

Pursuant to call, a Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at 850 Bailey Road West Henrietta NY on January 11, 2022 at 5:30 P.M. with remote access- immediately following the Annual Organizational Meeting.

MEMBERS PRESENT:

Chairman, William Heist
 Commissioner, William R. Gilchrist
 Commissioner, F. Joe Martin
 Commissioner, Scott Pfluke
 Commissioner, Michael Stafford
 Sec./Treas., Barbara A. Schaeffer
 Clerk, Samantha Robinson
 Counsel, Louise R. Beale

MEMBERS ABSENT:

Chairman Heist opened the meeting at 5:48 PM.

RESOLUTION NO. 16, 2022

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the minutes from the following meetings: December 14, December 16 and December 29, 2021.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Heist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Stafford Voting Abstain CARRIED

RESOLUTION NO. 17, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to approve the following training requests

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:
Boldt	Matthew	FF	Fire Ground Strategies and Tactics	Henrietta	1/16-2/10/22	\$ -		15	
Nesci	Shawn	FF	Fire Ground Strategies and Tactics	Henrietta	1/16-2/10/22	\$ -		15	
Remelt	Parker	FF	Fire Ground Strategies and Tactics	Henrietta	1/16-2/10/22	\$ -		15	
Hobson	Mike	FF	Fire Ground Strategies and Tactics	Henrietta	1/16-2/10/22	\$ -		15	
French	Alex	FF	Fire Ground Strategies and Tactics	Henrietta	1/16-2/10/22	\$ -		15	
Ovenshire	Terry	FF	Fire Ground Strategies and Tactics	Henrietta	1/16-2/10/22	\$ -		15	
Achary	Kishan	FF	Fire Ground Strategies and Tactics	Henrietta	1/16-2/10/22	\$ -		15	
Pietrzykowski	Tim	FF	Live Fire Instructor	Montour Falls	3/18-3/20/22	\$ 180.00	24	24	3/19/2022
Marshall	Chuck	BC	Truck Company Thoughts	PSTF	1/6/2022	\$ -			
Potter	Jeff	Lt	Fire Ground Strategies and Tactics	Henrietta	1/16-2/10/22	\$ -	4	15	1/27/2022
Whitehead	Matthew	FF	Fire Ground Strategies and Tactics	Henrietta	1/16-2/10/22	\$ -		15	
Whitehead	Matthew	FF	Emergency Management Tier 3	Orleans Co	4/2/2022	\$ -			
Whitehead	Matthew	FF	Fire Officer 2	Montour Falls	2/28-3/4/2022	\$ 303.75			
Lewis	Tim	Lt	COLT	Monroe Co	2/25-2/26/22	\$ 200.00	24	16	2/26/2022
Roberts	Tim	Lt	COLT	Monroe Co	2/25-2/26/22	\$ 200.00		16	
Hendershott	Ryan	Lt	Decision/Leadership - RFT	Monroe Co	3/1-3/2/22		0	16	
Lewis	Tim	Lt	Decision/Leadership - RFT	Monroe Co	3/1-3/2/22	\$ -	0	16	
Lewis	Tim	Lt	RTF Webinar	Online	4/15/2022	\$ 25.00	0	3	
Roberts	Tim	Lt	NYS AFC - The 5 points of Command	Monroe Co	3/10/2022	\$ 35.00		4	
Hebert	Damian	Lt	Hazmat Drill with FBI	Monroe Co	1/19,1/20,1/25	\$ -		24	
Ochs	Tim	BC	Multi-Alarm Incidents	NFA	1/30-2/4/22	\$ 250.00		40	use of district vehicle
Shoemaker	Josh	FF	EMT	Monroe Co	1/25-5/5/22	\$ 1,457.00			
Hirschman	Ryan	FF	EMT	Monroe Co	1/25-5/5/22	\$ 1,457.00			
Goodman	Scott	BC	Fire Officer 3	Montour Falls	3/7-4/1/22	\$ 447.00	24	80	3/8,3/29,4/1
Moton	Lovell	FF	Fire Instructor 1	Montour Falls	2/14-2/21/22	\$ 216.00	48	40	2/14, 2/19
Potter	Jeff	Lt	Fire Investigation for the Line Officer	On Line	1/24/2022	\$ -	4	6	1/24 - 1730-2200
Berry	Pat	FF	Fire Investigation for the Line Officer	On Line	1/24/2022	\$ -			
Dodson	Chuck	Capt	Fire Attack - Where to put the water	Monroe Co	1/5/2022	\$ -	0	3	
Dodson	Chuck	Capt	Truck Company Thoughts	Monroe Co	1/6/2022	\$ -	0	3	
Hebert	Damien	Lt	Command and Control-Target Hazards	NFA	1/29-2/6/22	\$ 318.56	48	40	1/29, 2/3
Sauer	Abby	FF	Fire Attack - Where to put the water	Monroe Co	1/5/2022	\$ -	0	3	
Sauer	Abby	FF	Truck Company Thoughts	Monroe Co	1/6/2022	\$ -	0	3	
Kelly	Kyle	FF	Truck Company Thoughts	Monroe Co	1/6/2022	\$ -			
Per C.Dodson - EMT course reimbursements will be made directly to the student									

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 18, 2022

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to approve the 2021 budget transfers:

12/31/2021 - Budget transfers			
To Account:		\$ to Transfer	
3410112 - PR Firefighter		\$ 247,868.00	
3410113 - PR Lieutenant		\$ 123,405.00	
3410111 - PR Dispatcher		\$ 4,173.00	
3410121 - PR Sec/Teas		\$ 601.00	
3410122 - PR Mechanic		\$ 1,909.00	
		<u>\$ 377,956.00</u>	
From Account:			
3410124 - Fund Balance PR			\$ 83,500.00
3410117 - PR Bat Chief			\$ 58,564.00
3410123- PR Clerk			\$ 4,121.00
9015800 - Fire Pol Retirement			\$ 21,736.00
9030800 - Soc Security			\$ 29,062.00
9040802 - Workers Comp			\$ 70,695.00
9060801 - Health/Dental			\$ 96,233.00
3410451 - Physical			\$ 11,454.00
3410452- Pre-Employment			\$ 2,591.00
			<u>\$ 377,956.00</u>
To Account:			
3410201 - Officer Cars		\$ 32,939.00	
3410205 - Fire Equipment		\$ 920,274.00	
3410207 - Turnout Gear		\$ 76,506.00	
		<u>\$ 1,029,719.00</u>	
From Account:			
3410220 - Radio Equip			\$ 5,719.00
2770006 - Fund Balance			\$ 1,024,000.00
			<u>\$ 1,029,719.00</u>
To Account:			
3410432 - Gas & Oil		\$ 5,100.00	
3410462 - Training Suppl- Other		\$ 3,060.00	
3410466 - Uniforms		\$ 1,204.00	
		<u>\$ 9,364.00</u>	
From Account:			
3410468 - Gas & Ele			<u>\$ 9,364.00</u>

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 19, 2022

On motion of Commissioner Gilchrist, seconded by Commissioner Stafford, resolved to amend the District's procurement policy to update the named individuals responsible for purchasing by removing Terry Ovenshire, removing now retired Chief Strzyzynski and adding Commissioner Stafford and Assistant Chief Dinsmore and change Mark Cholach's title to Chief.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 20, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 36807-36881 in the amount of \$303,062.61 and the capital fund – check numbers 10143-10151 in the amount of \$525,932.23, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 21, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, Resolved, to approve the terms of the mitigation payment amount as presented, and authorization to enter into a written agreement with Monroe Community College Association, Inc. reflecting these terms, agreement subject to review and approval by district counsel.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 22, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to approve personal leave for Matthew Reader (Co. 2) from Jan – April 4, 2022.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 23, 2022

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to accept the resignation of Kyle Pallister (Co. 1) effective January 3, 2022.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 24, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to accept Stephen Beechler (Co. 2), upon successful completion of the volunteer firefighter recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	

Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 25, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to hold a remote meeting on Tuesday January 18, 2022 at 5:30 PM with remote access information to be published on the district website.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Heist Voting Aye
Commissioner Martin Voting Aye
Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 26, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to approve the fundraising request from the ‘Ol Henries Drill Team for the 2022 golf event at Victor Hills.

Duly put to vote as follows:

Commissioner Stafford Voting Aye
Commissioner Martin Voting Aye
Commissioner Heist Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 27, 2022

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the fundraising request from Henrietta Company #1 for their 2022 fund drive.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Heist Voting Aye
Commissioner Martin Voting Aye
Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 28, 2022

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to charge Victor Fire District \$2,000 per attendee of the HFD 2022 spring 229 class.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Heist Voting Aye
Commissioner Martin Voting Aye
Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 29, 2022

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the purchase of 2 window props from MSH Custom Fabrication, at a cost of \$4,390, to be used for training. This purchase will be funded by the Finnegan donation.

Duly put to vote as follows:

Commissioner Stafford Voting Aye
Commissioner Martin Voting Aye
Commissioner Heist Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 30, 2022

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the following Chief recommended 2022 officers:

Volunteer Battalion Chiefs:

Tim Ochs, Chuck Marshall and Charlie Remelt

Company Captains:

Scott Pfluke and Jim Greene

Duly put to vote as follows:

Commissioner Pfluke	Voting Abstain	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

Motion to adjourn the meeting at 7:12 PM by Commissioner Gilchrist, seconded by Commissioner Stafford.