

Pursuant to call, a Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at 850 Bailey Road West Henrietta NY on December 14, 2021 at 5:30 P.M. with remote access– immediately following a Public Hearing.

MEMBERS PRESENT:

Chairman, William Heist
Commissioner, William R. Gilchrist
Commissioner, F. Joe Martin
Commissioner, Terry Ovenshire
Commissioner, Scott Pfluke
Sec./Treas., Barbara A. Schaeffer
Clerk, Samantha Robinson
Counsel, Louise R. Beale

MEMBERS ABSENT:

Chairman Heist opened the meeting at 5:36 PM.

Chief Cholach performed the Oath of Office to new recruit firefighter Abigail Sauer.

RESOLUTION NO. 229, 2021

WHEREAS, a public hearing was held at Henrietta Fire District station 4, 850 Bailey Road, West Henrietta, New York on December 14, 2021 at 5:30 p.m. for the purpose of considering the following proposed resolution:

WHEREAS, by action of the Town Board of the Town of Henrietta, with the consent of the Henrietta Fire District Board of Fire Commissioners, the boundaries of the Henrietta Fire District have been extended to include that area known as the West Brighton Fire Protection District, effective January 1, 2022, and

WHEREAS, the extension of the Henrietta Fire District boundaries necessitates an acceleration of the district’s hiring plan for additional career firefighters as well as the promotion of firefighters resulting in an increase in the amount to be paid for total salaries and other compensation,

NOW, THEREFORE, BE IT RESOLVED that pursuant to Town Law Section 176 (18-a), the Board of Fire Commissioners of the Henrietta Fire District does hereby determine that due to the growth and expansion of the District, additional paid firefighters are needed to meet the needs of the community it serves, therefore it is in the public interest of the residents of the Fire District to employ up to 95 paid firefighters, with the maximum total salaries and other compensation for such firefighters to be \$16,150,000.

And there being no comments at said hearing,

Now on motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved that said resolution shall be approved.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 230, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve the minutes from the following meetings: November 9, November 16 and November 22, 2021 meeting.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Heist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Ovenshire Voting Aye CARRIED

Chief Cholach performed the Oath of Office to new recruit firefighter James Phillips.

RESOLUTION NO. 231, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:
Campo	Ian	FF	EMT	MCC	1/1/2022	\$1,276			
Boldt	Matt	FF	EMT	MCC	1/1/2022	\$1,276			
Nesci	Shawn	FF	EMT	MCC	1/1/2022	\$1,276			
Lyman	Alicia	FF	EMT	MCC	1/1/2022	\$1,276			
Hicks	Q	FF	Fire Ground Strategies and Tactics	Henrietta	1/6 - 2/10/22				
Czajka	Craig	FF	Fire Ground Strategies and Tactics	Henrietta	1/6 - 2/10/22				
Remelt	Charlie	BC	Fire Ground Strategies and Tactics	Henrietta	1/6 - 2/10/22				
Berry	Pat	FF	Fire Ground Strategies and Tactics	Henrietta	1/6 - 2/10/22			15	
Strassner	Todd	Lt.	Fire Ground Strategies and Tactics	Henrietta	1/6 - 2/10/22			15	
Martain	Frank	Lt.	Fire Ground Strategies and Tactics	Henrietta	1/6 - 2/10/22			15	
Kwiecien	Dan	Disp	Fire Ground Strategies and Tactics	Henrietta	1/6 - 2/10/22			15	
Hendershott	Ryan	Lt.	Fire Ground Strategies and Tactics	Genesee Co	12/1 - 12/29/21		5	15	15-Dec
Barber	Ryan	Lt.	FLBOA	Henrietta	3/14 - 3/16/2022	\$390	24	24	3/14/2021
Audino	Mark	BC	FLBOA	Henrietta	3/14 - 3/16/2022	\$390		24	
Guhl	Jared	BC	Fire Officer 3	Montour Falls	3/7 - 4/1/2022	\$367	96	80	6,11,27,30
Dodson	Chuck	Capt	Fire Officer 3	Montour Falls	3/7 - 4/1/2022	\$367		80	
Parrini	Dan	FF	Colt Class	West Webster	2/25 - 2/26/2022	\$200		16	
Barrese	Tom	FF	PEER Fitness Trainer	Virtual	1/24 - 3/1/22	\$799	30	50	

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Heist Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 232, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the following 2021 budget transfers:

From Account:	To Account:	\$ to transfer
3410124 Fund Balance PR	3410111 Payroll -Dispatcher	\$ 30,000
3410124 Fund Balance PR	3410113 Payroll -Lieutenant	\$ 50,000
3410124 Fund Balance PR	3410114 Payroll -Asst. Chief	\$ 18,000

3410124 Fund Balance PR	3410115 Payroll -Chief	\$ 22,000
9030800 Soc Sec- Employer	9060805 Sup-Disabled FF	\$ 35
3410405 Fire App Other Repair	3410470 Auto Repair	\$ 1,000
3410435 Maintenance Gen Supplies	3410432 Gas and Oil	\$ 1,000
3410442 Misc. Exp -Other	3410481 District cable	\$ 200
3410463 Training -Other	3410462 Training Supplies	\$ 1,000

Duly put to vote as follows:

Commissioner Pfluke Voting Aye

11/10/2021	8172	Gas Detector, 4 gas (Broken)
11/23/2021	50550	Turnout Coat - failed inspection 8yrs old
	50815	Bunker Pants - Not repairable per Turnout Express
	7106	Windshield Cutter, not repairable
		8113, 8178, 8190 - Pulse Oximeter - all broken
	8415	16V Cordless Drill - Destroyed when fell off truck
		Failed hose in 2021 - 1010, 1109, 1110, 1111, 1157, 1158, 1162, 1164, 1183, 1238, 1276, 1389, 15-2113, 15-2158, 1713, 1736, 4287, 7016, 7057, 7209, 7868

Commissioner Gilchrist Voting Aye
 Commissioner Heist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Ovenshire Voting Aye CARRIED

RESOLUTION NO. 233, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the following surplus items:

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Heist Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 234, 2021

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to notice and hold a REMOTE meeting of the Board of Fire Commissioners on Thursday December 16, 2021 at 5:30 PM. Remote access information will be posted on the district website, sign board and in the district calendar.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 235, 2021

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved to accept the 2021-2022 Annual Service Awards Contract from Penflex Inc., base fee of \$3,550, to be paid from the Trust Fund.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 236, 2021

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 36731-36806 in the amount of \$650,158.51 and the capital fund – check numbers 10133-10142 in the amount of \$705,016.60, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 237, 2021

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved to accept the request for a 6-month personal leave for Jason Snapp (Co. 2), effective November 22, 2021.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 238, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to accept Emily Herrick (Co. 2) and Joseph Marone (Co. 3), upon successful completion of the volunteer firefighter recruit process.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	

Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 239, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to accept the quote (as lowest bidder) from Dezio Property for the snow removal services at Station 7, starting January 1, 2022, at a cost of \$95 salting and \$235 snow plowing per visit. Additional quotes were received from Barker Farms, CJ's Lawncare and Harding Enterprise.

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye
Commissioner Martin Voting Aye
Commissioner Heist Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 240, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the purchase of body armor to outfit the station 7 engine at a cost of up to \$4,000.

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye
Commissioner Martin Voting Aye
Commissioner Heist Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 241, 2021

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to purchase 2 PC's and Sonic wall renewals from Just Solutions at a cost not to exceed \$4,700.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Heist Voting Aye
Commissioner Martin Voting Aye
Commissioner Ovenshire Voting Aye CARRIED

RESOLUTION NO. 242, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to authorize expenditure of \$1,000 for the annual drill event scheduled for December 23, 2021 at the School of the Holy Childhood.

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye
Commissioner Martin Voting Aye
Commissioner Heist Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 243, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person at 7:03PM. All voting Aye.

Returned from Executive Session and resumed meeting at 7:35PM.

RESOLUTION NO. 244, 2021

On motion of Commissioner Heist, seconded by Commissioner Martin, resolved to promote the following 5 Firefighters to Lieutenant, with a start date of January 1, 2022:

- Michael Wagner
- Jeffrey Potter
- Steven Wagner
- Daniel Parrini
- Kyle Wilson

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 245, 2021

On motion of Commissioner Heist, seconded by Commissioner Martin, resolved to promote Lt. Charles Hammon to Captain, with a start date of January 1, 2022:

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 246, 2021

On motion of Commissioner Martin, seconded by Commissioner Ovenshire, resolved to authorize one additional week of vacation (annually) to Samantha Robinson, effective January 2022.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 247, 2021

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to authorize the purchase from HGACBuy cooperative purchasing program, with contractor Churchville Fire Equipment, a Pierce Aerial Ladder Quint for \$1,222,050, plus \$2,000 HGAC buy fee, with the surplus and trade of vehicle #650 valued at \$19,000

credited toward the purchase price. This purchase will be funded with unappropriated fund balance. The estimated delivery is May 2022.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

Motion to adjourn the meeting at 7:47PM by Commissioner Gilchrist, seconded by Commissioner Pfluke.