

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on May 13, 2025 at 5:30PM with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.

Commissioner Jeffrey Wilson

Commissioner Scott Pfluke  
Sec./Treas. Barbara A. Schaeffer  
Clerk Samantha Robinson  
Counsel Peter J. Weishaar

MEMBERS ABSENT:

Commissioner William R. Gilchrist

Commissioner Ronald Barber

Chairman Martin opened the Board meeting at 5:34 PM.

A moment of silence was observed for the passing of Paul L Tracy.

RESOLUTION NO. 92, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to approve the minutes from the April 8, 2025 Board Meeting.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	CARRIED

RESOLUTION NO. 93, 2025

On the motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER /DR	OT Hours
Kryw	Brian	CAPT	Fire Codes CEU	West Webster FD	20MAY25 - 22MAY25	\$250	10	24	22-May-25	ER	N/A
Weatherell	Dwane	FF	Arson Conference	Saratoga Springs	6MAY25 - 9MAY25	\$0	24	40	6MAY25 - Night / 9MAY25 - Day	ER	N/A
Weatherell	Dwane	FF	Tower Rescue	NYSPTC	19MAY25 - 22MAY25	\$0	24	40	22-May-25	ER	N/A
Kryw	Brian	CAPT	Rope Ops	PSIF	8SEP25 - 12SEP25	\$0	24	50	11-Sep-25	ER	N/A
Kryw	Brian	CAPT	Vent Seminar	Caledonia, NY	7-May-25	\$0	N/A	8	N/A	ER	N/A
Chapman	Jennifer	FF	Technical Rescue Conference	NYSPTC	28MAY25 - 1JUN25	\$400	10	40	1JUN25 - DAY	ER	N/A
Deignan	Austin	FF	Technical Rescue Conference	NYSPTC	28MAY25 - 1JUN25	\$400	24	40	28MAY25 NIGHT / 31MAY25 FULL	ER	N/A
Gerger	Edward	LT	MC Fire Marshal's Conference	West Webster FD	20MAY25 - 22MAY25	\$0	10	24	22-May-25	ER	N/A
Chapman	Jennifer	FF	Step Up and Lead	North Java Fire Company	6-May-25		N/A	3.5	N/A	ER	N/A
Wilson	Kyle	LT	Step Up and Lead	North Java Fire Company	6-May-25		N/A	3.5	N/A	ER	N/A
Kryw	Brian	CAPT	Step Up and Lead	North Java Fire Company	6-May-25	\$0	14	3.5	6-May-25	ER	N/A
Weatherell	Dwane	FF	HazMat Conference	Baltimore, MD	10JUN25 - 14JUN25	0	24	40	10-Jun-25	ER	N/A

Duly put to vote as follows:

Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 94, 2025

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to approve the payment of bills by purchase order or by voucher from the General Fund - check numbers 39476-39537 and ACH in the amount of \$343,882.96, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	CARRIED

RESOLUTION NO. 95, 2025

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to accept the EFPR Group, engagement letter for 2024 financial services.

Duly put to vote as follows:

Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 96, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to authorize payment to RBC Wealth Management for administrative services, in the amount of \$3,727 to be paid from the service award program trust fund.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	CARRIED

RESOLUTION NO. 97, 2025

On motion of Commissioner Wilson, seconded by Commissioner Pfluke to approve Dmitri Galitsky's return from medical leave, effective January 17, 2025.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	CARRIED

RESOLUTION NO. 98, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to accept the resignation of Peyton Gagner (Co. 1), effective 5/5/25.

Duly put to vote as follows:

Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 99, 2025

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to accept the resignation of Gregory Derr-Haverlach (Co. 3), effective 5/7/25.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	CARRIED

RESOLUTION NO. 100, 2025

On the motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve fundraising request from Company 3 to hold their 2025 Annual Turkey Party on 11/22/25.

Duly put to vote as follows:

Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 101, 2025

On the motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve fundraising request from Company 3 to hold their 2025 Annual Fund Drive, July 7-July 18, 2025.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	CARRIED

RESOLUTION NO. 102, 2025

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to approve the following surplus items:

- 50466, 50511, 50536, 5947: Misc Turnout Gear- all over 10-year mark
- 15-2108: 3" Hose- damaged and removed from service per 6C90

Duly put to vote as follows:

Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 103, 2025

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to approve request form Justin Tam to enroll in HLS6302-Homeland Security course at Columbia Southern University as required to obtain his emergency services management degree.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	CARRIED

RESOLUTION NO. 104, 2025

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to approve the 2025 Drill Team schedule, use of vehicles and roster – as edited.

Duly put to vote as follows:

Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 105, 2025

On the motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve the 3-year contract with Daston Corporation for Google Workspace Starter, at a cost of \$10,920 per year for 200 users.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	CARRIED

RESOLUTION NO. 106, 2025

On the motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve the quote #JSIQ12795-01 from Just Solutions for the video doorbell system at Station 4, at a cost of \$1,537.96.

Duly put to vote as follows:

Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 107, 2025

On the motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to approve the quotes from Just Solutions as follows: #JSIQ12775-01 2-year Sonic Wall replacement at Stations 1-3, #JSIQ12774-01 1-year Sonic Wall replacement at Station 7, #JSIQ12773-01 1-year Sonic Wall replacement at Station 5 -at a cost of \$6,743.40.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	CARRIED

RESOLUTION NO. 108, 2025

On the motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to approve the Station 7 lighting upgrade at a cost up to \$8,341.73. A rebate is anticipated for approximately \$4,290.

Duly put to vote as follows:

Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, the meeting adjourned at 6:15 PM.