

Pursuant to call, a Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at 850 Bailey Road West Henrietta, NY on Tuesday September 20, 2022 at 5:30 P.M. with remote public access.

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MEMBERS PRESENT:

Chairman, William Heist  
Commissioner, William R. Gilchrist  
Commissioner, F. Joe Martin  
Commissioner, Scott Pfluke  
Commissioner, Michael Stafford  
Sec./Treas., Barbara A. Schaeffer  
Clerk, Samantha Robinson  
Counsel, Louise R. Beale

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MEMBERS ABSENT:

Chairman Heist opened the meeting at 5:36 PM.

A moment of silence was observed in honor of the passing of Sue Gladstone.

RESOLUTION NO. 133, 2022

On motion of Commissioner Gilchrist, seconded by Commissioner Pfluke, resolved to approve the minutes from the August 16, 2022 meeting.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 134, 2022

On motion of Commissioner Stafford, seconded by Commissioner Martin, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 37352-37425 in the amount of \$272,046.11 and the capital fund – check numbers 10215-10222 the amount of \$163,361.37, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 135, 2022

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:
Roberts	Tim	Capt	Fire/EMS Behavioral Health	PSTF	10/11/2022	\$ -	0	3	
Kinney	Sean	FF	Fire/EMS Behavioral Health	PSTF	10/11/2022	\$ -	0	3	
Bushen	Georgia	FF	Fire/EMS Behavioral Health	PSTF	10/11/2022	\$ -	0	3	
Barber	Ryan	Lt.	Command and Control-Target Hazard	NFA	11/13-11/18/2022	\$ 400.00	48	40	11/14,11/17
Roberts	Tim	Capt	Fire Officer 3	Montour Falls	11/7 - 12/02	\$ 552.00	72	80	11/7,11/28,12/01
Roberts	Tim	Capt	Public Information Officer	Genesee Co	10/25 - 10/26/2022	\$ 85.00	0	16	
Hammon	Chuck	Capt	Public Information Officer	Genesee Co	10/25-10/26/2022	\$ -	0	16	
Dodson	Chuck	Capt	Public Information Officer	Genesee Co	10/25 - 10/26/2022	\$ -	0	16	
Dodson	Chuck	Capt	Fire Investigation Conference	Montour Falls	11/15-11/17/2022	\$ -	0	16	
Hayes	Tom	Capt	Autism Awareness	PSTF	10/26/2022	\$ -	10	8	10/26/2022
Kidwell	Dan	FF	CLI Course	PSTF	10/22 - 10/23/2022	\$ 180.00	24	16	10/23/2022
Potter	Jeff	Lt.	FO 1 - Health and Safety	Station 6	11/2 - 11/30/2022	\$ -	4	12	11/16,11/30
Potter	Jeff	Lt.	FO 1 - Leadership/Supervision	Station 6	10/5 - 10/26/2022	\$ -	4	12	10/26/2022
Routly	Scott	FF	FO1 - Health and Safety	Station 6	11/2 - 11/30/2022	\$ -	4	12	11/16/2022
Routly	Scott	FF	FO1 - Leadership/Supervision	Station 6	10/5 - 10/26/2022	\$ -	4	12	10/26/2022
Blair	Jeff	FF	Public Information Officer	Genesee Co	10/25 - 10/26/2022	\$ -	0	16	
Wagner	Mike	Lt.	NYS Collapse Series	PSTF	9/26 - 10/7/2022	\$ -	72	80	9/28,10/3,10/6
Lowry	Nick	FF	NYS Collapse Series	PSTF	9/26 - 10/7/2022	\$ -	48	80	9/29,10/7
Czajka	Craig	FF	FO1 - Leadership/Supervision	Henrietta	9/28/2022	\$ -	0	15	
Whitehead	Matthew	FF	FO1 - Leadership/Supervision	Henrietta	9/28/2022	\$ -	0	15	
Whitehead	Matthew	FF	FO1 - Health and Safety	Henrietta	11/2/2022	\$ -	0	12	
Bushen	Georgia	FF	FO1 - Leadership/Supervision	Henrietta	9/28/2022	\$ -	8	15	9/28,10/19 - 4 hrs.
Bushen	Georgia	FF	FO1 - Health and Safety	Henrietta	11/2/2022	\$ -	0	12	
Hicks	Quintin	FF	FO1 - Leadership/Supervision	Henrietta	9/28/2022	\$ -	0	15	
Ely	Brian	FF	FO1 - Leadership/Supervision	Henrietta	9/28/2022	\$ -	8	15	9/28,10/19 - 4hrs
Ely	Brian	FF	FO1 - Health and Safety	Henrietta	11/2/2022	\$ -	0	12	
Guhl	Jared	BC	Fire Investigation Conference	Montour Falls	11/15-11/17/2022	\$ -	38	16	11/14N,11/17

Duly put to vote as follows:

Commissioner Stafford            Voting Aye  
 Commissioner Martin            Voting Aye  
 Commissioner Heist              Voting Aye  
 Commissioner Gilchrist          Voting Aye  
 Commissioner Pfluke             Voting Aye                    CARRIED

**RESOLUTION NO. 136, 2022**

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to approve the following surplus:  
 #51067, 5800- Bunker pants and boots damaged at a fire on BHTL Rd  
 #8222- Protégé CO meter (reached end of life- 24 months)

Duly put to vote as follows:

Commissioner Pfluke              Voting Aye  
 Commissioner Gilchrist          Voting Aye  
 Commissioner Heist              Voting Aye  
 Commissioner Martin            Voting Aye  
 Commissioner Stafford          Voting Aye                    CARRIED

**RESOLUTION NO. 137, 2022**

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to approve the request for medical leave of absence from Alicia Lyman (Co. 2) effective 9/20/22 to TBD.

Duly put to vote as follows:

Commissioner Stafford            Voting Aye  
 Commissioner Martin            Voting Aye  
 Commissioner Heist              Voting Aye  
 Commissioner Gilchrist          Voting Aye  
 Commissioner Pfluke             Voting Aye                    CARRIED

**RESOLUTION NO. 138, 2022**

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to accept Co. #1 volunteer recruit, Ashley Turner, upon successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 139, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to authorize the fund-raising event request from Company 3 for a Turkey Party to be held on November 19, 2022.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 140, 2022

On motion of Commissioner Martin, seconded by Commissioner Pfluke, resolved to authorize the request from Department of Public Safety to add an additional day per month for the CPS car seat installation fitting station. Stations to be held the first and third Thursday of the month, at Station 7, from Noon to 5PM.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 141, 2022

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to go into Executive Session at 6:04PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.

All voting Aye.

**\*\*\* Executive Session 6:04pm**

**\*\*\* Returned from Executive Session at 6:15PM.**

RESOLUTION NO. 143, 2022

On motion of Commissioner Pfluke, seconded by Commissioner Martin, resolved to approve the 2023 Proposed Budget in the amount of \$17,548,320. The amount to be raised by taxes is \$17,197,320. The Proposed 2023 tax rate is \$3.3508 per thousand assessed value at 100% valuation. The estimated fund balance is \$1,596,841.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 144, 2022

On the motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to hold a Public Hearing on the 18<sup>th</sup> day of October, 2022 at 5:30 p.m. for the purpose of discussing the contents of the District’s proposed 2023 budget.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 145, 2022

On motion of Commissioner Martin, seconded by Commissioner Stafford, resolved to cancel the October 11<sup>th</sup> Board Meeting and reschedule it to be held immediately following a Budget Hearing scheduled for October 18, 2022 at 5:30PM.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 146, 2022

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolved to authorize the budgeted purchase of fire hose from Whitmer Public Safety Group (Fire Store), as sole source, in the amount of \$19,843, including shipping.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 147, 2022

On motion of Commissioner Stafford, seconded by Commissioner Gilchrist, resolved to authorize spending up to \$750 in refreshments for the peer support event that we are hosting on 10/25-10/26/2022 called Assisting Individuals in Crisis.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 148, 2022

On motion of Commissioner Stafford, seconded by Commissioner Gilchrist, resolved to approve the quote for the All-Works phone system to be installed at Station 6 in the amount of \$6,854.66 by Soho Networks to be funded through the F&E capital budget line. An additional quote was received from Just Solutions.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 149, 2022

On motion of Commissioner Stafford, seconded by Commissioner Martin, resolved to accept the quote from the Town of Henrietta and pursue an inter-municipal agreement for the milling/paving of 2 access roads at the training center 400' x 15' and 110' x 12' and tie into existing concrete apron at a cost not to exceed \$18,387.89. Bayside also submitted a quote in the amount of \$25,300.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Heist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

**\*\* The October 11, 2022 Board Meeting has been cancelled and rescheduled for immediately following the Public Hearing on October 18, 2022 at 5:30PM.**

Motion to adjourn the meeting at 8:00 PM by Commissioner Gilchrist, seconded by Commissioner Pfluke.