

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on October 21, 2025 at 6:00PM with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.
Commissioner William R. Gilchrist
Commissioner Jeffrey Wilson
Commissioner Ronald Barber
Commissioner Scott Pfluke
Sec./Treas. Barbara A. Schaeffer
Clerk Samantha Robinson
Counsel Peter J. Weishaar

MEMBERS ABSENT:

Chairman Martin opened the Board meeting at 5:58 PM.

Union President, Sean Kinney, addressed the Board to discuss the holiday grievance status and his verbal proposal to negotiate a resolution.

RESOLUTION NO. 179, 2025

On the motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to accept the \$6,000 bid from Ali Almahmood to purchase the 2017 Ford Explorer, VIN ending 49017.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

A break was taken at 6:22PM to allow Secretary Schaeffer to file the OSC tax cap form. Break ended at 6:28PM.

RESOLUTION NO. 180, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District has previously adopted a proposed budget for 2026 and estimate of fund balances, and

WHEREAS, the annual fire district budget hearing was held on notice to the public on October 21, 2025 and

WHEREAS, the Board has considered the proposed budget and any comments received on the proposed budget at said budget hearing, and

WHEREAS, the Board has determined that the financial needs of the fire district for fiscal year 2026 can be supported by a budget that will comply with the real property tax cap established pursuant to General Municipal Law Section 3-c and therefore will not exceed the 2% real property tax cap,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby approves the final budget for the Henrietta Fire District for 2026 in the amount of \$23,662,401 with \$21,580,401 to be raised through real property taxes, resulting in a rate per \$1,000 of \$2.806 assessed value.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 181, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved

WHEREAS, the District's Board of Fire Commissioners wishes to adopt the provisions of Section 466-a [as added by L.2022, c. 670, §1] of the Real Property Tax Law which would grant a partial exemption from fire district taxes for real property situated in the District and owned by eligible enrolled members of an incorporated volunteer fire company, fire department or incorporated volunteer ambulance service or by such enrolled member and spouse residing in the District; and

WHEREAS, the Board of Fire Commissioners duly held a public hearing on October 21, 2025, with respect to the question of whether the District should adopt a resolution providing the partial exemption authorized by Section 466-a of the Real Property Tax Law.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That that the Board of Fire Commissioners, after having given the public an opportunity to be heard at a public hearing, hereby adopts the provisions of Section 466-a of the Real Property Tax Law to the fullest extent possible, as may be amended from time to time, and hereby provides to eligible enrolled members of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such eligible enrolled member and spouse residing within the District, a partial tax exemption from fire district taxes, to the extent of 10% of the assessed value of the property, provided the following requirements are met:
 - a. The enrolled member must reside in the territory served by the District;
 - b. The property must be the primary residence of the enrolled member;
 - c. The property is used exclusively for residential purposes, provided however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section; and
 - d. The enrolled member has been certified by the authority having jurisdiction to have served at least two (2) years of active service.
2. That the District shall file a notice annually with the Assessor of each Town in Monroe County where the District is located, certifying the enrolled members with two (2) or more years of service, and listing the number of years of service served by each such enrolled member together with the enrolled member's residence address. The certification shall provide the required information as of the taxable status date for each year (*i.e.*, March 1).
3. That the Board of Fire Commissioners further adopts the provision of such law that grants eligible enrolled members of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrue more than twenty (20) years of active service, as certified by the authority having jurisdiction, the 10% exemption, as set forth above, for the remainder of his/her life as long as his/her primary residence is located within Monroe County.
4. That the Board of Fire Commissioners further adopts the provisions of such law that grants a continuation or reinstatement of such pre-existing exemption for the un-remarried spouse of an enrolled member of the fire department or ambulance service who is killed in the line of duty upon the following conditions:
 - a. The un-remarried spouse is certified by the authority having jurisdiction as the un-remarried spouse of the volunteer firefighter or volunteer ambulance worker killed in the line of duty;
 - b. The deceased volunteer firefighter or deceased volunteer ambulance worker had been an enrolled member of the fire department or incorporated voluntary ambulance service for at least five (5) years; and
 - c. The deceased volunteer firefighter or deceased volunteer ambulance worker had been receiving the exemption prior to his or her death.
5. That the Board of Fire Commissioners further adopts the provisions of such law that grants a continuation or reinstatement of such pre-existing exemption for the un-remarried spouse of a deceased enrolled member of the fire department under the following conditions:
 - a. The un-remarried spouse is certified by the authority having jurisdiction as the un-remarried spouse of the deceased enrolled member of the fire department or incorporated voluntary ambulance service;
 - b. The deceased volunteer firefighter or deceased volunteer ambulance worker was an enrolled member for at least twenty (20) years; and
 - c. The deceased volunteer firefighter or deceased volunteer ambulance worker has been receiving the exemption prior to his or her death.
6. That it shall be the responsibility of each eligible enrolled member or un-remarried spouse of a deceased eligible enrolled member of an incorporated volunteer fire company, fire department or incorporated volunteer ambulance service seeking such exemption to file any required application for such exemption with the Assessor before the taxable status date as may be required by the Assessor.
7. That this partial tax exemption shall apply to assessment rolls prepared on the basis of taxable status dates occurring on or after January 1, 2026.
8. That this resolution repeals and replaces any prior resolution of the Board of Fire Commissioners adopting the provisions of Section 466-k of the Real Property Tax Law.

Duly put to vote as follows:

Commissioner Pfluke

Voting Aye

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 182, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to approve the minutes from the September 16, 2025 Board Meeting.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 183, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER /DR
Sackett	Josh	ff	Victims and fire ext	TC	20-Oct			8		ER
Karasek	Matthew	FF	Instructor 2	Liverpool NY	10/31-11/9		24	50	10/31,11/8	ER
Campo	Ian	FF	Car seat	Williamsville	10/23-10/25	\$ 95.00	24	30	25-Oct	ER
wagner	Mike	LT	ICS 300	Victor	10/14-10/16			24		ER
Wasmuth	Alex	FF	Car Seat	Williamsville	10/23-10/25	\$ 95.00	24	30	10/24 (24)	ER
Chapman	Jen	FF	Car Seat	Williamsville	10/23-10/25	\$ 295.00	34	30	10/23,10/25	ER
Hirschman	Ryan	FF	Car Seat	Williamsville	10/23-10/25	\$ 95.00	24	30	25-Oct	ER
Boldt	Mathew	FF	Car Seat	Williamsville	10/23-10/25	\$ 95.00	24	30	25-Oct	ER
Alaimo	Steve	Dispatch	Skywarn	PSTF	11/20/2025	\$ -	0	8		ER
Hammon	Chuck	CAP	Command and con	NFA	2/28-3/7	\$ 327.00	48	50	3/4,3/7	DR
Dinsmore	Andy	LT	FDSOA conf	AZ	1/11-1/17	\$ 4,693.00		40		ER
OK 6C10										

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 184, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the following budget transfers:

\$4,000 from Fire Equipment #3410205 to Officers Cars #3410201 (additional expense for outfitting)

\$10,000 from Sta 6. Suppl/Repair to Training Ctr Suppl/Repair (due to 5-year inspection)

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 185, 2025

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher from the General Fund - check numbers 39812-39879, and ACH - in the amount of \$435,993.07, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	

Commissioner Barber

Voting Aye

CARRIED

RESOLUTION NO. 186, 2025

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to accept the 2025-2026 LOSAP Administration Service Agreement with Penflex.

Duly put to vote as follows:

Commissioner Barber

Voting Aye

Commissioner Gilchrist

Voting Aye

Commissioner Martin

Voting Aye

Commissioner Wilson

Voting Aye

Commissioner Pfluke

Voting Aye

CARRIED

RESOLUTION NO. 187, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to surplus the following:

- #5854 – Boots, destroyed
- #50813, 50874, 50934 – TO coat/pants failed inspection due to degradation
- #1210, 15-2092, 2081, 2104, 2105- 3” hose- delaminating

Duly put to vote as follows:

Commissioner Pfluke

Voting Aye

Commissioner Wilson

Voting Aye

Commissioner Martin

Voting Aye

Commissioner Gilchrist

Voting Aye

Commissioner Barber

Voting Aye

CARRIED

RESOLUTION NO. 188, 2025

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to receive on-call loader service quotes for the 2025-26 snow plowing season and review at the next meeting.

Duly put to vote as follows:

Commissioner Barber

Voting Aye

Commissioner Gilchrist

Voting Aye

Commissioner Martin

Voting Aye

Commissioner Wilson

Voting Aye

Commissioner Pfluke

Voting Aye

CARRIED

RESOLUTION NO. 189, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved that the annual election of the Henrietta Fire District shall be held on December 9, 2025 between the hours of 4:00 p.m. and 9:00 p.m. at Henrietta Fire District Station No. 4, 850 Bailey Road, West Henrietta, New York 14586 for the purpose of electing ONE (1) Fire District Commissioner. The term of office for Commissioner Francis J. Martin Jr, expires December 31, 2025. This is a FIVE (5) year term of office commencing January 1, 2026 and continuing through December 31, 2030.

The following are hereby appointed as election inspectors for said election:

- Gwendolyn Hayes, Chairperson
- Annmarie Strzyzyski
- Heather Campo

The following is appointed alternate inspector and shall assume the office of election inspector upon the inability or refusal of an inspector to assume his or her duties:

- Megan Cholach

Election inspectors are to be paid the sum of \$100 each for their service.

Candidates for the election shall file a petition, subscribed by twenty-five qualified voters of the Henrietta Fire District with the Fire District Secretary no later than November 19, 2025. Petitions are available from the Secretary of the Fire District.

In accordance with the Election Law, the Secretary is instructed to request from the County Board of Elections a list of registered voters in the Henrietta Fire District as of November 17, 2025.

Be it further resolved that the notice of election be published in the Rochester Business Journal, the earliest date for publication is November 7, 2025 and the latest date for publication is November 14, 2025.

Duly put to vote as follows:

Commissioner Pfluke

Voting Aye

Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 190, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person at 6:45PM. All voting Aye. Returned at 7:23PM.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 191, 2025

On the motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to hire one firefighter, per discussions in Executive Session—HR-list 2025-3.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 192, 2025

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to authorize the Secretary/Treasurer to release payment to Firematic Supply Co. for the Pierce Pumper (new #652), payable from the truck reserve account, in the amount of \$804,285 upon delivery of truck and review/approval from the truck committee.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 193, 2025

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize the purchase (off state bid) of 20-sets of Tech-Gen turnout gear and 5 suspenders from MES at a cost of \$23,887.25.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 194, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to authorize the purchase of 2 portable radios from L3Harris at a cost of \$3,199.44 -to be reimbursed and used by the Town of Henrietta Fire Marshalls.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 195, 2025

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to authorize spending up to \$1,700 to purchase 6 licenses for Harris Programming Radio App from L3Harris Technologies.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, the meeting adjourned at 7:45PM.