly put to vote as follows:

| | |
|-------------|---------|
| Ayes – All | |
| Nays - None | CARRIED |

RESOLUTION NO. 4, 2016

On the motion of Commissioner Gilchrist, seconded by Commissioner Myers, resolved to authorize the Secretary/Treasurer to make the necessary internal budget adjustment within a category and its subcategory.

Duly put to vote as follows:

Ayes – All
Nays - None

CARRIED

RESOLUTION NO. 5, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to approve bonds for the Treasurer, PT Treasurer, Career Chief, and Assistant Chief in the amount of \$400,000 each.

Duly put to vote as follows:

Ayes – All
Nays - None

CARRIED

RESOLUTION NO. 6, 2016

On motion of Commissioner Gilchrist, seconded by Commissioner Myers, resolved that the Henrietta Fire District retain a depository of funds at the Five Star Bank (Henrietta Branch), and such banks as the Treasurer deems necessary in the best interest of the Henrietta Fire District.

Duly put to vote as follows:

Ayes – All
Nays - None

CARRIED

RESOLUTION NO. 7, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to retain the firm of DesMarteau and Beale as counsel of the Henrietta Fire District.

Duly put to vote as follows:

Ayes – All
Nays - None

CARRIED

RESOLUTION NO. 8, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to comply with Town Law, Section 177, and authorize the Fire District Treasurer's Annual Report to coincide with the Annual Audit. The report must be submitted within sixty (60) days after the end of the fiscal year.

Duly put to vote as follows:

Ayes – All
Nays - None

CARRIED

RESOLUTION NO. 9, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved that Marshall and Sterling be appointed Insurance Broker to place the necessary fire liability and compensation insurance for the Henrietta Fire District for the year 2016.

Duly put to vote as follows:

Ayes – All
Nays - None

CARRIED

RESOLUTION NO. 10, 2016

On motion of Commissioner Gilchrist, seconded by Commissioner Myers, resolved to name the Henrietta Post, of Messenger Post Media, as the official newspaper of the Henrietta Fire District, and the Democrat & Chronicle as the alternate.

Duly put to vote as follows:

Ayes – All
Nays - None

CARRIED

RESOLUTION NO. 11, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to sign a contract to lease said areas in the company owned stations for the Fire District equipment. Lease agreements are in the amount of \$17,000 each for: Henrietta Co. #1, Genesee Valley Fire Department, and West Henrietta Fire Department.

Duly put to vote as follows:

Ayes – All

Nays - None

CARRIED

RESOLUTION NO. 12, 2016

On motion of Commissioner Gilchrist, seconded by Commissioner Myers, resolved to pay membership dues for the year 2016 to various associations.

Duly put to vote as follows:

Ayes – All

Nays - None

CARRIED

RESOLUTION NO. 13, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to advertise in the form of a Legal Notice in the Henrietta Post dates for HFD Regular Business Meetings:

Regular Business Meetings of the Henrietta Fire District Board of Fire Commissioners will be held the second Tuesday of each month during the year of 2016 at 5:30 P. M. Location of meetings will be Station Four, 850 Bailey Road, West Henrietta, NY.

Duly put to vote as follows:

Ayes – All

Nays - None

CARRIED

RESOLUTION NO. 14, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to authorize the Secretary/Treasurer to sign all necessary forms for the Service Awards Account held thru RBC Dain Rauscher for the year 2016.

Duly put to vote as follows:

Ayes – All

Nays - None

CARRIED

On motion of Commissioner Gilchrist, seconded by Commissioner Myers, the meeting adjourned at 5:40 PM.