

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on February 18, 2025 at 5:30PM with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.
Commissioner William R. Gilchrist
Commissioner Jeffrey Wilson
Commissioner Ronald Barber
Commissioner Scott Pfluke
Sec./Treas. Barbara A. Schaeffer

MEMBERS ABSENT:

Clerk Samantha Robinson

Counsel Peter J. Weishaar

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Chairman Martin opened the Board meeting at 5:31 PM.

Bid Opening – Fire Apparatus: Used 2015 Pierce Engine
One bid received from Firematic in the amount of \$425,000, with no exceptions to bid specifications.

RESOLUTION NO. 38, 2025

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept the bid from Firematic for the purchase of one used 2015 Pierce Engine, subject to permissive referendum.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	CARRIED

Chief Cholach administered the Oath of Office to four volunteer firefighter 1 graduates: Benjamin Thompson, Douglas Scott, Sydney Devitto and Matthew Cholach.

Commissioner Pfluke arrived at 5:38PM.

RESOLUTION NO. 39, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the Standard Workday Resolution for employees, NYSLRS form RS2418

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 40, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the Policy for the Distribution of Foreign Fire Tax, 2% funds.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 41, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the Budget Policy.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	

Commissioner Gilchrist Voting Aye
Commissioner Barber Voting Aye CARRIED

RESOLUTION NO. 42, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the plan for the spend down of unassigned fund balance.

Duly put to vote as follows:

Commissioner Barber Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Martin Voting Aye
Commissioner Wilson Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 43, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person at 5:47PM.

All voting Aye
Returned from Executive Session at 5:53PM.

RESOLUTION NO. 44, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson,
BE IT RESOLVED: that the Board of Fire Commissioners of the Henrietta Fire District does hereby elect to provide the pension benefit of Section 384-e of the Retirement and Social Security Law for any member of its Fire Department who duly elects Section 384-d of the Retirement and Social Security Law, as presently or hereafter amended.

BE IT FURTHER RESOLVED: that the effective date of such shall be the 18th, day of February, 2025 and end on the 31st day of December, 2027.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Wilson Voting Aye
Commissioner Martin Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Barber Voting Aye CARRIED

RESOLUTION NO. 45, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the minutes form the January 14 Organizational and Board Meetings and the February 3, 2025 Special Meeting.

Duly put to vote as follows:

Commissioner Barber Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Martin Voting Aye
Commissioner Wilson Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 46, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hrs Needed	Class Contact Hours	Coverage needed for:	ER /DR
Smith	Trey	LT	HOT training-State Chiefs	Syracuse	6/5/2025	\$635.00		16		ER
Fernando	Jon	FF	Ice water rescue	Livingston	2/1,2/2					ER
Weatherell	Dwane	FF	Ice water rescue authoriz.	Batavia	1/29-1/30		10	16	30-Jan	ER
Dinsmore	Andy	LT	FLBOA	Henrietta	3/10-3/13	\$460.00				ER
Kinney	Sean	FF	COLT training	Hilton	2/28-3/1	\$200.00	8	16	1-Mar	ER
Marshall	Chuck	BC	COLT training	Hilton	2/28-3/1	\$200.00		16		ER
Marshall	Chuck	BC	Short handed ff	Henrietta	30-Sep	\$35.00		3		ER
Routly	Scott	LT	FLSTP	FDNY	3/2-3/21		120	144	Many dates	DR
Trewer	Chris	LT	FLSTP	FDNY	2/24-3/21		120	192	Many dates	DR
Whelan	James	FF	Fire behavior	W Webster	5/3/2025	\$245.00		8		ER
Wilson	Kyle	LT	BPVR IA	Gates	3/3,3/4		10	16	3/4 days	ER
Parrini	Dan	LT	Command and control MCFB	PSTF	3/13, 3/20			4		ER
Parrini	Dan	LT	Truck company thoughts	PSTF	2/27,3/6		3	4	3/6 18-2100	ER
Parrini	Dan	LT	Fire attack, wtptw	PSTF	3/11,3/18		3	4	3/11 18-21	ER
Freeman	Mike	ff	FO1 MOD	Livingston	2/11-3/4			15		ER
Freeman	Mike	ff	FO1 MOD	Wayne	3/25-4/3			15		ER
Freeman	Mike	ff	FO1 MOD	Wayne	4/15-4/23			15		ER
Wilson	Kyle	LT	BPVR IATP	Gates	3/3,3/4		10	16	4-Mar	ER
Wilson	Kyle	LT	Truck company IATP	Henrietta	3/1,3/2		10	16	2-Mar	ER
Wilson	Kyle	LT	FF training issues	PSTF	25-Feb		4.5	2	25-Feb	ER
Wilson	Kyle	LT	Fire attack issues	PSTF	11-Mar			2	11-Mar	ER
Wilson	Kyle	LT	Command and control MCFB	PSTF	13-Mar		4.5	2	13-Mar	ER

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Barber	Voting Aye	CARRIED

RESOLUTION NO. 47, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the payment of bills by purchase order or by voucher from the General Fund - check numbers 39287-39361 and ACH in the amount of \$533,537.41, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Barber	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 48, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the Secretary/Treasurer to transfer funds to the reserve account(s), per the 2025 budget, upon receipt of the tax levy funds.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Barber	Voting Aye	CARRIED

RESOLUTION NO. 49, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the Secretary/Treasurer to distribute the fire tax (2% money) to the benevolent and fire companies upon receipt of those funds in late June.

Duly put to vote as follows:

Commissioner Barber	Voting Aye
Commissioner Gilchrist	Voting Aye

Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 50, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the 2024-2025 fund balance appropriations in the amount of \$3,464,715.14, as follows:

A914	Assigned Appropriated Fund Balance	\$	38,708.00
A917	Unassigned Fund Balance		\$3,426,007.14

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 51, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to approve the request from Jonathan Carney (Co. 1) to extend his personal leave to May 1, 2025.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 52, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept the resignation of Joshua Hunt (Co. 1), effective 2/3/25.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 53, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to accept the resignation of Anthony Fiordeliso (Co. 1), effective 2/3/25.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 54, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept the resignation of Ethan Sinclair (Co.1), effective 2/3/25.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 55, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept the resignation from David Clark (Co. 1), effective 2/8/25.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 56, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to accept the resignation from Logan Herrick (Co.2), effective 1/25/25.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 57, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to approve the fundraising request from 'Ol Henries to hold their Annual Golf Tournament at Victor Hills from March 1, 2025-May 15, 2025.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 58, 2025

On the motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve the fundraising request from Henrietta Fire Company #1 to hold their Annual Fund Drive from March 1, 2025 – November 30, 2025.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 59, 2025

On the motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve the fundraising request from Henrietta Fire Company #1 to hold their meat raffle from September 1, 2025 - November 1, 2025.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 60, 2025

On the motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve the fundraising request from West Henrietta Fire Department to hold a craft sale on March 29, 2025 at Station 2.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	

Commissioner Martin Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Barber Voting Aye CARRIED

RESOLUTION NO. 61, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to authorize up to 2 people to attend the PERMA Annual Conference May 15-16, 2025 at which time will be awarded the Triple Threat Award. One night stay for two individuals to be paid for by PERMA.

Duly put to vote as follows:

Commissioner Barber Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Martin Voting Aye
Commissioner Wilson Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 62, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize 4 people to attend the Henrietta Chamber of Commerce- State of the Town Luncheon to be held at the RIT Inn and Conference Center on February 25, 2025, at a cost of \$30 per person.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Wilson Voting Aye
Commissioner Martin Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Barber Voting Aye CARRIED

PERMA has awarded the District a Remote Learning Center Grant (\$950 value) which includes a 55" TV and laptop.

RESOLUTION NO. 63, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to approve the following surplus:

- #50559, 50560- Turnout coat, pants -over 10 yrs old
- #5869, 50648, 50680, 50721, 50721, 50723- Helmets- over 10 yrs old
- #4872, 4874- Old Tach Sticks off 618 & 638

Duly put to vote as follows:

Commissioner Barber Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Martin Voting Aye
Commissioner Wilson Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 64, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the purchase of an ice machine for Station 6, from Amazon at a cost of \$2,360.01.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Wilson Voting Aye
Commissioner Martin Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Barber Voting Aye CARRIED

Attorney Weishaar left the meeting at 6:30PM

RESOLUTION NO. 65, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to authorize the purchase of Eight (8) Executive Board Chairs for the commission room from Ted's Economy Office Furniture, at a cost of \$5,519.04, plus delivery.

Duly put to vote as follows:

Commissioner Barber Voting Aye

Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 66, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to accept authorize the purchase of One (1) 2025 White Ford Transit Cargo Van (OGS-23166) from DeLacey Ford- as low bidder, at a cost of \$62,727.41.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 67, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the purchase of Six (6) Knox Boxes, with licensing, from Knox Company, at a cost of \$11,168.00.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, the meeting adjourned at 7:11 PM.