

Pursuant to call, a Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at 850 Bailey Road West Henrietta, NY on Tuesday June 14, 2022 at 5:30 P.M. with remote public access.

MEMBERS PRESENT:

Chairman,
Commissioner, William R. Gilchrist
Commissioner, F. Joe Martin
Commissioner, Scott Pfluke
Commissioner, Michael Stafford
Sec./Treas., Barbara A. Schaeffer
Clerk, Samantha Robinson
Counsel, Louise R. Beale

MEMBERS ABSENT:

William Heist

Commissioner Martin opened the meeting at 5:30 PM.

Chief Mark Cholach administered the Oath of Office to the following Firefighters: Colin Dake, Austin Deignan and Cara Thalmayr.

Guest: Maura Sprague of EFPR Group presented the 2021 Audited Financial Statement and Audit Wrap-Up document. Audit testing revealed no instances of non-compliance. The financial report states an unmodified clean opinion with no deficiencies in internal controls or material weaknesses.

Guest: Charles Casadonte of GreenLight presented a Point of Premise Fiber Optic “trade space for services” proposal, tabled to the July meeting.

RESOLUTION NO. 91, 2022

On motion of Commissioner Stafford, seconded by Commissioner Gilchrist, resolved to approve the minutes from the May 10, 2022 Board meeting.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 92, 2022

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 37148-37222 in the amount of \$424,734.81 and the capital fund – check numbers 10186-10192 the amount of \$397,913.29, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 93, 2022

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Other	Coverage Hours Needed	Class Contact Hours	Coverage needed for:
Pollock	DJ	FF	Self Rescue Instructor Authorization	Genesee Co	6/7/2022	\$0	0	10	6	6/7/2022
Lewis	Tim	Lt	RTF with MCSO	Monroe Co	5/13/2022	\$ -	0	0	8	
Thompson	Tim	FF	Heavy Rescue Conference	Syracuse	9/19-9/23/2022	\$1,748.04	0	48	40	9/19, 9/22
Geger	Ted	Lt	Live Fire Instructor	Montour Falls	6/3-6/5/2022	\$ -	0	0	24	
Geger	Ted	Lt	Trench Rescue Awareness	Monroe Co	6/1/2022	\$ -	0	0	8	
Holley	Mark	FF	IAFC Hazardous Materials Conference	Baltimore	6/7 - 6/11/2022	\$ -	0	24	32	
Routly	Scott	FF	FO1 - planning and Emergency Response	Monroe Co	6/25/2022	\$ -	0	0	10	
Whitehead	Matthew	FF	Hazmat mods 4 and 5	Montour Falls	9/26 - 9/30/2022	\$ -	0	0	40	
Pietrzykowski	Tim	FF	Swift/Flood Water	SPTC	8/29 - 9/01/2022	\$ 343.36	0	24	40	8/29/2022
Phillips	JJ	FF	Fire Instructor I	Montour Falls	6/19 - 6/24/2022	\$ 216.00	0	24	40	6/23/2022
Trewer	Chris	FF	Medium Structural Collapse	Monroe Co	6/26/2022	\$ -	0	10	8	6/26/2022 Days
Freeman	Michael	FF	Medium Structural Collapse	Monroe Co	6/26/2022	\$ -	0	0	8	
Freeman	Michael	FF	Basic Structural Collapse	Monroe Co	6/25/2022	\$ -	0	0	8	
Freeman	Michael	FF	Trench Rescue Awareness	Monroe Co	6/1/2022	\$ -	0	0	8	
Dake	Colin	FF	Medium Structural Collapse	Monroe Co	6/26/2022	\$ -	0	0	8	
Dake	Colin	FF	Basic Structural Collapse	Monroe Co	6/25/2022	\$ -	0	0	8	
Dake	Colin	FF	Trench Rescue Awareness	Monroe Co	6/1/2022	\$ -	0	0	8	
Lowry	Nick	FF	Medium Structural Collapse	Monroe Co	6/26/2022	\$ -	0	0	8	
Lowry	Nick	FF	Basic Structural Collapse	Monroe Co	6/25/2022	\$ -	0	10	8	6/25 D
Lowry	Nick	FF	Trench Rescue Awareness	Monroe Co	6/1/2022	\$ -	0	10	8	6/1 D
Wagner	Mike	Lt	Medium Structural Collapse	Monroe Co	6/26/2022	\$ -	0	0	8	
Wagner	Mike	Lt	Basic Structural Collapse	Monroe Co	6/25/2022	\$ -	0	0	8	
Wagner	Mike	Lt	Trench Rescue Awareness	Monroe Co	6/1/2022	\$ -	0	0	8	
Lyman	Alicia	FF	Monroe County Career Recruit Academy	Monroe Co	8/22-11-22	-	0	0	500	Volunteer taking the 229 class. Needs to be sponsored by fire district. 6C10 is ok with it.
Kinney	Sean	FF	NYS Chiefs	Syracuse	6/16/2022	\$ 492.93		24	8	6/16/2022
Tam	Justin	Lt	Fire Marshal In service	Montour Falls	10/4/2022	0	0	14	8	10/3 N
Rosario	Donato	FF	Swift/Flood Water Rescue	SPTC	9/12 - 9/16/2022	\$200.00	0	48	40	9/13, 9/16
Blair	Daniel	FF	Med. Structural Collapse	Monroe Co	6/26/2022	0	0	0	10	
Blair	Daniel	FF	Basic Structural Collapse	Monroe Co	6/25/2022	0	0	24	10	6/25/2022
Kelly	Kyle	FF	Heavy Rescue Conference	Syracuse	9/19 - 9/23	\$1,748.04	0	48	40	9/19, 9/22
Dinsmore	Andy	Lt	FO1 - planning and Emergency Response	PSTF	6/25/2022	0	0	0	10	
Wilson	Kyle	Lt	State Chiefs Honor Guard	Syracuse	6/18/2022	\$ 160.00				
Moton	Lovelle	FF	State Chiefs Honor Guard	Syracuse	6/18/2022	\$ 50.00				
Fernando	Jon	FF	State Chiefs Honor Guard	Syracuse	6/18/2022	\$ 50.00				
Smith	Trey	Lt	State Chiefs Honor Guard	Syracuse	6/18/2022	\$ 50.00				
Pending			State Chiefs Honor Guard	Syracuse	6/18/2022	\$ 50.00				
Pending			State Chiefs Honor Guard	Syracuse	6/18/2022	\$ 50.00				
OK Per 6C20										
Pietrzykowski	Tim					\$ 40.00				prev appr training cost of \$490 in May, added cost for Dues

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 94, 2022

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to accept the 2021 Annual Penflex Report, as submitted.

Duly put to vote as follows:

Commissioner Stafford Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 95, 2022

On motion of Commissioner Stafford, seconded by Commissioner Gilchrist, resolved to approve Dmitri Galitsky back to active duty, effective January 14, 2022.

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
 Commissioner Gilchrist Voting Aye
 Commissioner Martin Voting Aye
 Commissioner Stafford Voting Aye CARRIED

RESOLUTION NO. 96, 2022

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to accept the quote from Proscap Lawn & Landscape (as low bidder) for the 2022 lawn service as follows: Mow- Sta 4 at \$175, Sta 5 at \$50 per visit with additional services: spring cleanup \$200 and 13 yards of mulch \$1,450. Additional bids were received from Brighton Landscape and Brockman. Station 6 lawn service will be provided by Proscap, as needed, until the project is complete.

Duly put to vote as follows:

Commissioner Stafford Voting Aye
 Commissioner Martin Voting Aye

Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 97, 2022

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to accept the 2021 Annual Audited Financial Report, as presented.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 98, 2022

On motion of Commissioner Stafford, seconded by Commissioner Gilchrist, resolved to BOND the Station 6 project at a 25-year term in the amount of \$8,428,688.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 99, 2022

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to approve the repairs to #642 by Colden Enterprises, estimate #89595-97, totaling \$8,337.87. Work to be done in conjunction to the repairs from the 4/11/22 accident. No other vendors submitted quotes.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

We have received a cost recovery payment in the amount of \$37,240.23 from FEMA for the COVID-19 Public Health Emergency.

RESOLUTION NO. 100, 2022

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to authorize the health insurance broker change from Bond Benefits to Paychex, effective 8/1/22.

Duly put to vote as follows:

Commissioner Stafford	Voting Nay	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 101, 2022

On motion of Commissioner Gilchrist, seconded by Commissioner Stafford, resolved to approve quote #87258 from Applied Audio and Visual for the purchase of 1-Ashly Audio NXP- 1502 Amplifier for Station 6, at a cost of \$1,850.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 102, 2022

On motion of Commissioner Stafford, seconded by Commissioner Gilchrist, resolved to authorize quote #6480 from Fire Station Furniture in the amount of \$11,559.99 (paid through the capital project) for living, bedroom and dining furniture for Station 6. Additional quotes were received from Ruby Gordon, Firehouse Beds and National Business Furniture.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
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Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 103, 2022

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to approve Policy #616- Volunteer Firefighter Onboarding, as presented.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

Motion to adjourn the meeting at 7:45 PM by Commissioner Gilchrist, seconded by Commissioner Stafford.