

Pursuant to call, a Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at 850 Bailey Road West Henrietta NY on November 9, 2021 at 5:30 P.M. with remote public access.

MEMBERS PRESENT:

Chairman, William Heist
Commissioner, William R. Gilchrist
Commissioner, F. Joe Martin
Commissioner, Terry Ovenshire
Commissioner, Scott Pfluke
Sec./Treas., Barbara A. Schaeffer
Clerk, Samantha Robinson
Counsel, Louise R. Beale

MEMBERS ABSENT:

Chairman Heist opened the meeting at 5:33 PM.

RESOLUTION NO. 200, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to accept the minutes from the October 19, 2021 Public Hearing and Board Meeting.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Heist Voting Aye
Commissioner Martin Voting Aye
Commissioner Ovenshire Voting Aye CARRIED

RESOLUTION NO. 201, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:
Guhl	Jared	BC	FLBOA Codes Class	Henrietta	12/2/2021	\$35	0	8	
Audino	Mark	BC	FLBOA Codes Class	Henrietta	12/2/2021	\$35	8	8	12/2/2021
Pietrzykowski	Tim	FF	Fire Instructor 1	Montour Falls	11/29-12/03	\$216	48	40	11/28,12/3

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye
Commissioner Martin Voting Aye
Commissioner Heist Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 202, 2021

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to accept the following budget transfers:

From Account:	To Account:	\$ to transfer
9015800 P&F Retirement	9010800 Local Retirement	\$ 7,000
3410117 Payroll -Bat. Chief	3410116 Payroll -Captain	\$142,000
3410124 Fund Balance PR	3410114 Payroll -Asst. Chief	\$ 35,000
3410124 Fund Balance PR	9045800 Life Insurance	\$ 5,000
3410124 Fund Balance PR	3410410 Labor Attorney	\$ 500
3410468 Gas & Ele. - Sta. 5	3410470 Trash- Sta. 4, 5, 6	\$ 1,000

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 203, 2021

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 36685-36730 in the amount of \$1,593,503.00 and the capital fund – check numbers 10123-10132 in the amount of \$980,091.08, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 204, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the request from Dan McLean (Co. #1) for a personal leave with an estimated return of January 31, 2022.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 205, 2021

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved to approve the request from Vanessa Sinclair (Co. #1) for a personal leave with an estimated return of January 18, 2022.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 206, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the fund-raising request from Company 3 to hold a Turkey Party on November 20, 2021.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 207, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to accept the lowest bid from Barker Farms for the Station 5 2021-2022 snow plowing service in the amount of \$175 per plow/salt, \$85 salt only.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 208, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to accept the lowest bid from George Eiff Lawn & Property Maintenance for the Station 4 2021-2022 (on-call basis) snow plowing service in the amount of \$225 per plow, \$225 per salt.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 209, 2021

On motion of Commissioner Martin, seconded by Commissioner Ovenshire, resolved to approve the 2-year contract with the University of Rochester Department of Psychiatry to provide EAP services to all members for 2022 and 2023, at a cost of \$2,600 per year.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 210, 2021

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to approve a change to the FSA program option from a 60-day grace period to a rollover option – at no cost to the district. This option allows better flexibility/benefit to the employee with no additional administrative costs.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 211, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to authorize the repair of approximately 150 square feet of Station 4 hallway tiles that are lifting. The bid from Bay Tile Marble for \$3,240 was approved as the lowest bid. One additional quote was received from Eugene Sackett Co. in the amount of \$5,250.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 212, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to permanently appoint Captain Joseph Backer and Captain Timothy Roberts – both previously appointed provisionally, effective 11/9/2021.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 213, 2021

On motion of Commissioner Pfluke, seconded by Commissioner Martin, resolved to accept the contract for Assistant Chief Michael Dinsmore, contract effective through 12/31/2022.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 214, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, authorize the purchase, off state bid, the Plymovent system for station 6 from Air Cleaning Systems, Inc at a cost of \$51,899. Purchase to be funded by the Station 6 capital project.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 215, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, authorize the purchase of nozzles from ElizaCo Inc. in the amount of \$8424.10, plus shipping. Purchase to be covered by the fire equipment budget line.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 216, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, authorize the request from Gates Fire

District to contribute \$500 towards the recruit firefighter graduation event to take place November 16, 2021.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 217, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to go into Executive Session at 6:30PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person- All voting- AYE. Returned from Executive Session at 6:48PM.

Motion to adjourn the meeting at 6:49PM by Commissioner Martin, seconded by Commissioner Gilchrist.