

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held immediately following the Organizational Meeting at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on January 13, 2026 with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.
Commissioner William R. Gilchrist

MEMBERS ABSENT:

Commissioner Jeffrey Wilson

Commissioner Ronald Barber
Commissioner Scott Pfluke
Sec./Treas. Barbara A. Schaeffer
Clerk Samantha Robinson
Counsel Peter J. Weishaar

Chairman Martin opened the Board meeting at 5:41 PM.

RESOLUTION NO. 20, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve the 12/9/25 and 12/16/25 Meeting minutes.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 21, 2026

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to approve the following training:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER/DR	OT Hours	Other info
Karasek	Matthew	FF	FO2	pstf	1/24-2/1		10	50	1/30 D	ER		
Strassner	Todd	LT	FO3	pstf	1/26-2/6		10	50	2/6 D	ER		
Marshall	Josh	ff	FI1	pstf	1/23-2/1	\$ 100.00	20	50	1/24D, 2/1D	ER		text book borrowed
Boldt	Matthew	ff	ice rescue	pstf	2/7-2/8			16		ER	16	
Andrews	Greg	ff	FI2	pstf	9/25-10/4			50		ER		
Gerger	Edward	LT	FO3	mcc	1/26-2/2		20	50	1/28 days, 2/2 days	ER		
Backer	Josh	Cap	FO3	mcc	1/26-2/2		20	50	1/29 days, 2/6 days	ER		
Wilson	Kyle	LT	FO3	mcc	1/26-2/2		20	50	1/28D,2/2D	ER		
Goodman	Scott	BC	FO3	mcc	1/26-2/2		20	50	1/30d ,2/4 days	ER		
Lewis	Tim	LT	RTF	Michigan	6/2-6/5	\$ 1,186.28	24	24	6/3D/N	ER		District vehicle
Martin	Frank	LT	multi alarm c&c	NFA	4/19-4/24	\$ 326.76	24	50	20-Apr	DR		District vehicle
Brewer	Skylar	ff	ice rescue	pstf	2/7-2/8		10	16hrs	2/7D	DR	8	
Andrews	Nathan	FF	ice rescue	pstf	2/5,2/13		10	16		DR	16	
Barrese	Tom	FF	FI1	pstf	1/23-2/1	\$ 100.00	20	50	1/24 d 2/1 d	ER		needs a text book bought
Campo	Ian	FF	FI1	pstf	1/23-2/1	\$ 100.00	20	50	1/24 d 2/1d	ER		needs a text book bought
Thalmyr	Cara	FF	FI1	pstf	1/23-2/1	\$ 100.00	10	50	1/25d	ER		needs a text book borrowed
Kinney	Sean	FF	Colt	Hilton	2/27,2/28	\$ 200.00	10	16	2/27D	ER		
Kelly	Kyle	ff	FI1	pstf	1/23-2/1	\$ 100.00	10	50	1/25 D	ER		needs a text book bought
Wilson	Kyle	LT	ice rescue	pstf	2/23,2/25			16		DR	16	
Wilson	Kyle	LT	Colt	Hilton	2/27-2/28	\$ 200.00		16		ER		
Wilson	Kyle	LT	command/control ops	pstf	3/19-3/26			4		ER		
Wilson	Kyle	LT	Truck company	pstf	3/11,3/18			4		ER		
Wilson	Kyle	LT	where to put the water	pstf	3/3/3/10			4		ER		
Wilson	Kyle	LT	Improving fire training	pstf	18-Feb		4	2	2/18 17-2100	ER		
Hammon	Chuck	Cap	Leadership seminar	Geneva	21-Feb	\$ 40.00		4		ER		District vehicle requested
Hammon	Chuck	Cap	LFI IC	pstf	3/24-3/26			24		ER		
Dinsmore	Andy	LT	FLBQA	RIT	3/9-3/11	\$ 420.00				ER		
Dodson	Charles	BC	COLT	Hilton	2/27-2/28	\$ 200.00		16		ER		
Rosario	Donato	FF	Colt	Hilton	2/27-2/28	\$ 200.00	10	16	2/28 Days	ER		
Kehrig	William	FF	ice rescue	pstf	2/5,2/13			16		DR	16	
Marshall	Chuck	BC	Colt	Hilton	2/27-2/28	\$ 200.00		16		ER		
OK 6C20						\$ 3,473.04						

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye
Commissioner Martin	Voting Aye
Commissioner Gilchrist	Voting Aye
Commissioner Barber	Voting Aye

CARRIED

RESOLUTION NO. 22, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to authorize the following budget transfers:

To:		Transfer In	From:		Transfer Out
Account #	Account Name		Account #	Account Name	
3410113	PR- Lts	\$ 55,000.00			
3410116	PR- Captains	\$ 32,500.00			
3410114	PR- Asst Chief	\$ 5,500.00			
3410111	PR- Dispatchers	\$ 13,200.00			
9060806	Retiree Medical	\$ 9,200.00			
		\$ 115,400.00	3410117	PR- Bat. Chief	\$ 39,000.00
			9015800	P&F Retirement	\$ 76,400.00
3410121	PR- Sec./Treas.	\$ 2,100.00			
3410122	PR- Mechanic	\$ 8,700.00			
3410123	PR- Clerk	\$ 6,100.00			
		\$ 16,900.00	3410495	PR- Facility Mgr	\$ 16,900.00
3410201	Officers Cars	\$ 5,600.00			
3410204	EMS Eq/Suppl	\$ 1,900.00			
		\$ 7,500.00	3410228	House Eq	\$ 7,500.00
3410405	Fire App Rep/Maint	\$ 51,400.00			
			3410410	Labor Atty	\$ 51,400.00
3410408	Assoc Dues	\$ 400.00			
3410448	Payroll Exp	\$ 1,700.00			
3410419	Comp Maint/Internet	\$ 900.00			
3410455	Telephone-Basic	\$ 500.00			
3410469	Gas&Ele Sta 6	\$ 1,000.00			
3410470	Trash- All sta	\$ 500.00			
3410474	Water- Sta 6	\$ 500.00			
		\$ 5,500.00	3410467	Gas&Ele- Sta 4	\$ 5,500.00

Duly put to vote as follows:

Commissioner Barber	Voting Aye
Commissioner Gilchrist	Voting Aye
Commissioner Martin	Voting Aye
Commissioner Pfluke	Voting Aye

CARRIED

RESOLUTION NO. 23, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to approve the payment of bills by purchase order or by voucher from the General Fund: Five Star check numbers 39989-39998 and ACH payments in the amount of \$270,870.88 and Canandaigua National check numbers 40100-40146 and ACH payments in the amount of \$140,588.10, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye
Commissioner Martin	Voting Aye
Commissioner Gilchrist	Voting Aye
Commissioner Barber	Voting Aye

CARRIED

RESOLUTION NO. 24, 2026

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve the request from Kevin Murphy (Co. 2) to change from interior to exterior, effective 1/5/26.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye
Commissioner Martin	Voting Aye
Commissioner Gilchrist	Voting Aye

RESOLUTION NO. 25, 2026

On motion of Commissioner Barber, seconded by Commissioner Pfluke, resolved to approve the request from Terry Ovenshire (Co. 2) to change from interior to exterior, effective 1/1/26.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 26, 2026

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to accept the application from Dallas Timko (Co. 1) upon successful completion of the volunteer recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 27, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to accept the application from Mallory Johnson (Co. 2) upon successful completion of the volunteer recruit process.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 28, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to accept the application from Hunter Clark (Co. 2) upon successful completion of the volunteer recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 29, 2026

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to accept the application from Ekrem Ozcelik (Co. 2) upon successful completion of the volunteer recruit process.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 30, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to accept the application from Shane Welch (Co. 2) upon successful completion of the volunteer recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 31, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to accept the application from Jordan Abrey (Co. 3) upon successful completion of the volunteer recruit process.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 32, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to accept the application from Jack Chen (Co. 3) upon successful completion of the volunteer recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 33, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to approve the request from Charlie Remelt (Co. 2) to have his prior service (Dec 85-Dec 94) added to his record of service.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 34, 2026

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person at 5:59PM. All voting AYE.

Returned from Executive Session at 6:13 PM.

RESOLUTION NO. 35, 2026

On the motion of Commissioner Pfluke, seconded by Commissioner Barber, resolved to authorize the purchase of a Raptor SR-XR8 Rescue Boat for \$102,888.37 which will be paid in full with a DASNY Grant awarded at up to \$103,000. No prepayment deposits are authorized.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 36, 2026

On the motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to authorize the replacement of 2 radiant heaters for Station 4 truck bay from Crosby Brownlie at a cost of \$5,906.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 37, 2026

On the motion of Commissioner Pfluke, seconded by Commissioner Barber, resolved to accept the Mini-bid from VanBortel Ford Inc. (as low bidder) for the purchase of a 2026 Ford F-350 XLT regular cab in the amount of \$62,690.57.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 38, 2026

On the motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to approve the quote from Just Solutions for the 2-year SonicWall renewal for Station 6 at a cost of \$2,316.72.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 39, 2026

On the motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to approve the quote from Knox for the purchase of 6 Know boxes in the amount of \$10,760.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 40, 2026

On the motion of Commissioner Barber, seconded by Commissioner Pfluke, resolved to approve revisions to Policy 1212- Scheduling Open Office Positions, as presented.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, the meeting adjourned at 6:31 PM.