

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on August 12, 2025 at 5:30PM with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.
Commissioner William R. Gilchrist
Commissioner Jeffrey Wilson
Commissioner Ronald Barber
Commissioner Scott Pfluke
Sec./Treas. Barbara A. Schaeffer
Counsel Peter J. Weishaar

MEMBERS ABSENT:

Chairman Martin opened the Board meeting at 5:30 PM.

The Oath of Office was administered to the following career firefighters by Chief Mark Cholach:

Nicolas Carpenter, Zachary Rowles, William Kehrig, Matthew Boldt, Skylar Brewer-Brelia, Mitchell Sauer, Alex Wasmuth, Nathan Andrews. All were congratulated and welcomed to the District.

RESOLUTION NO. 145, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person at 5:45PM. All voting Aye. Returned at 6:28PM.

RESOLUTION NO. 146, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the minutes from the July 8, 2025 Board Meeting.

Duly put to vote as follows:

Commissioner Barber	Voting Aye
Commissioner Gilchrist	Voting Aye
Commissioner Martin	Voting Aye
Commissioner Wilson	Voting Aye
Commissioner Pfluke	Voting Aye

CARRIED

RESOLUTION NO. 147, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to approve the minutes from the July 29, 2025 Special Meeting.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye
Commissioner Wilson	Voting Aye
Commissioner Martin	Voting Aye
Commissioner Gilchrist	Voting Aye
Commissioner Barber	Voting Aye

CARRIED

RESOLUTION NO. 148, 2025

On the motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER /DR
Kelly	Kyle	ff	Rope ops	PSTF	9/8-9/11		10	32	9/11 D	ER
Kelly	Kyle	ff	4 gas meters	PSTF	14-Aug		NA	4	NA	ER
Freeman	Michael	ff	FF2	PSTF	9/8-10/15					ER
Traina	Alex	ff	FO1	PSTF	9/15-9/25		30	64	9/15,18,23D	ER
Dake	Colin	FF	FO1	PSTF	9/15-9/25				9/15,18,23	ER
Rosario	Donato	FF	FO1	PSTF	9/15-9/25		20	64	9/16D,9/24D	ER
Barber	Ryan	LT	Evoc IA	Erie	6-Sep	125.00	24	8	6-Sep	ER
Alhafedhi	Hayder	ff	surface water	Kendall	7/26,7/27		16			ER
Cholach	Mathew	ff	surface water	Kendall	7/36,7/27		16			ER
Cholach	Mathew	ff	FF 2	PSTF	9/8-10/15			45		ER
Sauer	Abby	ff	FO1	PSTF	9/15-9/25		20	64	9/16,9/24D	ER
Kelly	Pat	ff	FO1	PSTF	9/15-9/25		20	64	9/16,9/24	ER
Sackett	Joshua	ff	FO1	PSTF	9/15-9/25		20	64	9/16,9/24	ER
Wilson	Kyle	LT	EVOC IA	PSTF	20-Sep			10		ER
Hebert	Damian	cpt	EVOC IA	PSTF	20-Sep			10		ER
Karasek	Mathew	ff	FO1	Cndga	10/20-10/30		10	64	23-Oct	ER
Barrese	Thomas	ff	FO1	PSTF	9/15-9/25		30	64	9/15,18,23	ER
Pollock	Dave	ff	FO2	PSTF	9/20-9/29		10	40	27-Sep	ER
Cholach	Mathew	ff	BPVR	PSTF	10/7-10/21			40		ER
Freeman	Mike	ff	BPVR	PSTF	10/7-10/21			40		ER
Hammon	Charles	cpt	EVOC IA	PSTF	20-Sep		10	10	20-Sep	ER
Mckenzie	Alvin	Mech	Waterous/ Pierce	SC	9/21 - 9/26	5,411.00		40		

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 149, 2025

On the motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve the following budget transfers:

From: Fire Equipment #3410205 – To: Sta 6 Training Center #3410494 – Amount: \$12,202

From: Labor Attorney #3410410 – To: Audit Fee #3410411 – Amount: \$900

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 150, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber to approve the following surplus:

8413	2016 IPAD 32GB, Serial # DMPR40DAF4YF, Model # MF532LL/A
7792	2015 IPAD 32GB, Serial # DMPNWD9F4YF, Model # MF532LL/A
7787	2014 IPAD 32GB, Serial # DLXMV169F4YF, Model # MF532LL/A
HFD-W10-DT14	2019 HP Elite Desk 800 G3 Mini, Serial # 8CG9138C1Q
8412	2016 IPAD 32GB, Serial # DMPR40DDJF4YF, Model # MF004LL/A
8450	2017 IPAD 128GB, Serial # F9FT53TDHLJL, Model # MK8F2LL/A
Monitor	Acer V203H LCD Monitor, Ser. ETLF4080329200C81E4201, 05-2009.
50700	Helmet - over 10yrs old

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 151, 2025

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve the payment of bills by purchase order or by voucher from the General Fund - check numbers 39673-39748, and ACH - in the amount of \$587,615.74, and Building/Impr. Capital Reserves – check number 39750 – in the amount of \$23,250 if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 152, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to accept the resignation from Trey Smith (Co. 2), effective immediately.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 153, 2025

On the motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve request from Lt. Daniel Parrini to be reimbursed for up to 4 credit hours for the Paramedic Refresher class upon receipt of denial of reimbursement letter from NYS.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 154, 2025

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to rescind the July 8, 2025 Resolution 134, 2025, stating the following:

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the proposal from Linstar to replace exterior camera and add truck bay cameras at Station 5, at a cost of \$2,977.59.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 155, 2025

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the proposal from General Security to replace/add four interior and exterior cameras at Station 5 at a cost of \$3,220.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 156, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the quote from Just Solutions to purchase a new Allworx phone system for the district at a cost of \$32,141.50, to be funded by the Building and Improvement Capital Reserve Fund pursuant to RESOLUTION NO. 119, 2025, which was approved by this Board on June 10, 2025, and the time for filing a permissive referendum pursuant to Section 6-g of the General Municipal Law has expired without a petition having been filed.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 157, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve spending up to \$750 for refreshments for the FDSOA Training event hosted at Station 6.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 158, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept the quote from MES to purchase saws and power cutter at a cost of \$5,807.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye

Commissioner Pfluke

Voting Aye

CARRIED

RESOLUTION NO. 159, 2025

On the motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to authorize spending up to \$15,560 to purchase 200 first aid kits/EMT pouches to be issued to career staff and eligible volunteers.

Duly put to vote as follows:

Commissioner Pfluke

Voting Aye

Commissioner Wilson

Voting Aye

Commissioner Martin

Voting Aye

Commissioner Gilchrist

Voting Aye

Commissioner Barber

Voting Aye

CARRIED

RESOLUTION NO. 160, 2025

On the motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve sending a letter to the County regarding the BRYX system.

Duly put to vote as follows:

Commissioner Pfluke

Voting Aye

Commissioner Wilson

Voting Aye

Commissioner Martin

Voting Aye

Commissioner Gilchrist

Voting Aye

Commissioner Barber

Voting Aye

CARRIED

RESOLUTION NO. 161, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, the following Resolution was unanimously adopted:

WHEREAS Section 176(23) of the New York Town Law permits the District to sell or otherwise dispose of surplus property of the District no longer determines necessary for any of its purposes; and

WHEREAS the District has determined that its 2010 E-One Engine -VIN ending 6027- (referred to herein as the “Apparatus”) is surplus property, therefore no longer necessary for the purposes of the District; and

WHEREAS the District determined that the Apparatus has a value of more than \$20,000, but less than \$100,000; and

WHEREAS the District wishes to sell the Apparatus in “as is” condition for at an actual price to be determined by the market.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the District hereby declares the Apparatus to be surplus property, and authorizes its sale with the actual price to be determined by the market.
2. That this Resolution shall not take effect until thirty (30) days after the accompanying resolution declaring the Apparatus as surplus has been adopted, or until the accompanying resolution declaring the Apparatus as surplus has been approved by an affirmative vote of the majority of the duly qualified voting electors of this Fire District if a petition, as prescribed by Section 6-g of the General Municipal Law, is duly filed with the Secretary of this District protesting against such Resolution and requesting a referendum as is prescribed in said section of said law.

On roll call vote, the following was recorded:

Commissioner Barber

Voting Aye

Commissioner Gilchrist

Voting Aye

Commissioner Martin

Voting Aye

Commissioner Wilson

Voting Aye

Commissioner Pfluke

Voting Aye

CARRIED

On motion of Commissioner Wilson, seconded by Commissioner Barber, the meeting adjourned at 7:20 PM.