

Pursuant to call, the Monthly Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District House #4, 850 Bailey Road, W. Henrietta, NY on February 13, 2023 – at 5:30PM

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.
 Commissioner William R. Gilchrist
 Commissioner Scott Pfluke
 Commissioner Michael Stafford (arrived at 5:50PM)
 Commissioner Jeffrey Wilson
 Sec./Treas. Barbara A. Schaeffer
 Clerk Samantha Robinson
 Counsel Louise R. Beale, Esq.

MEMBERS ABSENT:

Chairman Martin opened the Board Meeting at 5:35 PM.

RESOLUTION NO. 38, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to approve the minutes from the January 10, 2023 Board and Organizational meetings.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Wilson Voting Aye **CARRIED**

RESOLUTION NO. 39, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER (Employee Requested) DR (District Required)	OT Hours
Barber	Ryan	Lt	1st District Health & Safety Seminar	Batavia	2/13/2023	\$0.00	10	8	2/13D	ER	
Backer	Josh	Capt	Command and Control Multialarm	NFA	4/15-4/19/2023	\$337.00	48	48	4/19,4/22	DR	15
Dodson	Chuck	Capt	1st District Health & Safety Seminar	Batavia	2/13/2023	\$0.00	0	8		ER	
Roberts	Tim	Capt	1st District Health & Safety Seminar	Batavia	2/13/2023	\$0.00	0	8		ER	
Krywy	Brian	Capt	Improving Company Level Operations	Geneva	2/18/2023	\$25.00	10	8	2/18D	ER	
Thalmayr	Cara	FF	NYSC Seminar - Betond the Basics	Fairport	4/15/2023	\$325.00	24	10	4/15/2023	ER	
Sauer	Abigail	FF	Ice Rescue	PSTF	2/25-2/26/2023	\$0.00	0	16		DR	16
Campo	Ian	FF	Ice Rescue	PSTF	2/25-2/26/2023	\$0.00	0	16		DR	16
Deignan	Austin	FF	Ice Rescue	PSTF	2/25-2/26/23	\$0.00	0	16		DR	16
Pollock	DJ	FF	Ice Rescue	PSTF	2/25-2/26/2023	\$0.00	24	16	2/26/2023	DR	8
Kelly	Kyle	FF	Ice Rescue	PSTF	2/25-2/26/2023	\$0.00	24	16	2/26/2023	DR	8
Barrese	Tom	FF	Ice Rescue	PSTF	2/25-2/26/2023	\$0.00	24	16	2/25/2023	DR	8
Ely	Brian	FF	Ice Rescue	PSTF	3/8-3/9/2023	\$0.00	0	16		DR	16
Bushen	Georgia	FF	Ice Rescue	PSTF	3/8-3/9/2023	\$0.00	0	16		DR	16
Lowry	Nick	FF	Ice Rescue	PSTF	3/8-3/9/2023	\$0.00	24	16	3/8/2023	DR	8
Rosario	Donato	FF	Ice Rescue	PSTF	3/8-3/9/2023	\$0.00	24	16	3/8/2023	DR	8
Younger	Robert	FF	Ice Rescue	PSTF	2/25-2/26/2023	\$0.00	0	16		DR	16
Phillips	JJ	FF	Ice Rescue	PSTF	2/25-2/26/2023	\$0.00	0	8		DR	8
Thalmayr	Cara	FF	Ice Rescue	PSTF	2/25-2/26/2023	\$0.00	0	16		DR	16
Hicks	Q	FF	Ice Rescue	PSTF	2/25-2/26/2023	\$0.00	0	16		ER	
Czajka	Craig	FF	Ice Rescue	PSTF	2/25-2/26/2023	\$0.00	0	16		ER	
Whelen	James	FF	Ice Rescue	PSTF	3/18-3/19/2023	\$0.00	0	16		ER	
French	Alex	FF	Ice Rescue	PSTF	3/18-3/19/2023	\$0.00	0	16		ER	
Guhl	Jared	BC	Finger Lakes Codes Conference	Henrietta	3/13-3/15/2023	\$390.00	24	24	3/14/2023	ER	
Guhl	Jared	BC	Improving Company Level Operations	Geneva	2/18/2023	\$25.00	10	8	2/18/2023	ER	
Berry	Pat	Lt.	Monroe County Line Officer Workshop	PSTF	3/14/2023	\$0.00	0	4		ER	
Holley	Mark	FF	RG&E Live Power Line Class	Scottsville Rd	3/18/2023	\$0.00	0	2		ER	
Holley	Mark	FF	Fire Alarm Systems for the fire service	Genesee Co	4/17/2023	\$0.00	5	4	4/17/2023 5-10	ER	
Mosher	Bill	FF	Community Risk Reduction	Fishers	3/7-3/8/2023	\$0.00	0	16		ER	
Potter	Jeff	Lt.	Fire Investigation for ine Officer	Online	5/8-5/9/2023	\$0.00	0	6		ER	
Dodson	Chuck	Capt	Multi-Alarm Incidents	NFA	1/7-1/14/2023	\$337.64	0	48		DR	8
			Request for added time and costs....			add \$147 for fuel				new request	15 hours

Duly put to vote as follows:

Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 40, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve the 2022-2023 fund balance appropriations in the amount of \$2,147,142.77, as follows:

A915	Assigned Unappropriated Fund Balance	\$ 500,000.00
A914	Assigned Appropriated Fund Balance	\$ 200,000.00
A917	Unassigned Fund Balance	\$1,447,142.77

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	CARRIED

RESOLUTION NO. 41, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 37658-37732 in the amount of \$322,388.87 and the capital fund – check numbers 10258-10262 in the amount of \$45,185.26, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 42, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve the resignation from Dakota Clay (Co. 2) effective 2/02/2023.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	CARRIED

RESOLUTION NO. 43, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to approve the request from Gregory Derr-Haverlach (Co. 3) to return to active status.

Duly put to vote as follows:

Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 44, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the education reimbursement request from Colin Dake to complete his AAS in Fire Science, per the CBA guidelines.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	CARRIED

RESOLUTION NO. 45, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize up to 10 Commissioners/Admin Staff to attend the 2023 State of the Town Luncheon on March 1, 2023 at a cost of \$25 per person.

Duly put to vote as follows:

Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 46, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve quote #JSIQ10207 from Just Solutions for the purchase and installation of Networking, Bridge and Access Point Equipment for Station 6 - Building A and Pole Barn- in the amount of \$9,571.05, to be paid from the capital fund.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	CARRIED

RESOLUTION NO. 47, 2023

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to purchase a stair climber for Station 4 from G&G Fitness at a cost of \$7,995.

Duly put to vote as follows:

Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

Commissioner Stafford arrived at 5:50PM

RESOLUTION NO. 48, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to purchase 6-heavy duty steel-framed picnic tables (off state contract PC68411) for use at the Station 6 complex from School Outfitters at a cost of \$7,829.28, to be paid from the capital fund. Purchase includes a limited 5 year warranty.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 49, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to purchase 2 Ariens snow blowers from Brodner Equipment for a total cost of \$3,137.60. Two quotes were received.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 50, 2023

On motion of Commissioner Wilson, seconded by Commissioner Stafford, resolved to purchase Mercedes fire hose to finish the hose for #646 from The Fire Store at a cost not to exceed \$11,000.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 51, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the SDS online 3-year contract. The 2023 rate is \$3,652.74, 2024= \$3,835.38 and 2025= \$4,027.15.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 52, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to purchase a UniMac Gear Washer pursuant to the previously adopted standardized resolution, from Statewide Machinery as the only authorized UniMac distributor in Monroe County, New York at a cost of \$11,021, including delivery and installation. This purchase is partially funded by a \$5,000 grant received from PERMA. Per the District's procurement policy, no additional quotes are required.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 53, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to accept the quote from When I Work for Volunteer Scheduling standard service on a month-to-month trial basis for up to 6 months. Cost is \$2.50 per user (65 volunteers) per month.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 54, 2023

On motion of Commissioner Martin, seconded by Commissioner Wilson, resolved to go into executive session at 6:07PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
All voting Aye.

Returned from Executive Session at 6:14PM.

RESOLUTION NO. 55, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to go out to bid for repairs to the existing burn building stairs with bid opening to be held at the March Board Meeting.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 56, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the purchase of student housing items for Station 7 at a cost of up to \$3,000.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 57, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve providing coats to past HFD fire chiefs to be purchased from Code 2.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

Motion to adjourn the meeting at 7:30PM by Commissioner Pfluke, seconded by Commissioner Gilchrist.