

Pursuant to call, a Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at 850 Bailey Road on December 13, 2022 at 5:30 P.M. with remote public access.

MEMBERS PRESENT:

Chairman, William Heist  
 Commissioner,  
 Commissioner, F. Joe Martin  
 Commissioner, Michael Stafford  
 Commissioner, Scott Pfluke  
 Sec./Treas., Barbara A. Schaeffer  
 Clerk, Samantha Robinson  
 Counsel, Louise R. Beale

MEMBERS ABSENT:

William R. Gilchrist

Chairman Heist opened the meeting at 5:34 PM.

Bid Opening: Station 5 Tower Stairs – No bids received

Chief Cholach administered the Oath to Firefighter Ian Campo.

RESOLUTION NO. 186, 2022

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to accept the minutes from the November 8, 2022 Board Meeting.

Commissioner Stafford	Voting Aye
Commissioner Martin	Voting Aye
Commissioner Heist	Voting Abstain
Commissioner Pfluke	Voting Aye

**CARRIED**

RESOLUTION NO. 187, 2022

On motion of Commissioner Stafford, seconded by Commissioner Martin, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER (Employee Requested) DR (District Required)	OT Hours
Backer	Josh	Capt	Fire Officer 2	Montour Falls	1/23 - 1/27/2022	\$ 225.00		40	1/24/2023	DR	16
Hayes	Tom	Capt	FEMA Logistics Specialist	SPTC	12/5 - 12/9/22	\$ 765.89	24	40	12/5/2022	ER	
Weatherell	Dwane	FF	Fire Officer 2	Montour Falls	1/23 - 1/27/2022	\$ -	24	40	1/25/2023	ER	
Hammon	Chuck	Capt	Fire Officer 3	Montour Falls	2/6 - 3/3/2023	\$ 640.00	48	80	2/8, 2/27	ER	
Hammon	Chuck	Capt	COLT Training	Hilton	2/17 - 2/18/2023	\$ 200.00	0	12		ER	
Dodson	Chuck	Capt	COLT Training	Hilton	2/17 - 2/18	\$ 200.00	0	12		ER	
Dodson	Chuck	Capt	Multi-Alarm Incidents	NFA	1/7-1/14/2023	\$ 337.64	0	48		DR	8
Potter	Jeff	Lt.	FO1 - Company Training	HFD	1/4-1/25/2022	\$ -	4	12	1/11 1700-2200	DR	
Pietrzykowski	Tim	FF	Live Fire 1403	Erie Co	12/7/2022	\$ -	0	4		ER	
Ely	Brian	FF	FO1 - Company Training	Henrietta	1/4-1/25/2023	\$ -	4	16	1/18-1700-2200	ER	
Ely	Brian	FF	COLT Training	Hilton	2/17-2/18/2023	\$ 200.00	0	12		ER	
Lewis	Tim	Lt.	COLT Training	Hilton	2/17-2/18/2023	\$ 200.00	10	12	2/18/2022 D	ER	
Kinney	Sean	FF	COLT Training	Hilton	2/17 - 2/18/2023	\$ 200.00	14	12	2/16/23 N	ER	
Chapman	Jen	FF	COLT Training	Hilton	2/17 - 2/18/2023	\$ 200.00	24	12	2/17/2023	ER	
Bushen	Georgia	FF	FO1 - Company Training	Henrietta	1/4 - 1/25/2023	\$ -	4	12	1/18 1700-2200	ER	
Marshall	Chuck	BC	FO2	Online		\$ 350.00	0			DR	
Dake	Colin	FF	FO1 - Company Training	Henrietta	1/4-1/25/2023	\$ -	0	12		ER	
Herrick	Emily	FF	EMT Basic (Book Reimbursement)		January - May	\$ 470.00				ER	
Hicks	Quintus	FF	FO1 - Company Training	Henrietta	1/4-1/25/2023	\$ -	0	12		ER	
Czajka	Craig	FF	FO1 - Company Training	Henrietta	1/4 - 1/25/2023	\$ -	0	12		ER	
Routly	Scott	FF	Peer Fitness Refresher	Online		\$ 149.00	0			ER	
Hicks	Quintus	FF	COLT Training	Hilton	2/17 - 2/18/2023	\$ 200.00		12		ER	

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 188, 2022

On motion of Commissioner Pfluke, seconded by Commissioner Martin, resolved to accept the following budget transfers:

From:	To:	Amount to transfer	
3410114 PR- Asst Chief		\$ 30,000	
3410111 PR- Dispatchers		\$ 50,000	
9060805 Suppl- Ret Disabled		\$ 500	
	9015800 Fire & Police Retirement		\$80,500
3410401 Auto Repairs		\$ 1,000	
3410402 Fire Apparatus-Other		\$ 3,000	
	3410477 Commercial Insurance		\$ 4,000
3410413 Bldg. Repair- Sta. 5		\$ 2,500	
3410414 Bldg. Repair- Sta. 6		\$ 4,500	
	3410412 Bldg. Repair- Sta. 4		\$ 7,000
3410419 Computer/Internet		\$ 1,200	
	3410420 Computer Maint./Other		\$ 1,200
3410432 Gas and Oil		\$ 9,000	
	3410433 Inspection Banquet		\$ 9,000
3410436 Maint./Supply SCBA		\$ 1,000	
	3410435 Maint. General Supplies		\$ 1,000
3410453 Public Relations		\$ 500	
3410452 Wellness EAP		\$ 300	
3410455 Telephone- Basic		\$ 200	
3410468 Gas & Electric- Sta 5		\$ 3,000	
	3410449 Pre-Employment		\$ 4,000

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 189, 2022

On behalf of Commissioner Martin, seconded by Commissioner Stafford, resolved to approve the surplus of (1) IPAD 7782, 32 GB, Serial # DMPMPGXTF4YF.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 190, 2022

On motion of Commissioner Pfluke, seconded by Commissioner Martin, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 37534-37605 in the amount of \$2,390,118.68, Wires for Bond payments totaling \$658,132.49 and the capital fund – check numbers 10242-10244 in the amount of \$19,568.38, if it should have been certified to be true and correct in a statement by or on behalf of the

claimant upon a form approved by the Board of Fire Commissioners.

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 191, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to accept the 2022-2023 Annual Service Awards Agreement from Penflex Inc., base fee of \$3,900, to be paid from the Trust Fund.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 192, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to notice and hold the monthly Board Meeting and Organizational Meeting on Tuesday, January 10, 2023 at 5:30PM.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 193, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to accept the resignation of Sebastian Whyte (Co. 2).

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 194, 2022

On motion of Commissioner Stafford, seconded by Commissioner Martin, resolved to approve the request for personal leave from Gregory Derr-Haverlach (Co. #), with an estimated return of January 10, 2023.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 195, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to approve the request from Vanessa Sinclair (Co. 1) to return to active duty, from medical leave, upon successful return to work evaluation from occupation medicine.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
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Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 196, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to authorize the education reimbursement request from Nicholas Lowry to complete his associates degree in Paramedicine, per the CBA guidelines.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 197, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to authorize the education reimbursement request from Charles Hammon to obtain his master’s degree in Emergency Services Management, per the CBA guidelines.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 198, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to authorize the education reimbursement request from Robert Younger to obtain his bachelor’s degree in Fire Administration, per the CBA guidelines.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 199, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to go into Executive Session at 5:48PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

Returned from Executive Session at 7:22PM.

RESOLUTION NO. 200, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to approve the 2023-2027 Collective Bargaining Agreement with Henrietta Professional Firefighters and Dispatchers Association, IAFF Local 3738, as presented.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 201, 2022

On motion of Commissioner Pfluke, seconded by Commissioner Martin, resolved to surplus vehicle #6916 and sell to CarMax for \$3,500.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 202, 2022

On motion of Commissioner Stafford, seconded by Commissioner Martin, resolved to rescind: Resolution 184, 2022, as follows:

*On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to authorize booking Instructor Mike Dragonetti with Dragon Rescue Management to teach "Elevator Emergency Management Operations" at a cost of \$5,000, for up to 24 participants. A class refresher can be taught in-house.*

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 203, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to approve the trade of the Station 6 Matrix Lifestyle Climbmill and purchase the Spirit CSC900 Stairclimber from G&G Fitness (to meet training guidelines), at a net cost of \$1,700.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 204, 2022

On motion of Commissioner Stafford, seconded by Commissioner Martin, resolved to approve the additional \$70 in shipping costs from First Out Rescue for the purchase of 4 manikins.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 205, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to authorize the 5-year agreement with HAAS Alert & Safety Cloud to be added to vehicles #662 and #6C40 at a cost of \$1,999 per vehicle (hardware is included).

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 206, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to approve \$1,000 for the annual training event at the School of the Holy Childhood, to be held on December 23, 2022.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

Motion to adjourn the meeting at 7:52 PM by Commissioner Martin, seconded by Commissioner Pfluke.