

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on July 9, 2024 with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.
 Commissioner William R. Gilchrist
 Commissioner Jeffrey Wilson
 Commissioner Ronald Barber
 Commissioner Scott Pfluke
 Sec./Treas. Barbara A. Schaeffer
 Clerk Samantha Robinson
 Counsel Peter J. Weishaar

MEMBERS ABSENT:

Chairman Martin opened the meeting at 5:30 PM.

Chief Cholach administered the Oath of Office to the following: Battalion Chief Charles Dodson, Captain Damian Hebert, Lieutenant Christopher Trewer, Firefighter Bryce Mack and Firefighter Alyssa Smith.

RESOLUTION NO. 133, 2024

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the June 11, 2024 meeting minutes.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION 134, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the following budget transfers:

To:		Transfer In	From:		Transfer Out
Account #	Account Name		Account #	Account Name	
9040802	Worker's Comp	\$ 3,965.00			
3410201	Officer Cars	\$ 11,403.00			
3410214	Radio- New pagers	\$ 718.00			
3410410	Labor Attorney	\$ 5,000.00			
			8040804	Accidental Ins	\$ 3,965.00
			3410205	Fire Equipment	\$ 11,403.00
			3410220	Radio Upgrade	\$ 718.00
			3410409	Attorney	\$ 5,000.00
		\$ 21,086.00			\$ 21,086.00

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 135, 2024

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 38795-38865 and ACH/or Wire in the amount of \$492,615.13, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
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Commissioner Wilson Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Barber Voting Aye CARRIED

RESOLUTION NO. 136, 2024

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve the payment of bills by purchase order or by voucher from the CREST Grant Fund - check numbers 1001 and 1002 in the amount of \$22,757.88, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners. Grant project #26296 - Invoice details as follows:

Vendor:	Inv. #	Inv. Date	Inv. Amount	Memo-Description
Alliance Laundry Systems	35373	7/02/24	\$ 8,801.00	Personal protective equipment drying cabinet
G&G Fitness Equipment	047494	6/14/24	\$13,956.88	Physical fitness equipment

Duly put to vote as follows:

Commissioner Barber Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 137, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER (Employee Requested) DR (District Required)	OT Hours
Bushen	Georgia	FF	Heavy Rescue Conference	Syracuse	9/24-9/27/2024	\$ 1,307.00	24	32	9/25/2024	ER	
Chapman	Jen	FF	Heavy Rescue Conference	Syracuse	9/24-9/27/2024	\$ 1,963.00	24	32	9/26/2024	ER	
Lewis	Tim	Lt.	Threat Assessment and Management		6/28/2024	\$ -		8		ER	
Potter	Jeff	Lt.	FLSTP	NYC	10/27-11/23/2024	\$ -	(8) 24s	160		DR	
Sinclair	Vanessa	FF	EMT	PSTF	8/26-12/16/2024					ER	
Thompson	Ben	FF	FF 1	PSTF	TBD	\$0	0			ER	
Wilson	Kyle	Lt.	FLSTP	NYC	10/27-11/23/2024	\$ -	(6) 24s	160		DR	
Tam	Justin	Cap	Comman & Control Multi-Alarm	NFA	11/17-11/22	\$ 358.23	24	50	11/21/2024	DR	
OK 6C20						\$ 3,628.23					

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Barber Voting Aye CARRIED

RESOLUTION NO. 138, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the following surplus:

6/11/2024	7196, 8223, 8224	Meter, Oxygens - Broken & end of life
6/24/2024	50614	Helmet - 10 years old
7/2/2024	SBoot 3300	Station Boots for Elaine Swearingen
	50513	Bunker Pants - 10 years old
	50518	Turnout Coat - 10 Years old
	50614, 50703	Helmets - 10 Years old
	7196, 8223, 8224	Meter, Oxygens - Broken & end of life
7/5/2024	50600, 50604, 50514	Turnout Coat and Pants - 10 yrs old

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 139, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve and adopt the attached Municipal Authorization Resolution with Five Star Bank.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 140, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person at 5:53 PM. All voting Aye. Returned at 5:59 PM.

RESOLUTION NO. 141, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize ME Engineering to explore and provide an engineering report to HFD indicating options and related costs/recommendations for the Station 7 water pressure issue, at a cost of up to \$6,000.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 142, 2024

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to authorize the surplus of 6C40 (2017 Ford F150) and notify members of HFD that sealed bids will be accepted by 4PM August 13, 2024. The minimum bid for this vehicle shall be \$11,000. Sealed bids will be opened at approximately 5:30PM at the regular meeting of the Board of Fire Commissioners on 8/13/2024.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 143, 2024

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to enter into agreement with Sea Breeze Fire District to approve the Drill Team 2024 Agreement Amendment No. 1 authorizing one additional Sea Breeze member to be added to the 2024 Roster.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 144, 2024

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to authorize Samantha Robinson to

attend the NYS Archives presentation at Brighton Fire District on July 23, 2024.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 145, 2024

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to authorize the purchase of datalink adapter to read vehicle codes from Cummins Sales and Service, at a cost of \$1,533.33 plus \$770.00 for the first year's software.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 146, 2024

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to accept the quote from Budget Blinds to provide and install battery operated blinds in the training building, at a cost of \$4,098.00.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 147, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the purchase a cage for the Station 4 atrium from Pioneer Reps, at a cost of \$3,109.92, to be installed by our maintenance mechanic.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

On motion of Commissioner Barber, seconded by Commissioner Wilson, the meeting adjourned at 6:24 PM.