

Pursuant to call, a Special Meeting of the Henrietta Fire District, County of Monroe, State of New York, was duly held at the Henrietta Fire District #4 at 850 Bailey Road, W. Henrietta, NY on March 21, 2017 at 5:30 P.M.

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MEMBERS PRESENT:

Chairman,	F. Joseph Martin, Jr.
Commissioner,	William R. Gilchrist
Commissioner,	William Heist (late)
Commissioner,	Philip H. Mancini
Commissioner,	Terry Ovenshire
Sec. /Treasurer,	Barbara A. Schaeffer
PT Treasurer,	Barbara B. Sharp
Counsel,	Louise R. Beale

MEMBERS ABSENT:

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RESOLUTION NO. 55, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve the minutes from the February 14, 2017 Meeting.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist		
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 56, 2017

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher for the general fund – check numbers 32895 - 32960 in the amount of \$387,291.97 and the capital fund – check numbers 10059 - 10067 in the amount of \$868,109.82, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist		
Commissioner Ovenshire	Aye	CARRIED

Commissioner Heist arrived.

RESOLUTION NO. 57, 2017

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved to approve the endorsement letter requesting approval for members of the Chili Fire Department and the Rush Fire Department to participate in the Ol' Henries Firematic Competition for the 2017 season.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 58, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to approve the request from the Town of Henrietta to allow Station 6 to serve as a polling location for:

Primary Election- 9/12/17 from 11 AM to 10 PM

General Election- 11/7/17 from 5 AM to 10 PM

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 59, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve fund raising request from Ol' Henries Drill Team for the pancake breakfast to be held 4/9/17 from 8 AM to 12 PM at Henrietta Fire Co. #1.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 60, 2017

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to approve the 2016 Service Award program and submit to Penflex.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 61, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to accept quotes for 2017 lawn mowing to be reviewed at the April Board Meeting.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 62, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to rescind resolution #148, 2006 - Standardized Generators.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 63, 2017

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to authorize the 2 month extension (4/1/17-6/1/17) of the Builders Risk insurance policy for Station 5, at a cost of \$1,136.00.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 64, 2017

On motion of Commissioner Heist, seconded by Commissioner Ovenshire, resolved to approve the 2016 Treasurers Report.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 65, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to amend the District's procurement policy to update the named individuals responsible for purchasing by removing now retired Chief Comstock and adding Commissioner Ovenshire and Assistant Chief Cholach and change Mark Strzyzynski's title to Chief.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTIONNO. 66, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to accept the Stericycle Service Agreement, effective 4/1/17, for the service of sharps/medical waste collection, at a cost of \$10 per month.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 67, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve the surplus of: 2 treadmills, 2 1980's bikes and old thermal imagers.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 68, 2017

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to accept the following training requests:

J. Green to attend PSTF- Principles of Instruction, at n/c

- C. Marshall to attend Battle Ready FF at Calkins Road Middle School, at n/c
- C. Hammon to attend Fire Office 1 National Examination at NYSFA, at n/c
- C. Hammon to attend NYS Tech Rescue Conference, at n/c
- J. Guhl to attend NYSFCA Regional Hands On training, at cost of \$100
- M. Uhl to attend Basic Wildland Fire Suppression at PSTF, at n/c
- J. Fernando to attend Fire Expo in PA, at cost of \$80 for fuel
- S. Goodman to attend Leadership II for Fire & EMS at NFA, at cost of \$60
- J. Tam to attend Crude Oil by Rail in CO, at n/c
- M. Audino to approve cost of \$195 for 2017 FLBOA annual In-Service Seminar, previously approved in Feb
- J. Guhl to attend NFPA 1403 Live Fire Training, at n/c
- S. Kinney to attend Live Fire Training at NFPA, at n/c

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

**RESOLUTION NO. 69, 2017**

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to approve employment contracts for Chief Mark Strzyzynski, effective 1/29/17-12/31/22 and Deputy Chief Mark Cholach, effective 3/13/17-12/31/19.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

**Swearing- In**

Mark Cholach was sworn in as Deputy Chief by Chief Mark Strzyzynski. Mark was congratulated and he and his family were welcomed to the fire district.

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, meeting adjourned at 6:25 PM.

Notes:

- Scott Dinatale returned from medical leave eff. 2/15/17
- 11<sup>th</sup> Annual National Fallen Firefighters Tournament to be held 6/4/17
- Station 5 change orders for \$2,668.99 reviewed
- Current anticipated turn over date for Station 5 is May 5, 2017
- CISM, Dan McGuire to attend the April meeting