

Pursuant to call, the regular Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on October 9, 2018 at 5:30 P.M.

---

MEMBERS PRESENT:

Commissioner, F. Joe Martin, Jr.  
Commissioner, William R. Gilchrist  
Commissioner, William Heist  
Commissioner, Philip H. Mancini  
Commissioner, Terry Ovenshire  
Sec./Treas. Barbara A. Schaeffer  
PT Treas. Samantha Robinson  
Counsel, Louise R. Beale

MEMBERS ABSENT:

---

Commissioner Martin opened the meeting 5:30 PM.

Chief Mark Strzyzynski administered the Oath of Office to Firefighter Ryan Hendershott and welcomed to the district.

RESOLUTION NO. 149, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to approve the minutes from the September 11, 2018 Meeting.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Abstain	
Commissioner Gilchrist	Voting Aye	
Commissioner Mancini	Voting Aye	CARRIED

RESOLUTION NO. 150, 2018

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher for the general fund - check numbers 34186-34253 in the amount of \$140,859.59, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Mancini	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 151, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to accept the 2018-2019 Annual Service Awards Contract from Penflex Inc., base fee of \$3,450, to be paid from the Trust Fund.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Mancini	Voting Aye	CARRIED

RESOLUTION NO. 152, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to accept bids for snow plowing service for 2018-2019 for review at the November 13, 2018 Board Meeting. Bids must be received by 5 PM 11/13/18 to be considered.

Duly put to vote as follows:

Commissioner Mancini	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 153, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved, that the annual election of the Henrietta Fire District shall be held on December 11, 2018, between the hours of 4:00 p.m. and 9:00 p.m. at 850 Bailey Road, West Henrietta, New York 14586 for the purpose of electing one (1) Fire District Commissioner. The term of office for Commissioner Philip H. Mancini expires December 31, 2018. This is a five (5) year term of office commencing January 1, 2019 and continuing through December 31, 2023.

The following are hereby appointed as election inspectors for said election:

Gwendolyn Hayes, Chairman  
 Kristina Dinsmore  
 Megan Cholach

The following are appointed alternate inspectors and shall assume the office of election inspector upon the inability or refusal of an inspector to assume his or her duties:

Barbara Sharp, Alternate  
 Carol Greene, Alternate

Election inspectors are to be paid the sum of \$50 each for their service.

Candidates for the election shall file a petition subscribed by twenty-five qualified voters of the Henrietta Fire District with the Fire District Secretary no later than November 21, 2018. Petitions are available from the Secretary of the Fire District.

In accordance with the Election Law, the Secretary is instructed to request from the County Board of Elections a list of registered voters in the Henrietta Fire District as of November 18, 2018.

Be it further resolved that the notice of election be published in the Henrietta Post, the earliest date for publication is November 7, 2018 and the latest date for publication is November 14, 2018.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Mancini	Voting Aye	CARRIED

RESOLUTION NO. 154, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve the following recruits – Christopher Trewer, Ryan Hancy and Michael Seeber (Co. #1) pending physical, arson/background checks and agility tests.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Mancini	Voting Aye	CARRIED

RESOLUTION NO. 155, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to approve the Sexual Harassment Policy and complaint form, as presented, and distribute to all district members.

Duly put to vote as follows:

Commissioner Mancini	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 156, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to surplus the Station 4 gas grill.

Duly put to vote as follows:

Commissioner Mancini	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 157, 2018

On motion of Commissioner Mancini, seconded by Commissioner Ovenshire, resolved to accept the following training requests:

Employee	Rank	Class	Location	Date	Cost	Other
Tim Roberts	Lieutenant	Fire Investigation for the Line Officer	PSTF	10/16/2018	\$ -	No Cover
Josh Marshall	Firefighter	EMT Basic	CHS	9/1/18 - 12/20/18	\$ 385.00	EMT Refresher?
Jason Genthner	PSD	APCO Disaster Operations	Goshen, NY	12/7/18 - 12/8/18	\$ 339.00	Use of 696
Ryan Barber	Firefighter	Fire Investigation for the Line Officer	PSTF	10/16/2018	\$ -	No Cover
Chuck Dodson	Lieutenant	Vehicle Rescue Ops - Instructor Auth	PSTF	11/1/18-11/2/18	\$ -	8 hrs Cover
Chuck Hammon	Firefighter	Vehicle Rescue Ops - Instructor Auth	PSTF	11/1/18-11/2/18	\$ -	No Cover
Kevin Erickson	Lieutenant	Vehicle Rescue Ops - Instructor Auth	PSTF	11/1/18-11/2/18	\$ -	No Cover

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Mancini	Voting Aye	CARRIED

RESOLUTION NO. 158, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to approve the NYS Fire Chiefs meeting in November, maximum cost \$300.

Duly put to vote as follows:

Commissioner Mancini	Voting Aye	
Commissioner Gilchrist	Voting Aye	

Commissioner Martin            Voting Aye  
Commissioner Heist            Voting Aye  
Commissioner Ovenshire       Voting Aye     CARRIED

RESOLUTION NO. 159, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve the Officer Meeting in December, maximum cost \$500.

Duly put to vote as follows:

Commissioner Ovenshire       Voting Aye  
Commissioner Heist            Voting Aye  
Commissioner Martin           Voting Aye  
Commissioner Gilchrist        Voting Aye  
Commissioner Mancini         Voting Aye     CARRIED

RESOLUTION NO. 160, 2018

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to terminate Andrew Seiler and William Maybeck (Co #1) previously on probation, having not met the requirements set forth by the LOSAP Committee.

Duly put to vote as follows:

Commissioner Mancini         Voting Aye  
Commissioner Gilchrist        Voting Aye  
Commissioner Martin           Voting Aye  
Commissioner Heist            Voting Aye  
Commissioner Ovenshire       Voting Aye     CARRIED

RESOLUTION NO. 161, 2018

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve the purchase hose, maximum expenditure \$20,000.

Duly put to vote as follows:

Commissioner Ovenshire       Voting Aye  
Commissioner Heist            Voting Aye  
Commissioner Martin           Voting Aye  
Commissioner Gilchrist        Voting Aye  
Commissioner Mancini         Voting Aye     CARRIED

Motion to adjourn the meeting at 6:35 PM.