

Pursuant to call, a meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at 60 Erie Station Road on October 13, 2020 at 5:30 P.M. with public remote access.

MEMBERS PRESENT:

Chairman, William Heist
Commissioner, William R. Gilchrist
Commissioner, F. Joe Martin
Commissioner, Terry Ovenshire
Commissioner, Scott Pfluke (arrived at 5:47 PM)
Sec./Treas., Barbara A. Schaeffer
Clerk, Samantha Robinson
Counsel, Louise R. Beale

MEMBERS ABSENT:

Chairman Heist opened the meeting at 5:41 PM.

RESOLUTION NO. 140, 2020

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the minutes of the September 8, 2020 Board Meeting as well as the September 14 and 28, 2020 Budget Workshops.

Duly put to vote as follows:

Commissioner Gilchrist Voting Aye
Commissioner Heist Voting Aye
Commissioner Martin Voting Aye
Commissioner Ovenshire Voting Aye CARRIED

RESOLUTION NO. 141, 2020

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the following budget transfer: Transfer \$10,000 from #3410205 Fire Equipment to #3410419 Computer Maintenance/Internet to fund the internet service provider change.

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye
Commissioner Martin Voting Aye
Commissioner Heist Voting Aye
Commissioner Gilchrist Voting Aye CARRIED

RESOLUTION NO. 142, 2020

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the payment of bills by purchase order or by voucher for the general fund - check numbers 35838-35912 in the amount of \$188,469.55, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Gilchrist Voting Aye
Commissioner Heist Voting Aye
Commissioner Martin Voting Aye
Commissioner Ovenshire Voting Aye CARRIED

Commissioner Pfluke arrived

RESOLUTION NO. 143, 2020

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the following training

requests:

Last	First	Rank	Class	Location	Date	Cost	Other	Coverage Hours Needed	Class Contact Hours
Backer	Josh	Lieutenant	HazMat Incident Command	PSTF or HFD	11/9/2020 - 11/10/2020	\$ -	Location TBD	na	16
Kryw	Brian	Lieutenant	HazMat Incident Command	PSTF or HFD	11/12/2020 - 11/23/2020	\$ -	Location TBD	24	16
Berry	Patrick	Firefighter	Basic Boat Rescue Operations	HFD	10/1/2020 - 10/2/2020	\$ -		na	16
Hayes	Tom	Lieutenant	HazMat Incident Command	PSTF or HFD	11/12/2020 - 11/13/2020	\$ -	Location TBD	24	16
Dinsmore	Mike	Captain	HazMat Incident Command	PSTF or HFD	11/12/2020 - 11/13/2020	\$ -	Location TBD	na	16
Martin	Frank	Firefighter	Basic Boat Rescue Operations	RCFD	10/3/2020 - 10/4/2020	\$ -		24	16
Kinney	Sean	Firefighter	NYSAFCHOT Training	HFD	11/6/2020	\$ 325.00		24	8
Lewis	Tim	Firefighter	NYSAFCHOT Training	HFD	11/8/2020	\$ 325.00		24	8
Goodman	Scott	Captain	HazMat Incident Command	PSTF or HFD	11/7/2020 - 11/8/2020	\$ -	Location TBD	na	16
Remelt	Charlie	BC	HazMat Incident Command	PSTF or HFD	11/7/2020 & 11/10/2020	\$ -	Location TBD	na	16
Reed	Paul	Lieutenant	HazMat Incident Command	PSTF or HFD	11/7/2020 & 11/10/2020	\$ -	Location TBD	na	16
Guhl	Jared	Lieutenant	HazMat Incident Command	PSTF or HFD	11/12/2020 - 11/13/2020	\$ -	Location TBD	na	16
Roberts	Tim	Lieutenant	HazMat Incident Command	PSTF or HFD	11/12/2020 - 11/13/2020	\$ -	Location TBD	24	16
Hebert	Damian	Lieutenant	HazMat Incident Command	PSTF or HFD	11/12/2020 - 11/13/2020	\$ -	Location TBD	24	16
Paulot	Patrick	Lieutenant	Rescue Technician Basic	HFD	10/7/2020 - 10/24/2020	\$ -		na	32
Swearingen	Elaine	Firefighter	Rescue Technician Basic	HFD	10/7/2020 - 10/24/2020	\$ -		na	32
Freeman	Michael	Firefighter	Rescue Technician Basic	HFD	10/7/2020 - 10/24/2020	\$ -		na	32
Pfluke	Scott	Captain	Rescue Technician Basic	HFD	10/7/2020 - 10/24/2020	\$ -		na	32
Berry	Patrick	Firefighter	Rescue Technician Basic	HFD	10/7/2020 - 10/24/2020	\$ -		na	32
Hammon	Chuck	Lieutenant	Basic Boat Rescue Operations	HFD	10/1/2020 - 10/2/2020	\$ -		na	16
Kryw	Brian	Lieutenant	Basic Boat Rescue Operations	HFD	10/1/2020 - 10/2/2020	\$ -		24	16
Hayes	Tom	Lieutenant	Basic Boat Rescue Operations	HFD	10/1/2020 - 10/2/2020	\$ -		24	16
Roberts	Tim	Lieutenant	Basic Boat Rescue Operations	HFD	10/1/2020 - 10/2/2020	\$ -		24	16
Barber	Ryan	Firefighter	Basic Boat Rescue Operations	HFD	10/1/2020 - 10/2/2020	\$ -		24	16
Hammon	Chuck	Lieutenant	NYSAFCHOT Training	HFD	11/6/2020	\$ -		24	8
Churnetski	Paul	Firefighter	NYS Fire Service Instructor 1	PSTF	11/2/2020 - 11/6/2020	\$ 25.00		24	62
Woods	Mark	Captain	HazMat Incident Command	PSTF or HFD	11/9/2020 - 11/20/2020	\$ -	Location TBD	na	16
Greene	Jim	Firefighter	HazMat Incident Command	PSTF or HFD	11/7/2020 - 11/10/2020		Location TBD	na	16
Barber	Ryan	Firefighter	Instructor Authorization: Aerial Opera	Gates FD/PSTF	11/4/2020 - 11/6/2020	\$ -	Use of 650	24	24
Hebert	Damian	Lieutenant	Instructor Authorization: Aerial Opera	Gates FD/PSTF	11/4/2020 - 11/6/2021	\$ -	Use of 650	24	24
Wagner	Steve	Firefighter	Instructor Authorization: Aerial Opera	Gates FD/PSTF	11/4/2020 - 11/6/2021	\$ -	Use of 650	na	24
Guhl	Jared	Lieutenant	NYSAFCHOT Training	HFD	11/8/2020	\$ 325.00	added 10/13	10	8
Ochs	Tim	BC	NYSAFCHOT Training	HFD	11/7/2020	\$ 325.00	added 10/13	na	8
Backer	Josh	Lieutenant	NYSAFCHOT Training	HFD	11/5/2020	\$ 325.00	added 10/13	8 OT	8
Traina	Alex	Firefighter	NYSAFCHOT Training	HFD	11/5/2020	\$ 325.00	added 10/13	8 OT	8
Wilson	Kyle	Firefighter	NYSAFCHOT Training	HFD	11/5/2020	\$ 325.00	added 10/13	8 OT	8
Trewer	Chris	Firefighter	NYSAFCHOT Training	HFD	11/5/2020	\$ 325.00	added 10/13	8 OT	8

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Heist Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 144, 2020

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the attached Credit Card Policy, effective immediately.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Heist Voting Aye

Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 145, 2020

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to accept bids for snow plowing service for the 2020-2021 season and review at the November 10, 2020 Board Meeting.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 146, 2020

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved, that the annual election of the Henrietta Fire District shall be held on December 8, 2020 between the hours of 4:00 p.m. and 9:00 p.m. at Henrietta Fire District Station No. 6, 60 Erie Station Road, West Henrietta, New York 14586 for the purpose of electing one (1) Fire District Commissioner. The term of office for Commissioner Francis J. Martin, Jr., expires December 31, 2020. This is a five (5) year term of office commencing January 1, 2021 and continuing through December 31, 2025.

The following are hereby appointed as election inspectors for said election:

- Gwendolyn Hayes, Chairperson
- Megan Cholach
- Heather Campo

The following are appointed alternate inspectors and shall assume the office of election inspector upon the inability or refusal of an inspector to assume his or her duties:

- Barbara Sharp
- Carol Greene

Election inspectors are to be paid the sum of \$50 each for their service.

Candidates for the election shall file a petition subscribed by twenty-five qualified voters of the Henrietta Fire District with the Fire District Secretary no later than November 18, 2020. Petitions are available from the Secretary of the Fire District.

In accordance with the Election Law, the Secretary is instructed to request from the County Board of Elections a list of registered voters in the Henrietta Fire District as of November 16, 2020.

Be it further resolved that the notice of election be published in the Henrietta Post, the earliest date for publication is November 4, 2020 and the latest date for publication is November 11, 2020.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 147, 2020

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to go into Executive Session for a personnel matter at 6:05PM. All voting AYE. Returned from Executive Session at 6:49PM.

RESOLUTION NO. 148, 2020

On motion of Commissioner Heist, seconded by Commissioner Gilchrist, resolved to hire the following 5 firefighters, contingent upon successfully completing the application process including physical and background check – to start November 16, 2020:

1. Dwane Weatherell
2. Daniel Kidwell
3. Timothy Pietrzykowski
4. TeJay Chilluffo
5. Cody Doran

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 149, 2020

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to terminate recruit Chris Horn.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 150, 2020

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to cancel the monthly Board Meeting scheduled for December 8, 2020 and reschedule to December 15, 2020.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 151, 2020

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to spend \$3,900 to purchase a 20ft. shipping container from Viola Storage to be used at Station 6 for training storage. A quote was also received from Averdi Storage Containers

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 152, 2020

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to purchase 7 training manikins from First Out Rescue in the amount of \$4,552. Bids were also received from AED Super Store and Life Tec.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 153, 2020

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to purchase, off state bid #PC68131, 4 doors for the UTV vehicle from Land Pro in the amount of \$4,817.42.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 154, 2020

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to purchase a Motorway vehicle stabilization kit from Fire and Rescue Products for truck #628 at a cost not to exceed \$19,900. Bids were also received from Blue Ridge Rescue Suppliers and Paratech.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 155, 2020

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to purchase 6 SR30-A46 reciprocating saws and battery packs from Hilti at a cost not to exceed \$5,000. A quote was also received from Home Depot.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 156, 2020

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to purchase 1- Ajax 911RK super duty Chisel Kit from Fire and Rescue Products at a cost not to exceed \$2,500. A quote was also received from Danko Emergency Equipment.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 157, 2020

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to go out for bid to purchase Battery Powered Extrication Tools and Air Bags, publication for bids to be received by noon on November 10th and opened at the monthly 11/10/2020 Board Meeting.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 158, 2020

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to authorize spending up to \$500 for the annual officers meeting/training event.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 159, 2020

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to spend up to \$500 for food for the HFD staff attending the NYS Chiefs HOT Training, November 6-8, 2020.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 160, 2020

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to spend up to \$10,000 to furnish equipment/furniture for the temporary housing of station 6 personnel.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Nay	CARRIED

Motion to adjourn the meeting at 7:38 PM by Commissioner Gilchrist, seconded by Commissioner Pfluke.