

Pursuant to call, a Regular Meeting of the Henrietta Fire District, County of Monroe, State of New York, was duly held at the Henrietta Fire District House #4 at 850 Bailey Road, W. Henrietta, NY on September 21, 2016 at 5:30 P.M.

MEMBERS PRESENT:

Chairman, F. Joseph Martin, Jr.
Commissioner, John Frank Myers, III
Commissioner, William R. Gilchrist
Commissioner, William Heist
Commissioner, Philip H. Mancini
Sec. /Treasurer, Barbara A. Schaeffer
PT Treasurer, Barbara B. Sharp
Counsel, Louise R. Beale

MEMBERS ABSENT:

RESOLUTION NO. 151, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to approve the minutes from the August 9, 2016 and August 22, 2016 Meetings.

Duly put to vote as follows:

Ayes – All
Nays – None

CARRIED

RESOLUTION NO. 152, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher for the general fund – check numbers 32518-32592 in the amount of \$ 221,775.99 and the capital fund – check numbers 10006-10013 in the amount of \$ 219,771.60, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Ayes – All
Nays – None

CARRIED

RESOLUTION NO. 153, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to approve the correction to Resolution #33, 2016, to reflect the proper total encumbrance for 2016 as \$2,430,390.82.

Duly put to vote as follows:

Ayes – All
Nays – None

CARRIED

RESOLUTION NO. 154, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to make the following 2016 budget adjustments:

Transfer \$160,000 from Architect Consultant #3410491 to Fire & Police Retirement #9015800
Transfer \$15,000 from State Retirement Local #9010800 to Fire & Police Retirement #9015800

Duly put to vote as follows:

Ayes – All
Nays – None

CARRIED

Commissioner Heist arrived

RESOLUTION NO. 155, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to approve The Henrietta Fire District Procurement and Purchasing Policy with one modification to add the individual commissioners to the list of individuals responsible for purchasing under paragraph F.

Duly put to vote as follows:

Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Myers	Aye	CARRIED

RESOLUTION NO. 156, 2016

On motion of Commissioner Heist, seconded by Commissioner Gilchrist, resolved to hold, and post a legal notice for, a Budget Hearing on October 18, 2016 at 5:30 PM.

Duly put to vote as follows:

Commissioner Myers	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	CARRIED

RESOLUTION NO. 157, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to approve the Public Access to Records of the Henrietta Fire District policy with one modification to add an exception to the policy for a request by a homeowner for a copy of a fire report for his or her own home. Such reports shall be provided by the Chief's Office upon receipt of a letter from the homeowner.

Duly put to vote as follows:

Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Myers	Aye	CARRIED

BID OPENING 5:45 PM –

“AIR CASCADE SYSTEM”: One bid was received and read aloud.

Breathing Air Systems-

Bid accompanied by certified check in the amount of \$4,385

Option 1 \$43,851

Option 2 \$46,470

Option 3 \$51,584

Referred to committee for review

>> Bid for “AIR CASCADE SYSTEM”: tabled as recommended by committee

“25-50 SCBA BOTTLES”: One bid was received and read aloud.

Churchville Fire Equipment-

Bid accompanied by certified check in the amount of \$2,193

MSA 4500psi, 45 minute low profile G1 Cylinders w/ Quick Connect and HFD logo and

Consecutive numbering starting at 166

Cost per bottle \$877.00

Referred to committee for review

RESOLUTION NO. 158, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to accept the bid from Churchville Fire Equipment for 50 SCBA Bottles at a cost of \$877 each.

Duly put to vote as follows:

Commissioner Myers	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	CARRIED

RESOLUTION NO. 159, 2016

On motion of Commissioner Heist, seconded by Commissioner Myers, resolved to approve the 2017 Proposed Budget in the amount of \$10,894,700. The amount to be raised by taxes is \$9,061,200. The 2017 tax rate is \$2.63 per thousand assessed value, reduced from \$2.65 in 2016.

Duly put to vote as follows:

Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Myers	Aye	CARRIED

RESOLUTION NO. 160, 2016

On motion of Commissioner Gilchrist, seconded by Commissioner Myers, resolved to approve request from Barbara Schaeffer to attend NYSRS education seminar at the Town of Henrietta – cost N/C.

Duly put to vote as follows:

Commissioner Myers	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	CARRIED

RESOLUTION NO. 161, 2016

On motion of Commissioner Gilchrist, seconded by Commissioner Myers, resolved to accept the 2016-2017 Annual Service Awards Contract from Penflex Inc., base fee \$3,350, paid from the Trust Fund.

Duly put to vote as follows:

Commissioner Myers	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	CARRIED

RESOLUTION NO. 162, 2016

On motion of Commissioner Gilchrist, seconded by Commissioner Myers, resolved to accept the request for a 6 month leave of absence from Patrick Byrne (Co. #1).

Duly put to vote as follows:

Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Myers	Aye	CARRIED

Commissioner Mancini arrived.

RESOLUTION NO. 163, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to approve the removal of Timothy Syre, Anthony Gianetti and Daniel Gamez.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Myers	Aye	CARRIED

RESOLUTION NO. 164, 2016

On motion of Commissioner Gilchrist, seconded by Commissioner Myers, resolved to authorize Louise Beale to attend the Coughlin & Gerhard Seminar in Binghamton in October, maximum cost of \$300.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Myers	Aye	CARRIED

RESOLUTION NO. 165, 2016

On motion of Commissioner Myers, seconded by Commissioner Mancini, resolved to authorize Mark Strzyzynski to attend 2nd Annual Company Officer Symposium. Maximum cost to be \$700.

Duly put to vote as follows:

Commissioner Myers	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 166, 2016

On motion of Commissioner Myers, seconded by Commissioner Gilchrist, resolved to authorize Mark Strzyzynski to attend Fire Chief Designation, cost estimated at \$500.

Duly put to vote as follows:

Commissioner Myers	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 167, 2016

On motion of Commissioner Gilchrist, seconded by Commissioner Myers, resolved to approve hosting the “Strategy & Tactics for Incident Commanders Operating at a Crude Oil Rail Emergency workshop”, at a cost not to exceed \$200.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Myers	Aye	CARRIED

RESOLUTION NO. 168, 2016

On motion of Commissioner Myers, seconded by Commissioner Mancini, resolved to approve the following training requests:

- Ryan Barber to attend NYS Hazmat Tech Refresher at NYSFA – cost \$96
- Paul Bousman to attend MCVPA – 6 County Seminar at Brockport HS – cost \$20
- Tom Hayes to attend Intermediate ICS Expanding Incidents at PSTF – cost N/C
- Justin Tam to attend ICS-300 at PSTF – cost N/C
- Chuck Hammon to attend EMS CIC course at Syracuse FD – Cost \$405
- Doug Barber to attend Safe Kids Car Seat Class at HFD Training Center – cost N/C
- Paul Churnetski to attend Land Navigation Class DHSES – cost: mileage reimbursement only
- Mike Dinsmore to attend Incident Officer CEU Class in Orlando – cost \$1,630

On motion of Commissioner Myers, seconded by Commissioner Mancini, meeting adjourned at 6:40 PM.