

Pursuant to call, a Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at 850 Bailey Road, West Henrietta on July 13, 2021- with public remote access.

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MEMBERS PRESENT:

Chairman, William Heist  
Commissioner, William R. Gilchrist  
Commissioner, F. Joe Martin  
Commissioner, Terry Ovenshire  
Commissioner, Scott Pfluke  
Sec./Treas., Barbara A. Schaeffer  
Clerk, Samantha Robinson  
Counsel, Louise R. Beale

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MEMBERS ABSENT:

Chairman Heist opened the meeting at 5:33 PM.

Guests: Jason Kuberka and Chris Lados from Christa Construction.

A moment of silence was observed for the passing of Paul Skotnicki.

RESOLUTION NO. 132, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to reserve a page in the minutes book in memory of Paul Skotnicki.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 133, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to accept the contract from CME Associates Inc., as recommended by Christa Construction, for the structural materials testing and special inspection services of the Station 6 facility as detailed in Proposal/Agreement No.: 03.6373.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 134, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the following Station 6 contracts, as reviewed by legal counsel:

- Contract B- Structural Steel: Raulli & Sons, Inc
- Contract C- General Trades: DiPasquale Constriction, Inc.
- Contract D- HVAC: Pipitone Enterprises, LLC
- Contract E- Electrical: Kaplan-Schmidt Electric, Inc.
- Contract F- Plumbing & Fire Protection: Landry Mechanical Contractors, Inc.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 135, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to take out a \$4,800,000 Bond Anticipation Note for the Station 6 project and take the remaining \$3,628,688 BAN in January 2022 resulting in lower interest expense.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 136, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to go into Executive Session to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person as well as discuss potential litigation at 5:45PM. All voting Aye. Returned from Executive Session at 6:38PM.

RESOLUTION NO. 137, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to rescind resolution 116, 2021:

“On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to accept Gregory Derr-Haverlach, Co 3, pending recommendation from legal counsel for the need of a joint service agreement with his home department and the successful completion of the recruit process”

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 138, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to remove Gregory Derr-Haverlach as a member per NY General Municipal Law 209 I (1-c) as he is currently a member of an out of state fire company and therefore cannot be a member of a New York company.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 139, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to hire James J. Phillips and Abigail Sauer as recruit firefighters.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 140, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to accept the minutes from the June 8, 2021 Board Meeting and the June 15, 2021 Workshop.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye  
 Commissioner Gilchrist Voting Aye  
 Commissioner Heist Voting Abstain  
 Commissioner Martin Voting Aye  
 Commissioner Ovenshire Voting Aye CARRIED

**RESOLUTION NO. 141, 2021**

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the following budget transfer:  
 \$400 From 3410448 PR Fees to 3410411 Audit Fee

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye  
 Commissioner Martin Voting Aye  
 Commissioner Heist Voting Aye  
 Commissioner Gilchrist Voting Aye  
 Commissioner Pfluke Voting Aye CARRIED

**RESOLUTION NO. 142, 2021**

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 36413-36485 in the amount of \$355,892.66, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye  
 Commissioner Gilchrist Voting Aye  
 Commissioner Heist Voting Aye  
 Commissioner Martin Voting Aye  
 Commissioner Ovenshire Voting Aye CARRIED

**RESOLUTION NO. 143, 2021**

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Other	Coverage Hours Needed	Class Contact Hours	Coverage needed for:			
Barber	Ryan	Lt	Annual Codes Refresher	West Webster	8/17/21 - 8/19/20	\$ 175.00		24	24	8/18/2021	Registered		
Pfluke	Scott	Capt	Fire Investigation for the Line Officer	PSTF	6/22/21 - 6/23/21	\$ -		0	16		Registered		
Reed	Paul	Lt	Fire Investigation for the Line Officer	PSTF	6/22/21 - 6/23/21	\$ -		0	16		Registered		
Strassner	Todd	Lt	Fire Investigation for the Line Officer	PSTF	6/22/21 - 6/23/22	\$ -		0	16		Registered		
Cholach	Mark	Chief	NYSAFAC Conference	Syracuse	7/18/2021	\$ 50.00				Use of District Vehicle			
Dinsmore	Mike	AC	NYSAFAC Conference	Syracuse	7/15/2021	\$ 50.00				Use of District Vehicle			
Smith	Trey	FF	FDIC	Indy	8/1/2021 - 8/6/2021						Registered		
Dodson	Chuck	Capt	FDIC	Indy	8/1/2021 - 8/6/2021						Registered		
Mosher	William	FF	FDIC	Indy	8/1/2021 - 8/6/2021						Registered		
Dinsmore	Mike	AC	FDIC	Indy	8/1/2021 - 8/6/2021	\$ 6,950.00					Registered		
Audino	Mark	BC	Fire Officer 3	Montour Falls	7/26-8/30, 8/16-8/20/21	\$ 577.84		48	80	7/28, 8/16			
Barber	Ryan	Lt	Multi Alarm Incidents	NFA	8/1-8/6/21	\$ 150.00							Cost of meal ticket increased.
Strassener	Todd	Lt	Intro to Fire Investigation	Montour Falls	8/23-8/27/21	\$ 265.00		38	40	8/22N, 8/27			\$200 previously approved
Audino	Mark	Capt	Command and Control at Target Hazards	NFA	8/12-8/17/2021	\$ 339.36		38	40	12/11N,12/14			
Snapp	Jason	FF	Water Rescue Awareness	PSTF	7/22/2021	\$ -		0	0		Registered		
Barber	Doug	Lt	Surface Water Rescue	PSTF	8/17/2021	\$ -		0	16		Registered		
Blair	Dan	FF	Surface Water Rescue	PSTF	8/21-8/22/21	\$ -		14	16	8/21N	Registered		
Whitehead	Matthew	FF	Truck Company Operations	PSTF	9/9 - 9/25/2021	\$ -		0	18		Registered		
Whitehead	Matthew	FF	Surface Water Rescue	PSTF	8/14 - 8/15	\$ -		0	16		Registered		
Whitehead	Matthew	FF	Firefighter Survival	PSTF	8/3 - 8/7/2021	\$ -		0	9		Registered		

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye  
 Commissioner Martin Voting Aye  
 Commissioner Heist Voting Aye  
 Commissioner Gilchrist Voting Aye  
 Commissioner Pfluke Voting Aye CARRIED

**RESOLUTION NO. 144, 2021**

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to accept the resignation from Cory

Ward from company 1.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 145, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to accept the request for a 6-month personal leave from Joseph LaRocca, Co. 1., effective 8/5/2021.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 146, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to accept Cara Thalmeyer, Co. 2, (transfer from Fairport Fire), upon the successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 147, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to accept the resignation from Scott O'Neill, Co. 2.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 148, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to accept the temporary address change for David Atkins, Co. 1, who has moved out of Henrietta temporarily.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

Oaths of office were administered for those newly hired and those promoted to new ranks from 7PM to 7:18PM:

Mark Woods to Battalion Chief

Thomas Hayes to Fire Captain

Recruit Firefighters: Georgia Bushen, Thomas Barrese, Kyle Kelly, Lovelle Moton, Nick Lowry, Brian Ely and Jon-Michael

Fernando

RESOLUTION NO. 149, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to accept the quote from On The Mark Utilities to x-ray the hallway floor at station 4 to investigate the tile issue at a maximum cost of \$875.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 150, 2021

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to purchase off state bid (2) trucks: 1- F250 and 1- F350 from Van Bortel at a maximum cost of \$85,000.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 151, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to accept the quote from Intivity to purchase office furniture at a cost of \$7,023.83.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 152, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the Municipal Authorization Resolution from Five Star Bank to make the necessary changes to the signers on account- to include Mark Cholach, Francis J. Martin Jr., Michael Dinsmore, William Heist, Barbara Schaeffer and Samantha Robinson.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 153, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to authorize the purchase of 2 iPads to replace (replaces 2 oldest units from 2012 and 2013) from FirstNet at a cost of \$1,224.99 each.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Ovenshire	Voting Aye	CARRIED

RESOLUTION NO. 154, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to purchase, off state bid, a multi-ray meter for #662 from Divali Safety Supplies at a cost of \$3,964.69.

Duly put to vote as follows:

Commissioner Ovenshire	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

Motion to adjourn the meeting at 8:21 PM by Commissioner Gilchrist, seconded by Commissioner Martin.