

Pursuant to call, a Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at 850 Bailey Road on October 19, 2021 at 5:30 P.M. with remote public access.

MEMBERS PRESENT:

Chairman, William Heist
Commissioner, William R. Gilchrist
Commissioner, F. Joe Martin
Commissioner, Terry Ovenshire
Commissioner, Scott Pfluke
Sec./Treas., Barbara A. Schaeffer
Clerk, Samantha Robinson
Counsel, Louise R. Beale

MEMBERS ABSENT:

Chairman Heist opened the meeting at 5:48 PM, immediately following the Public Hearing.

A brief break was taken to allow the treasurer to file the 2022 tax cap form. Tax cap form submitted at 5:54 PM.

RESOLUTION NO. 183, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist,

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District has previously adopted a proposed budget for 2022 and estimates of fund balances in preparation for the annual budget hearing, and

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District held the annual fire district budget hearing on notice to the public on October 19, 2021, and

WHEREAS, the Board has considered the proposed budget and comments received on the proposed budget at said budget hearing, and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby approves the final budget for the Henrietta Fire District for 2022 in the amount of \$17,652,094 with \$14,879,094 to be raised through real property taxes, resulting in a rate per \$1,000 of assessed valuation of \$3.18.

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye
Commissioner Martin Voting Aye
Commissioner Heist Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Aye CARRIED

Bid Opening at 5:56PM: Station 4 Alerting System-

1 bid was received from Bryx with all required documents included. Bid price including installation and 1st year maintenance is \$34,500. Package was turned over to the Chiefs for review.

RESOLUTION NO. 184, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to accept the minutes from the following meetings: September 13, 2021 Workshop, September 14, 1021 Board Meeting, September 27, 2021 Workshop

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Heist Voting Aye
Commissioner Martin Voting Aye
Commissioner Ovenshire Voting Aye CARRIED

RESOLUTION NO. 185, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:		
Parrini	Dan	FF	ALS Core Content	CHS	10/13,10/20,10/27	\$150		24			
Mclean	Dan	FF	Pump Ops	Walworth	10/18 - 11/10	\$0		24		Wait Listed	
Whitehead	Matthew	FF	Pump Ops	Walworth	10/18 - 11/11	\$0		24		Wait Listed	
Weatherell	Dwane	FF	Fire Investigation Conference	Montour Falls	11/3 - 11/5	\$0	24	16	3-Nov		
Dodson	Chuck	Capt	Fire Investigation Conference	Montour Falls	11/3 - 11/5	\$0		16			
Dodson	Chuck	Capt	Emergency Pediatric Care		11/10 - 11/11/22	\$150					
Hammon	Chuck	Lt.	Certified Instructor Update	PSTF	10/25/2021	\$50		4		4 hours OT	
Hendershott	Ryan	Lt.	FO 1 - Training/Risk Reduction	Genesee Co	10/14-11/3	\$ -	4	12		6 hours OT	
Dinsmore	Andy	Lt.	Safety Officer Conference	Arizona	1/9 - 1/14/22	\$ 4,050.00	48	32	1/8, 1/11		
Marshall	Josh	FF	Additional Peer Fitness course cost	Henrietta		\$ 50.00					
		Prev-	Approved \$750 at 9/27 meeting - discount was less than expected								

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Heist Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 186, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to accept the following budget transfers:

From Account:	To Account:	\$ to transfer
3410124 Fund Bal Payroll	3410115 Payroll-Chief	\$28,000
3410205 Fire Equipment	3410206 SCBA Equipment	\$10,000
3410450 Wellness-Fitness	3410449 Pre-Employment	\$11,000
3410463 Training- Other	3410462 Training Supplies	\$ 2,000
3410124 Fund Bal Payroll	3410466 Uniforms	\$10,000

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Heist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Ovenshire Voting Aye CARRIED

RESOLUTION NO. 187, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 36616-36684 in the amount of \$358,482.51 and the capital fund – check numbers 10112-10122 in the amount of \$643,754.60, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Heist Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 188, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve the request from

Dmitri Galitsky (Co. #2) for a medical leave with an estimated return of March 1, 2022.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 189, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the request from Alpha Barry to be removed from the recruit process.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 190, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the fund-raising request from Company 3 to hold a Turkey Party on November 20, 2021.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 191, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the Corrective Action Plan as presented and authorize Chairman Heist to execute a letter to OSC detailing the plan.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 192, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to accept bids for snow plowing service for the 2021-2022 season (add Station 7- effective 1/1/2022) and review at the November 9, 2021 Board Meeting.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 193, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved, that the annual election of the Henrietta Fire District shall be held on December 14, 2021 between the hours of 4:00 p.m. and 9:00 p.m. at Henrietta Fire District Station No. 4, 850 Bailey Road, West Henrietta, New York 14586 for the purpose of electing one (1) Fire District Commissioner. The term of office for Commissioner Terry Ovenshire, expires December 31, 2021. This is a five (5) year term of office commencing January 1, 2022 and continuing through December 31, 2026.

The following are hereby appointed as election inspectors for said election:

- Gwendolyn Hayes, Chairperson
- Barbara Sharp
- Heather Campo

The following are appointed alternate inspectors and shall assume the office of election inspector upon the inability or refusal of an inspector to assume his or her duties:

- Mark Strzyzynski
- Carol Greene

Election inspectors are to be paid the sum of \$100 each for their service.

Candidates for the election shall file a petition subscribed by twenty-five qualified voters of the Henrietta Fire District with the Fire District Secretary no later than November 24, 2021. Petitions are available from the Secretary of the Fire District.

In accordance with the Election Law, the Secretary is instructed to request from the County Board of Elections a list of registered voters in the Henrietta Fire District as of November 22, 2021.

Be it further resolved that the notice of election be published in the Rochester Business Journal, the earliest date for publication is November 9, 2021 and the latest date for publication is November 16, 2021.

Duly put to vote as follows:

- | | | |
|------------------------|------------|---------|
| Commissioner Ovenshire | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Heist | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

RESOLUTION NO. 194, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to rescind Resolution #9, 2021 – as follows:

“On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to name the Henrietta Post of Messenger Post Media, as the official newspaper of the Henrietta Fire District, and the Democrat & Chronicle as the alternate.”

Duly put to vote as follows:

- | | | |
|------------------------|------------|---------|
| Commissioner Ovenshire | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Heist | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

RESOLUTION NO. 195, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to name the Rochester Business Journal as the official newspaper of the Henrietta Fire District and the Daily Record as the alternate.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 196, 2021

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to accept the bid from BRYX for the Station 4 Alerting System as detailed in the bid proposal at a maximum cost of \$34,500.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 197, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve and authorize the Station 6 change order for the proposed repair to the retention pond to improve the flooding issue at a cost of \$8,000.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 198, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to purchase 2 fog machines, on government contract, in the amount of \$4,204.99- to be expensed to training.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 199, 2021

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to purchase a patient basket to be used on the UTV from MSH Custom Fabricators at a cost of \$2,500.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

Motion to adjourn the meeting at 7:03 PM by Commissioner Gilchrist, seconded by Commissioner Martin.