

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on June 10, 2025 at 5:30PM with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.  
Commissioner William R. Gilchrist  
Commissioner Jeffrey Wilson  
Commissioner Ronald Barber  
Commissioner Scott Pfluke  
Sec./Treas. Barbara A. Schaeffer  
Clerk Samantha Robinson  
Counsel Peter J. Weishaar

MEMBERS ABSENT:

Chairman Martin opened the Board meeting at 5:39 PM.

Guest: EFPR Group CPA's- Maura Sprague, Accountant

Maura presented the draft Audited 2024 Financial Statement and Audit Wrap Up Report. Audit testing revealed no instances of non-compliance. The financial statement states an unmodified opinion showing no deficiencies in internal control or material weaknesses.

RESOLUTION NO. 109, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the draft 2024 Audited Financial Statements, as presented.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

RESOLUTION NO. 110, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to approve the minutes from the May 13, 2025 Board Meeting.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

RESOLUTION NO. 111, 2025

On the motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve the following training requests:

ID	Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER /DR
6837	Guhl	Jared	BC	ISO Academy	HENF TC	25 / 26SEP25	\$695	N/A	24	N/A	DR
6844	Gerger	Edward	LT	ISO Academy	HENF TC	25 / 26SEP25	\$695	N/A	24	N/A	ER
6851	Barber	Ryan	LT	ISO Academy	HENF TC	25 / 26SEP25	\$695	N/A	24	N/A	ER
6866	Trewer	Christopher	LT	ISO Academy	HENF TC	25 / 26SEP25	\$695	N/A	24	N/A	ER
6846	Dodson	Charles	BC	ISO Academy	HENF TC	25 / 26SEP25	\$695	10	24	26-Sep-25	ER
6834	Backer	Joseph	CAPT	ISO Academy	HENF TC	25 / 26SEP25	\$695	10	24	26-Sep-25	ER
6855	Wilson	Kyle	LT	ISO Academy	HENF TC	25 / 26SEP25	\$695	10	24	25-Sep-25	ER
6870	Weatherell	Dwane	FF	ISO Academy	HENF TC	25 / 26SEP25	\$695	N/A	24	N/A	ER
6854	Potter	Jeffrey	LT	ISO Academy	HENF TC	25 / 26SEP25	\$695	N/A	24	N/A	ER
6840	Strassner	Todd	LT	ISO Academy	HENF TC	25 / 26SEP25	\$695	10	24	26-Sep-25	ER
6842	Hebert	Damian	CAPT	ISO Academy	HENF TC	25 / 26SEP25	\$695	N/A	18	N/A	ER
6839	Roberts	Timothy	CAPT	ISO Academy	HENF TC	25 / 26SEP25	\$695	10	24	25-Sep-25	ER
6835	Barber	Douglas	LT	ISO Academy	HENF TC	25 / 26SEP25	\$695	10	24	26-Sep-25	ER
6838	Martin	Francis	LT	ISO Academy	HENF TC	25 / 26SEP25	\$695	N/A	24	N/A	ER
6830	Tam	Justin	CAPT	ISO Academy	HENF TC	25 / 26SEP25	\$695	N/A	24	N/A	ER
6863	Parrini	Daniel	LT	IATP BEFO / IFO / HMFRO	HENF TC	13SEP25 - 19SEP25	\$0	20	50	9/14 D, 9/19 D	ER
3313	Srinivasan	Surya	FF	EMT - Original	MCC	20MAY25 - 7 AUG25	\$0	N/A	College Class	N/A	ER
3312	Scott	Douglas	FF	EMT - Original	MCC	20MAY25 - 7 AUG25	\$0	N/A	College Class	N/A	ER
6893	Dake	Colin	FF	Instructor Auth - BEFO/IFO/HMFRO	HENF TC	13SEP25 - 19SEP25	\$0	20	50	15SEP25 / 18SEP25	ER
	Wagner	Mike	LT	Instructor Auth - BEFO/IFO/HMFRO	HENF TC	13SEP25 - 19SEP26		20	50	9/15, 9/18	ER
	OK 6C20						\$10,425				

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 112, 2025

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher from the General Fund - check numbers 39538-39602, wires and ACH - in the amount of \$964,657.12, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 113, 2025

On motion of Commissioner Gilchrist, seconded by Commissioner Barber to accept the volunteer application from Elizabeth Sherrock (Co. 3) upon successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 114, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to accept the volunteer application from Nelson Rodriguez (Co. 3) upon successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 115, 2025

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to accept the volunteer application from Cesar Onofre-Aragon (Co. 1) upon successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 116, 2025

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to accept the volunteer application from Saifuddin Ahmed (Co. 1) upon successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 117, 2025

On motion of Commissioner Barber, seconded by Commissioner Gilchrist, resolved to approve request from Lt. Michael Wagner to obtain his BA in Fire Administration from Columbia Southern University, per the CBA guidelines.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 118, 2025

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, the following Resolution was unanimously adopted:

**WHEREAS**, the Henrietta Fire District has established a Building and Improvement Capital Reserve Fund for capital improvements pursuant to Section 6-g of the General Municipal Law of the State of New York; and

**WHEREAS**, the Board of Fire Commissioners hereby finds that upgrading the water system at Station No. 7 is a necessary capital expenditure; and

**WHEREAS**, upgrading the water system at Station No. 7 is included in the purposes for which the Capital Reserve Fund was established by the Henrietta Fire District;

**NOW, BE IT RESOLVED, THEREFORE AS FOLLOWS:**

1. That the Henrietta Board of Fire Commissioners now appropriates from the Building and Improvement Capital Reserve Fund, a sum not to exceed thirty thousand dollars and no/100 (\$30,000.00) to upgrade the water system at Station No. 7.
2. That this Resolution, shall, before becoming effective, be subject to a permissive referendum. That within ten (10) days after its adoption, the District Secretary, and in the same manner as is provided for notice of annual election, shall publish notice of the passage of this Resolution in the official newspaper of the Henrietta Fire District. Such notice shall specify the date of the adoption of the resolution, an abstract of the resolution, and shall specify that the resolution was adopted subject to a permissive referendum.
3. That this Resolution shall not take effect until thirty (30) days after its adoption, or until approved by an affirmative vote of the majority of the duly qualified voting electors of this Fire District if a petition, as prescribed by Section 6-g of the General Municipal Law, is duly filed with the Secretary of this District protesting against such Resolution and requesting a referendum as is prescribed in said section of said law.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 119, 2025

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, the following Resolution was unanimously adopted:

**WHEREAS**, the Henrietta Fire District has established a Building and Improvement Capital Reserve Fund for capital improvements pursuant to Section 6-g of the General Municipal Law of the State of New York; and

**WHEREAS**, the Board of Fire Commissioners hereby finds that upgrading the communications system at Station No. 4 is a necessary capital expenditure; and

**WHEREAS**, upgrading the communications system at Station No. 4 is included in the purposes for which the Capital Reserve Fund was established by the Henrietta Fire District;

**NOW, BE IT RESOLVED, THEREFORE AS FOLLOWS:**

1. The Henrietta Board of Fire Commissioners now appropriates from the Building and Improvement Capital Reserve Fund, a sum not to exceed thirty five thousand dollars and no/100 (\$35,000.00) to upgrade the communications system at Station No.4

2. That this Resolution, shall, before becoming effective, be subject to a permissive referendum. That within ten (10) days after its adoption, the District Secretary, and in the same manner as is provided for notice of annual election, shall publish notice of the passage of this Resolution in the official newspaper of the Henrietta Fire District. Such notice shall specify the date of the adoption of the resolution, an abstract of the resolution, and shall specify that the resolution was adopted subject to a permissive referendum.

3. That this Resolution shall not take effect until thirty (30) days after its adoption, or until approved by an affirmative vote of the majority of the duly qualified voting electors of this Fire District if a petition, as prescribed by Section 6-g of the General Municipal Law, is duly filed with the Secretary of this District protesting against such Resolution and requesting a referendum as is prescribed in said section of said law.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

#### RESOLUTION NO. 120, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the quote from AP Plumbing for the upgrade of the Station 7 water system, in the amount of \$23,330. AP Plumbing was low bidder with additional quotes received from Gatti Plumbing and Ryan Plumbing.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

#### RESOLUTION NO. 121, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the quote from Firematic to fabricate and install cab storage on N662 at a cost of \$4,000, less a \$800 trade discount for rear seats.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Pfluke	Voting	Aye

CARRIED

#### RESOLUTION NO. 122, 2025

On the motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve the proposal from Grant Masters to process the application for a Safer Grant, at a cost of \$3,300.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye
Commissioner Wilson	Voting	Aye
Commissioner Martin	Voting	Aye
Commissioner Gilchrist	Voting	Aye
Commissioner Barber	Voting	Aye

CARRIED

On motion of Commissioner Wilson, seconded by Commissioner Barber, the meeting adjourned at 6:40 PM.