

Pursuant to call, a Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at 850 Bailey Road West Henrietta, NY on Tuesday March 8, 2022 at 5:30 P.M. with remote public access.

MEMBERS PRESENT:

Chairman, William Heist
Commissioner, William R. Gilchrist
Commissioner, F. Joe Martin
Commissioner, Scott Pfluke
Commissioner, Michael Stafford
Sec./Treas., Barbara A. Schaeffer
Clerk, Samantha Robinson
Counsel, Louise R. Beale

MEMBERS ABSENT:

Chairman Heist opened the meeting at 5:34 PM.

Guest: Sarah Stevens from Centerline Communications attended to discuss and answer questions related to the AT&T telecommunications tower being proposed for Station 5. The Board has requested additional information on the size and scope of the facility.

RESOLUTION NO. 55, 2022

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the minutes from the following Board meetings: February 8, 2022, February 16, 2022 (remote) and February 22, 2022 (remote).

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 56, 2022

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 36942-37009 in the amount of \$304,296.94 and the capital fund – check numbers 10162-10169 in the amount of \$429,086.31, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 57, 2022

On motion of Commissioner Pfluke, seconded by Commissioner Gilchrist, resolved to surplus: Inventory item #7884B-Hilti Battery (not repairable), which has a value under \$400.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 58, 2022

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:
Berry	Pat	FF	FO1 - Planning and Emergency	Henrietta	3/24-4/7	\$ -	0	9	
Blair	Dan	FF	Truck Co Thoughts	PSTF	2/24 & 3/3	\$ -			
Chapman	Jennifer	FF	FO1 - Planning and Emergency	Henrietta	3/24/2022	\$ -	4	9	3/31/2022
Chapman	Jennifer	FF	Fire Instructor 1	Monroe Co	5/23-5/27/2022	\$ -	24	40	5/26/2022
Chilluffo	TJ	FF	Fire Instructor 1	Monroe Co	5/23-5/27/2022	\$ -	24	40	5/23/2022
Dinsmore	Andy	Lt	FO1 - Leadership and Supervision	Monroe Co	3/28/2022	\$ -			
Ely	Brian	FF	FO1 - Planning and Emergency	Henrietta	3/24/2022	\$ -			
Fernando	Jon	FF	Fire Instructor 1	Monroe Co	3/21-3/25/2022	\$ -	24	40	
Gerger	Ted	Lt.	Live Fire Instructor	Montour Falls	4/29-5/1/2022	\$ 186.00	24	24	5/1/2022
Gerger	Ted	Lt	FEMA Safety Office Course	PSTF	3/14-3/16/2022	\$ -	24	24	3/14/2022
Goodman	Scott	BC	NYS AFC Five Points of Command	Monroe Co	3/10/2022	\$ 35.00	0	3	
Hayes	Tom	Capt	FEMA Planning Team Course	PSTF	3/8-3/11/2022	\$ -	24	24	3/8/2022
Hayes	Tom	Capt	FEMA Safety Office Course	PSTF	3/14-3/16/2022	\$ -	38	24	3/13, 3/16
Hendershott	Ryan	Lt.	FO1 - Planning and Emergency	Henrietta	3/24/2022	\$ -	8	9	3/24, 3/31/2022
Holley	Mark	FF	Fire Instructor 1	Monroe Co	5/23-5/27/2022	\$ -	24	40	5/24/2022
Kelly	Kyle	FF	FEMA Safety Office Course	PSTF	3/14-3/16	\$ -	24	24	3/14/2022
Kinney	Sean	FF	PEER Support Training	Erie Co	4/8-4/9/2022	\$ 295.00	0	16	
Lewis	Tim	Lt	Fire Department Instructor Conference	Indiana	4/24-4/30/2022	\$ 2,710.00	48	40	4/23,4/28
Marshall	Chuck	BC	State Chief Mini Conference	Monroe Co	3/28/2022	\$ 35.00	0	3	
Marshall	Josh	FF	Fire Department Instructor Conference	Indiana	4/24-4/30	\$ 2,820.00	48	40	4/25, 4/30
Martin	Frank	Lt	Fire Instructor 1	Monroe Co	5/23-5/27/2022	\$ -	24	40	5/24/2022
Mosher	William	FF	Fire Instructor 1	Monroe Co	5/23-5/27/2022	\$ -	24	40	5/26/2022
Mosher	William	FF	Truck Co Thoughts	PSTF	2/24 & 3/3	\$ -			
Pfluke	Scott	Capt	Truck Company Thoughts	Monroe Co	2/23-3/3/2022	\$ -	0	4	
Potter	Jeff	Lt	FO1 - Planning and Emergency	Henrietta	3/24/2022	\$ -	4	9	3/24/2022
Rosario	Donato	FF	Fire Instructor 1	Monroe Co	5/23-5/27/2022	\$ -	24	40	5/24, 5/27/2022
Routly	Scott	FF	Fire Instructor 1	Monroe Co	3/21-3/25/2022	\$ -	24	40	
Sauer	Abby	FF	Rope Rescue Ops	Genesee Co	4/23-5/1/22	\$ -	24	32	4/30/2022
Tam	Justin	Lt.	Instructor Authorization Conference	Montour Falls	3/21-3/22/2022	\$ 201.00	0	16	
Volo	Nick	FF	Fire Instructor 1	Monroe Co	5/23-5/27/2022	\$ -	24	40	5/26/2022
Wagner	Steve	Lt.	Command/Control of Incident Operations	NFA	2/26-3/4/2022	\$0	24	40	2/28/2022
Weatherell	Dwane	FF	Fire Department Instructor Conference	Indiana	4/24-4/30	\$ 2,760.00	48	40	4/23, 4/28
Whitehead	Matthew	FF	FO1 - Planning and Emergency	Henrietta	3/24/2022	\$ -			
Whitehead	Matthew	FF	Fire Department Instructor Conference	Indiana	4/24-4/30	\$ 2,770.00	0	40	
Younger	Robert	FF	Fire Department Instructor Conference	Indiana	4/24-4/30	\$ -	24	40	
Younger	Robert	FF	Swift Water Technician	SPTC	4/19-4/22/22	\$ -	24	40	4/21/2022
Younger	Robert	FF	Instructor Authorization Conference	Montour Falls	3/21-3/24/2022	\$ -	0	32	

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 59, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to approve the 2021 Treasurer's Report, as presented.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 60, 2022

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to accept 2022 Lawn service quotes for Stations 4 and 5. Station 6 will be held until construction is complete.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 61, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to approve the request from Company 2 to hold an Easter Egg Hunt fund raiser on April 9th at Martin Road Park.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 62, 2022

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to authorize up to 7 members attend the 2022 Town of Henrietta State of the Town Address on March 30, 2022 at a cost of \$25 per ticket.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 63, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to approve the request from Firefighter Brian Ely to attend Columbia Southern University to continue efforts to obtain his bachelor’s degree in Fire Administration as designated in article 9: Schooling of the HPFADA – IAFF 3738 contract.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 64, 2022

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to amend Resolution 60, 2021 to approve and execute a Utility Easement from RG&E for the installation of a 7x14x7 manhole at Station 6.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 65, 2022

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the Station 6 project change order from Landry Mechanical, #1-0601, in the amount of \$35,997.47.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 66, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to approve the Station 6 project change order from Kaplan-Schmidt Electric, #E01, in the amount of \$43,218.53.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	

Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 67, 2022

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve company officer promotions as follows: Trey Smith and Lee Biscardi to lieutenant as recommended by the chief's office to fill openings.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 68, 2022

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the 2021 LOSAP report, dated March 8, 2022, as presented.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye- sections 1-7, 9 -Abstain section 8	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

Motion to adjourn the meeting at 8:12 PM by Commissioner Martin, seconded by Commissioner Stafford.