

Pursuant to call, a Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at 850 Bailey Road on October 18, 2022 at 5:30 P.M. with remote public access.

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MEMBERS PRESENT:

Chairman, William Heist  
Commissioner, William R. Gilchrist  
Commissioner, F. Joe Martin  
Commissioner, Michael Stafford  
Commissioner, Scott Pfluke  
Sec./Treas., Barbara A. Schaeffer  
Clerk,  
Counsel, Louise R. Beale

MEMBERS ABSENT:

Samantha Robinson

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Chairman Heist opened the meeting at 5:52 PM, immediately following the Public Hearing.

A brief break was taken to allow the treasurer to file the 2023 tax cap form. Tax cap form submitted at 5:56 PM.

RESOLUTION NO. 150, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke,

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District has previously adopted a proposed budget for 2023 and estimates of fund balances in preparation for the annual budget hearing, and

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District held the annual fire district budget hearing on notice to the public on October 18, 2022, and

WHEREAS, the Board has considered the proposed budget and comments received on the proposed budget at said budget hearing, and

WHEREAS, the Board has determined that the financial needs of the fire district for fiscal year 2023 cannot be supported by a budget that would comply with the real property tax cap established pursuant to General Municipal Law Section 3-c as the proposed budget for 2023 calls for a real property tax levy that will exceed the real property tax cap permitting only a 2% increase in said tax levy, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners hereby approves a determination to override the real property tax cap for the 2023 budget in order to permit an annual real property tax levy that will exceed the real property tax cap permitting only a 2% increase in said tax levy and result in a final annual fire district budget in the amount of \$17,548,320.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 151, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke,

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District has previously adopted a proposed budget for 2023 and estimate of fund balances, and

WHEREAS, the annual fire district budget hearing was held on notice to the public on October 18, 2022 and

WHEREAS, the Board has considered the proposed budget and any comments received on the proposed budget at said budget hearing, and

WHEREAS, the Board has determined that the financial needs of the fire district for fiscal year 2023 cannot be supported by a budget that would comply with the real property tax cap established pursuant to General Municipal Law Section 3-c as the proposed budget for 2023 calls for a real property tax levy that will exceed the real property tax cap permitting only a 2% increase in said tax levy, and

WHEREAS, the Board of Fire Commissioners has passed a resolution to override the real property tax cap for the 2023 budget,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby approves the final budget for the Henrietta Fire District for 2023 in the amount of \$17,548,320 with \$17,197,320 to be raised through real property taxes, resulting in a rate per \$1000 of \$3.35 assessed value at 100% valuation.

Duly put to vote as follows:

Commissioner Pfluke                    Voting Aye  
 Commissioner Gilchrist            Voting Aye  
 Commissioner Heist                Voting Aye  
 Commissioner Martin               Voting Aye  
 Commissioner Stafford            Voting Aye        CARRIED

RESOLUTION NO. 152, 2022

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to accept the minutes from the following meetings: September 15, 2022 Workshop, September 20, 1022 Board Meeting.

Duly put to vote as follows:

Commissioner Stafford            Voting Aye  
 Commissioner Martin            Voting Aye  
 Commissioner Heist               Voting Aye  
 Commissioner Gilchrist           Voting Aye  
 Commissioner Pfluke            Voting Aye        CARRIED

RESOLUTION NO. 153, 2022

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER (Employee Requested) DR (District Required)	Approved OT hours for District approved training
Kelly	Kyle	FF	Threat Integrated Response Course	SPTC	12/6-12/8/2022	\$208	24	16	12/8/2022	ER	0
Pending			FDIC Registration	Indy	4/24/23 - 4/29/23	\$610			TBD	ER	0
Pending			FDIC Registration	Indy	4/24/23 - 4/29/23	\$610			TBD	ER	0
Pending			FDIC Registration	Indy	4/24/23 - 4/29/23	\$610			TBD	ER	0
Pending			FDIC Registration	Indy	4/24/23 - 4/29/23	\$610			TBD	ER	0
Rosario	Donato	FF	Active Threat Response	SPTC	12/6-12/8/22	\$208	14	24	12/5N	ER	0
Dinsmore	Andy	Lt	Assisting Individual in Crisis	Henrietta	10/25-10/26/22	\$75	0	16	0	ER	0
Dinsmore	Andy	LT	FDSOA Conference	St Pete FLA	1/14/23 - 1/19/23	\$ 4,514.12	0	32	0	DR	0
Dinsmore	Mike	AC	FDSOA Conference	St Pete FLA	1/14/23 - 1/19/23	\$ 3,144.12	0	32	0	ER	0

Duly put to vote as follows:

Commissioner Pfluke                    Voting Aye  
 Commissioner Gilchrist            Voting Aye  
 Commissioner Heist                Voting Aye  
 Commissioner Martin               Voting Aye  
 Commissioner Stafford            Voting Aye        CARRIED

RESOLUTION NO. 154, 2022

On motion of Commissioner Stafford, seconded by Commissioner Martin, resolved to accept the following budget transfers:

From:	To:	Amount to transfer
3410205 Fire Equipment	3410405 Fire Apparatus Other	\$ 20,000
3410402 Extrication Team	3410488 Bldg. Repair/Maintenance -Sta 7	\$ 6,000
3410207 Turnout Gear	3410436 Maintenance & Supply SCBA Main	\$ 2,000
3410440 Misc.-Meeting	3410481 Cable-District	\$ 700

3410456 Telephone- Cellular	3410455 Telephone- Basic	\$ 2,500
3410207 Turnout Gear	3410467 Gas & Electric- Sta 4	\$ 12,000
3410207 Turnout Gear	3410470 Trash- Sta 4-7	\$ 2,600
3410456 Telephone- Cellular	3410473 Water- Sta 5	\$ 400

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 155, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 37426-37482 in the amount of \$348,923.13 and the capital fund – check numbers 10223-10233 in the amount of \$157,913.87, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 156, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to approve the application from Shriya Musuku (Co. 3) upon successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 157, 2022

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to approve the request from Vanessa Sinclair for medical leave effective 9/21/22.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 158, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to accept bids for snow plowing service for the 2022-2023 season (Stations 4 and 6 will be on-call basis) and review at the November 8, 2022 Board Meeting.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 159, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke

Resolved, that the annual election of the Henrietta Fire District shall be held on December 13, 2022 between the hours of 4:00 p.m. and 9:00 p.m. at Henrietta Fire District Station No. 4, 850 Bailey Road, West Henrietta, New York 14586 for the purpose of electing one (1) Fire District Commissioner. The term of office for Commissioner William Heist, expires December 31, 2022. This is a five (5) year term of office commencing January 1, 2023 and continuing through December 31, 2027.

The following are hereby appointed as election inspectors for said election:

Gwendolyn Hayes, Chairperson  
 Annmarie Strzyzynski  
 Megan Cholach

The following are appointed alternate inspectors and shall assume the office of election inspector upon the inability or refusal of an inspector to assume his or her duties:

Heather Campo  
 Barbara Sharp

Election inspectors are to be paid the sum of \$100 each for their service.

Candidates for the election shall file a petition subscribed by twenty-five qualified voters of the Henrietta Fire District with the Fire District Secretary no later than November 23, 2022. Petitions are available from the Secretary of the Fire District.

In accordance with the Election Law, the Secretary is instructed to request from the County Board of Elections a list of registered voters in the Henrietta Fire District as of November 21, 2022.

Be it further resolved that the notice of election be published in the Rochester Business Journal, the earliest date for publication is November 9, 2022 and the latest date for publication is November 16, 2022.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 160, 2022

On motion of Commissioner Pfluke, seconded by Commissioner Martin, resolved to hire a translator for the translation of election documents to Spanish, pursuant to the Voting Rights Act.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 161, 2022

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, resolved to rescind Resolution #149, 2022.

*“On motion of Commissioner Stafford, seconded by Commissioner Martin, resolved to accept the quote from the Town of Henrietta and pursue an inter-municipal agreement for the milling/paving of 2 access roads at the training center 400’ x 15’ and 110’ x 12’ and tie into existing concrete apron at a cost not to exceed \$18,387.89. Bayside also submitted a quote in the amount of \$25,300.”*

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 162, 2022

On motion of Commissioner Stafford, seconded by Commissioner Pfluke, WHEREAS, a portion of the premises at District Station #6 located at 60 Erie Station Road needs to be milled and re-paved, and

WHEREAS, the Town and the Fire District have a shared interest in ensuring that the District’s property is properly maintained and in a cost effective manner to serve the best interests of the Town and District residents and taxpayers, and

WHEREAS, the Town and Fire District agree that having the Town perform the work in accordance with the attached Intermunicipal Agreement would be in the best interest of both the Town and the Fire District,

NOW, THEREFORE, be it resolved that the attached Intermunicipal Agreement between the Town and the Henrietta Fire District be approved and the Chairman is authorized to sign said agreement.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 163, 2022

On motion of Commissioner Stafford, seconded by Commissioner Martin, resolved to authorize the Secretary/Treasurer to hire part time help up to 20 hours per week at \$23 per hour to fill the Clerks extended absence to December 5, 2022.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 164, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to authorize the purchase of a plow for 6C91 from Boondocker Equipment at a cost of \$6,700. An additional quote was received from General Welding & Fabricating Inc.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 165, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to go out to bid for repairs to the existing burn building stairs with the bid opening to be held at the December Board Meeting.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 166, 2022

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to go into Executive Session at 6:58PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. All voting Aye. Returned from Executive Session at 7:13PM.

RESOLUTION NO. 167, 2022

On motion of Commissioner Gilchrist, seconded by Commissioner Stafford, resolved to accept the recommendation of the LOSAP Committee regarding 4 members on probation.

Duly put to vote as follows:

Commissioner Pfluke	Voting Abstain	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

Motion to adjourn the meeting at 7:15 PM by Commissioner Martin, seconded by Commissioner Stafford.