

Pursuant to call, a Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at 850 Bailey Road, West Henrietta on June 8, 2021- with public remote access.

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MEMBERS PRESENT:

Chairman, William Heist  
Commissioner, William R. Gilchrist  
Commissioner, F. Joe Martin  
Commissioner, Terry Ovenshire  
Commissioner, Scott Pfluke  
Sec./Treas., Barbara A. Schaeffer  
Clerk, Samantha Robinson  
Counsel,

MEMBERS ABSENT:

Louise R. Beale

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Chairman Heist opened the meeting at 5:31 PM.

Joseph Kehm and Maura Sprague of EFPR Group presented the 2020 Audited Financial Statement and Audit Wrap-Up. Audit testing revealed no instances of non-compliance. The financial report states an unmodified clean opinion with no deficiencies in internal controls or material weaknesses.

RESOLUTION NO. 107, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the minutes of the May 11, 2021 Meeting and the June 1, 2021 Workshop.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

John Radesi of Christa Construction and Tom Geier and Tom Button of Passero were in attendance to address questions/concerns related to the status/progress of the Station 6 project. The site work contract is complete and the remaining contracts are expected in the next week or so.

RESOLUTION NO. 108, 2021

On motion of Commissioner Pfluke, seconded by Commissioner Ovenshire, resolved to approve Contract A- Site Work with updated commencement date of June 9, 2021 to be initialed by the contractor.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 109, 2021

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher for the general fund - check numbers 36347-36412 in the amount of \$268,896.24, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 110, 2021

On motion of Commissioner Martin, seconded by Commissioner Ovenshire, resolved approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Other	Coverage Hours Needed	Class Contact Hours	Coverage needed for:
Barber	Ryan	FF	NYS EVOIC Instructor Authorization	Montour	6/29/21 - 7/1/21	\$206		24	24	6/30/2021
Wagner	Steve	FF	NYS EVOIC Instructor Authorization	Montour	6/9/21 - 7/1/21	\$ 105.00		24	24	7/1/2021
Tam	Justin	LT	Response to Radiological/Nuclear WMD Incidents	Nevada NSS	11/1/21 - 11/4/21	\$ -		48	24	11/1/21, 11/4/21
Dinsmore	Michael	AC	Annual Codes Refresher	West Webster	8/17/21 - 8/19/21	\$ 175.00		0	24	
Dinsmore	Andrew	LT	Annual Codes Refresher	West Webster	8/17/21 - 8/19/21	\$ 175.00		24	24	
Krywy	Brian	Capt	Annual Codes Refresher	West Webster	8/17/21 - 8/19/21	\$ 175.00		24	24	
Gerger	Edward	LT	Annual Codes Refresher	West Webster	8/17/21 - 8/19/21	\$ 175.00		24	24	
Audino	Mark	BC	Annual Codes Refresher	West Webster	8/17/21 - 8/19/21	\$ 175.00		0	24	
Tam	Justin	LT	Annual Codes Refresher	West Webster	8/17/2021 - 8/19/21	\$ 175.00		0	24	
Lewis	Tim	LT	RTF Train the Trainer	Penfield	6/29/21 - 6/30/21	\$ -		0	16	
Hendershott	Ryan	LT	RTF Train the Trainer	Penfield	6/29/21 - 6/30/21	\$ -		10	16	6/30/21 Days
Ochs	Tim	BC	Fire Investigator for the Line Officer	Gates Fire	6/22/21 - 6/23/21	\$ -				
Marshall	Chuck	BC	Fire Investigator for the Line Officer	Gates Fire	6/22/21 - 6/23/21	\$ -				
Remelt	Charlie	BC	Fire Investigator for the Line Officer	Gates Fire	6/22/21 - 6/23/21	0				

Duly put to vote as follows:

Commissioner Pfluke                    Voting Aye  
 Commissioner Gilchrist                Voting Aye  
 Commissioner Heist                    Voting Aye  
 Commissioner Martin                    Voting Aye  
 Commissioner Ovenshire                Voting Aye                    CARRIED

Commissioner Heist discussed the results of the OSC Audit with input from Joseph Kehm of EFPR Group. Additional policies will be implemented as well as possible additional reserve fund accounts. Commissioner Heist will draft a response to the audit by the June 18, 2021 deadline after review by legal counsel and our accountants.

RESOLUTION NO. 111, 2021

On motion of Commissioner Martin, seconded by Commissioner Ovenshire, resolved to accept the following volunteer applicants, pending the successful completion of the recruit process:

- Junior Souverain, Co 3
- Ryan Hirschman, Co 1
- Luke Turiano, Co 1
- David Clark, Co 1
- Michael Hobson, Co 2
- Alexander French, Co 2

Duly put to vote as follows:

Commissioner Ovenshire                Voting Aye  
 Commissioner Martin                    Voting Aye  
 Commissioner Heist                    Voting Aye  
 Commissioner Gilchrist                Voting Aye  
 Commissioner Pfluke                    Voting Aye                    CARRIED

RESOLUTION NO. 112, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to accept Josh Shoemaker, Co 1, as an out-of-town member, pending the successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Pfluke                    Voting Aye  
 Commissioner Gilchrist                Voting Aye  
 Commissioner Heist                    Voting Aye  
 Commissioner Martin                    Voting Aye  
 Commissioner Ovenshire                Voting Aye                    CARRIED

RESOLUTION NO. 113, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to accept Sophia Hebert, Co 3, pending the successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 114, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to accept Austin Wood (transfer from Cazenovia FD), Co 3, pending move into Henrietta as of July 15<sup>th</sup> and the successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 115, 2021

On motion of Commissioner Martin, seconded by Commissioner Ovenshire, resolved to accept Matthew Boldt, Co 2, pending the successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 116, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to accept Gregory Derr-Haverlach, Co 3, pending recommendation from legal counsel for the need of a joint service agreement with his home department and the successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 117, 2021

On motion of Commissioner Martin, seconded by Commissioner Ovenshire, resolved to accept Shawn Nesci, Co 2, as an out-of-town member, pending the successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

Oaths of office administered for those promoted to new ranks from 7PM to 7:40PM.

RESOLUTION NO. 118, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to surplus ONE broken Samsung tablet, inventory #8470.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 119, 2021

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to accept the 2020 Annual Audited Financial Report, as presented.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 120, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to accept the quote from Eric Pierson Painting to paint the bunk rooms and hallways at Station 4, for a total cost of \$3,187. One additional quote was received from Mac Stringer Painting for \$4,275.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 121, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to accept the quote from Raymour Flanigan for 10 nightstands for Station 4, for a total cost of \$2,409.49. One additional quote was received from Ashley Furniture for \$2,650.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 122, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to accept the quote from Flower City Tree to trim trees and remove brush at Station 4, for a total cost of \$1,400. One additional quote was received from Terry Tree Service for \$2,811.36.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	

Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

The Henrietta Fire District 2021 Banquet will be held Friday October 22, 2021, at Locust Hill Country Club.

RESOLUTION NO. 123, 2021

On motion of Commissioner Pfluke, seconded by Commissioner Ovenshire, resolved to surplus vehicle #6C33.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 124, 2021

On motion of Commissioner Pfluke, seconded by Commissioner Martin, resolved to sell vehicle 6C33 (\$11,000) and vehicle #637 (\$6,500) to CARMAX for a total of \$17,500.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

Chief Cholach reviewed options/updates for West Brighton RFP.

RESOLUTION NO. 125, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to hold a workshop on Tuesday June 15, 2021 at 5:30 PM at Station 4, 850 Bailey Road with remote access.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 126, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person as well as discuss potential litigation at 8:35PM. All voting Aye. Returned at 9:00PM.

RESOLUTION NO. 127, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to remove a member as discussed in Executive Session, effective June 11, 2021.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

Motion to adjourn the meeting at 9:02 PM by Commissioner Martin, seconded by Commissioner Gilchrist.