

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on February 10, 2026 with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.
 Commissioner William R. Gilchrist
 Commissioner Jeffrey Wilson
 Commissioner Ronald Barber
 Commissioner Scott Pfluke
 Sec./Treas. Barbara A. Schaeffer
 Clerk Samantha Robinson
 Counsel Peter J. Weishaar

MEMBERS ABSENT:

Chairman Martin opened the Board meeting at 5:32 PM.

RESOLUTION NO. 41, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the January 13, 2026 Organizational and Board meeting minutes.

Duly put to vote as follows:

Commissioner Barber Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Pfluke Voting Aye

CARRIED

RESOLUTION NO. 42, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the following training:

| Last | First | Rank | Class | Location | Date | Cost | Coverage Hours Needed | Class Contact Hours | Coverage needed for: | ER /DR | OT Hours | Other info |
|------------|-----------|------|--------------------|-----------------|-----------|------|-----------------------|---------------------|----------------------|--------|----------|--|
| Holley | Mark | FF | FFTS | Training Center | 3/22-3/27 | | 20 | | 3/24D 3/27D | ER | | |
| Rosario | Donato | FF | FFTS | Training Center | 3/22-3/27 | | 20 | | 3/24D 3/27D | ER | | |
| Potter | Jeff | LT | Hazmat IC | Greece | 3/10-3/11 | | 10 | | 3/11 D | DR | 10 | District Vehicle Requested |
| Allen | Lillie | ff | POI | PSTF | | | | | | | | |
| Martin | Frank | LT | Hazmat IC | Greece | 3/10-3/11 | | 10 | | 3/11 D | DR | 10 | |
| Barrese | Thomas | FF | FI1 | PSTF | 5/4-5/8 | | 20 | 40 | 5/5D, 5/8D | ER | | 5 YEAR EMPLOYEED TIME COVERED |
| Kelly | Kyle | FF | FI1 | PSTF | 5/4-5/8 | | 10 | | 5/4D | ER | | 6 YEAR EMPLOYEED TIME COVERED |
| Kennedy | Sean | FF | LFI IC | PSTF | 6/10-6/12 | | | | | ER | | |
| Barber | Doug | LT | Hazmat IC | N Greece | 3/10-3/11 | | 10 | | 3/10D | DR | | |
| Carpenter | Nick | FF | Ice rescue | Victor | 3/10,3/11 | | | 20 | | DR | 16 | |
| Bushen | Georgia | FF | Advanced swift wtr | Oriskany | 5/4-5/8 | 625 | 24 | 32 | 5/7 24 | ER | | per diem for meals as needed, district vehicle |
| Deignan | Austin | FF | Advanced swift wtr | Oriskany | 5/4-5/8 | 625 | 24 | 32 | 5/7 24 | ER | | per diem for meals as needed, district vehicle |
| Cammilleri | Daniele | FF | Basic swift water | Oriskany | 5/4-5/8 | 625 | 24 | 32 | 5/4 24 | ER | | per diem for meals as needed, district vehicle |
| Mack | Bryce | FF | Basic swift water | Oriskany | 5/4-5/8 | 625 | 24 | 32 | 5/4 24 | ER | | per diem for meals as needed, district vehicle |
| Thalmayr | Cara | FF | Basic swift water | Oriskany | 5/4-5/8 | 625 | 24 | 32 | 5/4 24 | ER | | per diem for meals as needed, district vehicle |
| Srinivasan | Sue | FF | FF dev seminar | PSTF | 25-Feb | | | | | ER | | |
| Sherrock | Elizabeth | FF | FF1 | pstf | 2/5-5/25 | | | | | ER | | |
| Rodriguez | Nelson | FF | FF1 | pstf | 2/5-5/25 | | | | | ER | | |
| DeMarco | Gideon | FF | FF1 | pstf | 2/5-5/25 | | | | | ER | | |
| Larsen | William | FF | FF1 | pstf | 2/5-5/25 | | | | | ER | | |
| Parma | Stephanie | FF | FF1 | pstf | 2/5-5/25 | | | | | ER | | |
| Saffudden | Ahmed | FF | FF1 | pstf | 2/5-5/25 | | | | | ER | | |
| Freeman | Mike | FF | FSFAC | pstf | 3/19-4/02 | | | | | ER | | |
| Kehrig | William | FF | Ice rescue | pstf | 2/9,2/12 | | | | | DR | 16 | |
| Ok 6C20 | 2/6/2026 | | | | | | | | | | | |

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Barber Voting Aye

CARRIED

RESOLUTION NO. 43, 2026

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to authorize the following budget transfers:

From: Radio Upgrade #3410220 \$14,000 and Turnout Gear #3410207 \$1,000
To: Fire Equipment #3410205 \$15,000

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 44, 2026

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher from the General Fund: Canandaigua National Bank check numbers 40147-40207 and January ACH payments in the amount of \$603,698.69, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | CARRIED |

RESOLUTION NO. 45, 2026

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, after review of cash need for operations resolved to approve the revised Fund Balance Policy to maintain an unrestricted, unappropriated fund balance of 18% of the projected annual operating expenses.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 46, 2026

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the 2025-2026 Fund Balance appropriations in the amount of \$4,744,394.27, as follows:

A914 Assigned Appropriated Fund Balance \$1,317,000.00
A917 Unassigned Fund Balance \$3,427,394.27

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | CARRIED |

RESOLUTION NO. 47, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept the following surplus:

Finance Office printer -2 years old- poor print, unable to repair
Turnout Coats & Bunker Pants - Over the 10-year mark: Inv #'s 50731, 50734, 50748, 50752, 50754, 50790, 50805, 50808, 50778, 50530, 50810, 50481, 50506, 50521, 50526, 50524, 50552, 50563, 50574, 50579, 50580, 50593, 50597, 50598

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 48, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept the resignation of Jacob Briggs (Co. 3) effective 2/10/2026.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | CARRIED |

RESOLUTION NO. 49, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept the resignation of Nick DiProspero (Co. 1) effective 2/10/2026.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 50, 2026

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to accept the resignation of Jonathan Carney (co. 1) effective 2/10/2026.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | CARRIED |

RESOLUTION NO. 51, 2026

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to authorize up to 8 to attend the 2026 Henrietta State of the Town Address and luncheon on January 24, 2026, at a cost of \$30 per person.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 52, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person at 5:51PM. All voting AYE.

Returned from Executive Session at 6:51 PM.

RESOLUTION NO. 53, 2026

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the purchase of a Canon C3926 copier from Usherwood for the finance office at a cost of \$4,484.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | CARRIED |

RESOLUTION NO. 54, 2026

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to rescind:

RESOLUTION NO. 37, 2026 to accept the Mini-bid from VanBortel Ford Inc. (as low bidder) for the purchase of a 2026 Ford F-350 XLT regular cab in the amount of \$62,690.57.

VanBortel omitted a key component in the specs and refused to honor the original bid price.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 55, 2026

On the motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve accept the Mini-bid from Delacey Ford to purchase a 2026 Ford F-350XLT regular cab in the amount of \$63,675.57.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | CARRIED |

RESOLUTION NO. 56, 2026

On the motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to authorize the modification to the Station 4 Plymovent System to upgrade/convert to a magnetic system at a cost of \$7,850.00

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | CARRIED |

RESOLUTION NO. 57, 2026

On the motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve surplus truck #618.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 58, 2026

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to hold a special meeting on January 25, 2026 at 5:30PM to discuss the Station 6 boiler.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | CARRIED |

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, the meeting adjourned at 7:32 PM.