

Pursuant to call, a Regular Meeting of the Henrietta Fire District, County of Monroe, State of New York, was duly held at the Henrietta Fire District #4 at 850 Bailey Road, W. Henrietta, NY on September 19, 2017 at 5:30 P.M.

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MEMBERS PRESENT:

Chairman,  
Commissioner, William R. Gilchrist  
Commissioner, William Heist  
Commissioner, Philip H. Mancini  
Commissioner, Terry Ovenshire  
Sec. /Treasurer, Barbara A. Schaeffer  
PT Treasurer, Samantha Robinson  
Counsel, Louise R. Beale

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MEMBERS ABSENT:

F. Joseph Martin, Jr.

RESOLUTION NO. 146, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to approve the minutes from the August 15, 2017 Meeting.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 147, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to approve the payment of bills by purchase order or by voucher for the general fund - check numbers 33276-33348 in the amount of \$328,472.49 and the capital fund – check numbers 10121-10126 in the amount of \$28,491.12, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 148, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve a request from Secretary Mike Roser on behalf of the Henrietta Professional Firefighters & Dispatchers Association to facilitate IAFF members to participate in a life insurance program through NYSPFA. The Union will provide a signed statement from participating members authorizing the deduction which will be processed through payroll deduction. The monthly amount will be remitted to the Union. The Union will be responsible for premium payments directly to NYSPFA. There is no cost to the District.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 149, 2017

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to approve the following recruits pending successful completion of physical, background check and agility tests:  
Sara Scott (3), John Vavala (3) and Vanessa Sinclair (1)

Duly put to vote as follows:

Commissioner Mancini	Aye
Commissioner Gilchrist	Aye
Commissioner Heist	Aye

Commissioner Ovenshire      Aye      CARRIED  
RESOLUTION NO. 150, 2017

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved to approve the request from GVFD to hold Turkey Party/Fund Raising event on November 18, 2017 at 9 Riverview Drive.

Duly put to vote as follows:

Commissioner Ovenshire      Aye  
Commissioner Heist      Aye  
Commissioner Gilchrist      Aye  
Commissioner Mancini      Aye      CARRIED

RESOLUTION NO. 151, 2017

On the motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to surplus the following Station 5 equipment, left at Company 1:  
3 bed frames, 3 mattresses, 3 box springs, 12 metal lockers, 1 PVC air bottle rack, 1 metal 4 drawer filing cabinet, 1 weight machine, 1 exercise machine, 2 rubber floor mats, 2 plastic shelving units, 2 pair of bunk bed frames and 1 pedestal fan.

Duly put to vote as follows:

Commissioner Mancini      Aye  
Commissioner Gilchrist      Aye  
Commissioner Heist      Aye  
Commissioner Ovenshire      Aye      CARRIED

RESOLUTION NO. 152, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to accept bid from Duncan Erickson to purchase the 2008 F150 Pickup (6C91) for \$2,106.

Duly put to vote as follows:

Commissioner Ovenshire      Aye  
Commissioner Heist      Aye  
Commissioner Gilchrist      Aye  
Commissioner Mancini      Aye      CARRIED

RESOLUTION NO. 153, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to review bids for 2008 F150 Pickup (6C11), as follows: William Broadwell \$4,525.95, Lovelle Moton \$4,400 and Charles Dodson \$4,155. The winning bid was awarded to William Broadwell for \$4,525.95

Duly put to vote as follows:

Commissioner Mancini      Aye  
Commissioner Gilchrist      Aye  
Commissioner Heist      Aye  
Commissioner Ovenshire      Aye      CARRIED

RESOLUTION NO. 154, 2017

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to review bids for 2008 F150 Pickup (6C90), as follows: Charles Dodson \$4,755, Liam Erickson \$4,105 and Lovelle Moton \$4,200, The winning bid was awarded to Charles Dodson for \$4,755.

Duly put to vote as follows:

Commissioner Ovenshire      Aye  
Commissioner Heist      Aye  
Commissioner Gilchrist      Aye  
Commissioner Mancini      Aye      CARRIED

RESOLUTION NO. 155, 2017

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to hold a Budget Hearing on October 17, 2017 at Station 4, 850 Bailey Road, and post legal notice as required.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 156, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to cancel the October 10, 2017 Board meeting and reschedule to October 17, 2017, immediately following the Budget Hearing and post legal notices as required.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 157, 2017

On motion of Commissioner Heist, seconded by Commissioner Gilchrist, resolved to approve the 2018 Proposed Budget in the amount of \$11,829,600. The amount to be raised by taxes is \$9,511,600. The 2018 tax rate is \$2.71 per thousand assessed value, which is under the tax cap.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 158, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to consider bids to replace the broken Station 4 commercial dryer with a UniMac UTO55, as follows: Statewide Machinery \$5,119 and Daniels Equipment \$6,045. Bid awarded to Statewide for \$5,119.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 159, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to make the necessary repairs to the Station Backflow Preventer (which is currently failing inspections). Repairs to be made by Postler & Jaeckle Corp. at a cost of \$5,650.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 160, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to approve the purchase of new fitness equipment through state bid, for Station 4 from G&G Fitness at a cost of \$13,822.39.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 161, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to surplus all old Station 4 fitness equipment and offer to 3 volunteer fire companies. Fire companies will have 30 days to submit a letter of interest.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 162, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to approve the quote from Broccolo Tree & Lawn Care to plant 12 new 8-foot evergreen trees (and spray) at Station 5 in the amount of \$5300, to be paid from the station 5 capital account.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

Motion by Commissioner Mancini, seconded by Commissioner Gilchrist to go into executive session at 6:25PM to discuss possible litigation. Returned from executive session at 6:35 PM.

RESOLUTION NO. 163, 2017

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to authorize DesMarteau & Beale as counsel to take all action necessary to collect funds due the district from Audio Visual Integrators, Inc., including the commencement of litigation.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 164, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to authorize Barbara Schaeffer and Louise Beale to attend the 36<sup>th</sup> Annual Labor and Law Update, presented by Coughlin & Gerhart on October 10, 2017 – in Binghamton, cost to include mileage and 1-night stay.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 165, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve the renewal of Barbara Schaeffer's notary, cost \$19.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 166, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to authorize Barbara Schaeffer to attend the Coughlin & Gerhart GML Section 207 labor update to be held November 3, 2018, at no cost.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 167, 2017

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved to authorize the surplus of 53 sets of bunker boots and 1 helmet as detailed on 9/21/17 inventory list, at no value.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 168, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to authorize supplying refreshments for the 10/28/17 Officer Symposium, at a cost not to exceed \$500.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 169, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to authorize providing dinner for the 12/13/17 Line Officer Meeting, at a cost not to exceed \$1,500.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 170, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to authorize the purchase of 2 tables for the October 12, 2017 County Awards Dinner, at a cost of \$500.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 171, 2017

On motion of Commissioner Ovenshire, seconded by Commissioner Mancini, resolved to authorize the purchase of 50 sets of lightweight turnout gear, through county bid, at a cost of under \$600 per set.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 172, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to approve the following training requests:

Date	Employee	Rank	Class	Location	Total Cost	Other	
1/20/2018	Goodman, Scott	Capt	NFA Multiple Alarm Incident Management	NFA	\$ 300.00	use of district vehicle	
10/14/2017	Laux, Bob	FF	MC Fire Police Seminar	Brockport HS	\$ 20.00		
10/14/2017	Chichester, Robert	FF	MC Fire Police Seminar	Brockport HS	\$ 20.00		
10/22/2017	Hayes, Tom	Lt	National Improvised Explosive Device Familiarization	Oriskany	\$ 150.00		
10/22/2017	Barber, Ryan	FF	Firefighter 2 Authorization Training	Montour Falls	\$ 200.00		
10/22/2017	Tam, Justin	FF	Firefighter 2 Authorization Training	Montour Falls	\$ 200.00		
10/26/2017	Erickson, Kevin	Lt	Fire Instructor Authorization Program	Montour Falls	\$ 33.00	Use of 6C91 vehicle	
3/11/2018	Cholach, Mark	A/C	NFA Multiple Alarm Incident Management	NFA	\$ 300.00	use of 6C20 Vehicle	

Duly put to vote as follows:

Commissioner Mancini           Aye  
Commissioner Gilchrist        Aye  
Commissioner Heist            Aye  
Commissioner Ovenshire       Aye

CARRIED

On motion of Commissioner Mancini, seconded by Commissioner Ovenshire, meeting adjourned at 7:00 PM.