

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on September 10, 2024 at 5:30PM with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.
 Commissioner William R. Gilchrist (late)
 Commissioner Jeffrey Wilson
 Commissioner Ronald Barber
 Commissioner Scott Pfluke
 Sec./Treas. Barbara A. Schaeffer
 Clerk Samantha Robinson
 Counsel Peter J. Weishaar

MEMBERS ABSENT:

Chairman Martin opened the meeting at 5:35 PM.

A moment of silence was observed in memory of Firefighter Michael Roser.

RESOLUTION NO. 159, 2024

On motion of Commissioner Pfluke, seconded by Commissioner Barber, resolved to dedicate a page in the minutes book in memory of Firefighter Michael Roser.

Duly put to vote as follows:

| | | | |
|---------------------|--------|-----|---------|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Barber | Voting | Aye | CARRIED |

RESOLUTION NO. 160, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the August 13, 2024 meeting minutes and the August 20, 2024 budget workshop minutes.

Duly put to vote as follows:

| | | | |
|---------------------|--------|-----|---------|
| Commissioner Barber | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 161, 2024

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve the following training requests:

| Last | First | Rank | Class | Location | Date | Cost | Coverage Hours Needed | Class Contact Hours | Coverage needed for: | ER (Employee Requested) DR (District Required) | OT Hours |
|----------------|---------|------|----------------------------------|----------------|--------------------|-------------|-----------------------|---------------------|----------------------|---|----------|
| Karasek | Mathew | FF | Live Fire Instructor | Montour | 9/28-9/30 | \$ 180.00 | 24 | 16 | 9/29/2024 | ER | 0 |
| Beechler | Stephen | FF | Extrication competition | Long Island | 10/2-10/6 | \$ 400.00 | | | | ER | |
| Greene | Jim | FF | Extrication competition | Long Island | 10/2-10/7 | \$ - | | | | ER | |
| Hicks | Quintus | FF | Extrication competition | Long Island | 10/2-10/8 | \$ 1,136.00 | | | | ER | |
| Srinivasan | Surya | FF | Extrication competition | Long Island | 10/2-10/9 | \$ 1,336.00 | | | | ER | |
| Dodson | Charles | BC | Alternative Fuels response | Colorado/SERTC | 12/15-12/21 | \$ - | 48 | 40 | 12/17, 12/20 | ER | 0 |
| Srinivasan | Surya | FF | Flash Over Simulator | W Webster | 9/21/2024 | \$ 125.00 | | | | ER | |
| Hayes | Tom | BC | Fire Officer 3 | Irondequoit | 11/4-11/8 | \$ 1,325.00 | 24 | 45 | 11/4/2024 | DR | |
| Hebert | Damian | Cap | Fire Officer 3 | Irondequoit | 11/4-11/8 | \$ 1,325.00 | 0 | 45 | | ER | 0 |
| Weatherell | Duane | FF | Tower Rescue | Oriskany | 9/23-9/26 | \$ - | 24 | 32 | 9/24/2024 | ER | 0 |
| Roberts | Tim | Cap | Fire Officer 3 | Irondequoit | 11/4-11/8/24 | \$ 1,325.00 | 24 | 45 | 11/4/2024 | ER | 0 |
| Srinivasan | Surya | FF | TIC class | HFD | 11/9/2024 | \$ - | 0 | 0 | | ER | |
| Berry | Pat | LT | TIC class | HFD | 11/9/2024 | \$ - | 0 | 0 | | ER | |
| Derr-Haverlach | Greg | FF | TIC class | HFD | 11/9/2024 | \$ - | 0 | 0 | | ER | |
| Tornstrom | Alyssa | FF | TIC class | HFD | 11/1/2024 | | 10 | 8 | 11/1/2024 | ER | 0 |
| Remelt | Charlie | Capt | Old Forge Fire School | Old Forge | 9/12 - 9/15 | \$ 75.00 | 0 | 0 | | ER | |
| McKenzie | Alvin | Mech | Pierce DEF / DPF Emissions | Patterson NY | 10/24 - 10/25 | \$ 795.00 | | 8 | | DR | |
| Hammon | Chuck | Capt | ISFSI Live Fire Training Renewal | Online | | \$ 325.00 | | | | ER | |
| | | | | | Extrication budget | \$ 2,872.00 | | | | | |
| OK by 6C20 | | | | | Training budget | \$ 5,475.00 | | | | | |

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Barber Voting Aye CARRIED

Commissioner Gilchrist arrived at 5:40PM.

RESOLUTION NO. 162, 2024

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to authorize the following budget transfers:

| To: | | Transfer In | From: | | Transfer Out |
|-----------|--------------------------|--------------|-----------|-------------------------|--------------|
| Account # | Account Name | | Account # | Account Name | |
| 3410201 | Officer Cars | \$ 11,881.00 | | | |
| 3410220 | Radio Upgrade | \$ 800.00 | | | |
| 3410411 | Audit Fee | \$ 500.00 | | | |
| 3410494 | Bldg Suppl/Rep-Tr Center | \$ 1,000.00 | | | |
| | | | 3410205 | Fire Equipment | \$ 11,881.00 |
| | | | 3410205 | Fire Equipment | \$ 800.00 |
| | | | 3410409 | Attorney | \$ 500.00 |
| | | | 3410412 | Bldg-Suppl/Maint- Sta 4 | \$ 1,000.00 |

Duly put to vote as follows:

Commissioner Barber Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 163, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 38941-39004 and ACH/or Wire in the amount of \$293,900.55, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Barber Voting Aye CARRIED

RESOLUTION NO. 164, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the payment of bills by purchase order or by voucher from the CREST Grant Fund - check number 1003 in the amount of \$10,881.09, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners. Grant project #26296 - Invoice details as follows:

| Vendor: | Inv. # | Inv. Date | Inv. Amount | Memo-Description |
|---------------------|--------|-----------|-------------|------------------|
| Just Solutions Inc. | 160406 | 8/27/24 | \$10,881.09 | Phone system |

Duly put to vote as follows:

Commissioner Barber Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Wilson Voting Aye
 Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 165, 2024

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the following surplus:

- 1.) Elliptical trainer from Sta. 7
- 2.) TO Gear -#5928, 50534, 50489, 50673, 50476 -over 10 yrs old
- 3.) TO Gear -#50538, 50640, 50655, 50661, 50665, 50684, 50709, 50715, 50791-failed inspection

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | CARRIED |

RESOLUTION NO. 166, 2024

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve the 2025 Proposed Budget in the amount of \$21,526,910. The amount to be raised by taxes is \$20,942,910. The Proposed 2025 tax rate is \$3.45 per thousand assessed value. The estimated fund balance is \$2,004,000.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 167, 2024

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to hold a Public Hearing on the 15th day of October, 2024 at 5:30 p.m. for the purpose of discussing the contents of the District’s proposed 2025 budget and to reschedule the October 8, 2024 Board Meeting to be held immediately following the Public Hearing.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | CARRIED |

RESOLUTION NO. 168, 2024

Whereas, section 103(5) of the General Municipal Law permits the Board to standardize on particular types of kinds of equipment, material, supplies or services for reasons of efficiency or economy; and

Whereas, the District currently uses Mercedes fire hose on its apparatus; and

Whereas, the District needs to order replacement fire hose; and

Whereas, it is imperative that the fire hose used on the District’s emergency apparatus be completely compatible and interoperable; and

Whereas, all apparatus must be equipped with the same fire hose; and

Whereas, it is not operationally prudent or efficient to have different fire hose systems installed on District apparatus; and

Whereas, the Board hereby declares that the foregoing reasons of safety, economy, efficiency, and continuity of service demonstrate a need for standardization on Mercedes fire hose; and

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved that the Board adopts Mercedes fire hose as the standard fire hose for the District.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Barber | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Pfluke | Voting | Aye | CARRIED |

RESOLUTION NO. 169, 2024

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to authorize the purchase of Mercedes fire hose from The Fire Store- Witmer Public Safety Group, as sole source and only authorized Mercedes fire hose distributor in Monroe County, in the amount of \$27,568, without the need for additional quotes or bidding, to be paid from the 2025 fire equipment budget line.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | CARRIED |

RESOLUTION NO. 170, 2024

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to accept the quote from Bow Paint Co. to paint the Station 7 exterior garage doors at a cost of \$2,024.75. One additional quote was received from Upstate Painting for \$3,300.

Duly put to vote as follows:

| | | | |
|------------------------|--------|-----|---------|
| Commissioner Pfluke | Voting | Aye | |
| Commissioner Wilson | Voting | Aye | |
| Commissioner Martin | Voting | Aye | |
| Commissioner Gilchrist | Voting | Aye | |
| Commissioner Barber | Voting | Aye | CARRIED |

RESOLUTION NO. 171, 2024

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to go into Executive Session at 6:13PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. All in favor. Returned from Executive Session at 6:35PM.

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, the meeting adjourned at 6:37 PM.