

Pursuant to call, a Board Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District Station #4, 850 Bailey Road, W. Henrietta, NY on October 15, 2024 immediately following the Public Hearing scheduled for 5:30PM with public remote access.

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.
Commissioner William R. Gilchrist
Commissioner Jeffrey Wilson
Commissioner Ronald Barber
Commissioner Scott Pfluke
Sec./Treas. Barbara A. Schaeffer
Clerk Samantha Robinson
Counsel Peter J. Weishaar

MEMBERS ABSENT:

Chairman Martin opened the Board meeting at 5:49 PM.

RESOLUTION NO. 172, 2024

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to go into Executive Session at 5:50PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
All in favor.

RESOLUTION NO. 173, 2024

On motion of Commissioner Martin, seconded by Commissioner Barber, resolved to respond to proposal to resolve Grievance Step 3 in writing, subject to the approval of labor counsel.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

Returned from Executive Session at 6:20PM.

RESOLUTION NO. 174, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved
WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District has previously adopted a proposed budget for 2025 and estimates of fund balances in preparation for the annual budget hearing, and
WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District held the annual fire district budget hearing on notice to the public on October 15, 2024, and
WHEREAS, the Board has considered the proposed budget and comments received on the proposed budget at said budget hearing, and
WHEREAS, the Board has determined that the financial needs of the fire district for fiscal year 2025 cannot be supported by a budget that would comply with the real property tax cap established pursuant to General Municipal Law Section 3-c as the proposed budget for 2025 calls for a real property tax levy that will exceed the real property tax cap permitting only a 2% increase in said tax levy, and
NOW, THEREFORE, BE IT RESOLVED that the Board of Fire Commissioners hereby approves a determination to override the real property tax cap for the 2025 budget in order to permit an annual real property tax levy that will exceed the real property tax cap permitting only a 2% increase in said tax levy and result in a final annual fire district budget in the amount of \$21,526,910.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

A break was taken at 6:24PM to allow Secretary Schaeffer to file the tax cap from with OSC. Break ended at 6:30PM.

RESOLUTION NO. 175, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District has previously adopted a proposed budget for 2025 and estimate of fund balances, and

WHEREAS, the annual fire district budget hearing was held on notice to the public on October 15, 2024 and

WHEREAS, the Board has considered the proposed budget and any comments received on the proposed budget at said budget hearing, and

WHEREAS, the Board has determined that the financial needs of the fire district for fiscal year 2025 cannot be supported by a budget that would comply with the real property tax cap established pursuant to General Municipal Law Section 3-c as the proposed budget for 2025 calls for a real property tax levy that will exceed the real property tax cap permitting only a 2% increase in said tax levy, and

WHEREAS, the Board of Fire Commissioners has passed a resolution to override the real property tax cap for the 2025 budget,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners hereby approves the final budget for the Henrietta Fire District for 2025 in the amount of \$21,526,910 with \$20,942,910 to be raised through real property taxes, resulting in a rate per \$1000 of \$3.475 assessed value.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 176, 2024

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the September 10, 2024 meeting minutes.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 177, 2024

On motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the following training

Last	Name	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER (Employee Requested) DR (District Required)
Derr Haverlach	Greg	FF	EVOC	Bushnell's Basin	10/21-11/9					ER
Hammon	Chuck	Captain	NYS AFC Seminar	Henrietta	11/5/2024	\$ 35.00	0	3		ER
Dinsmore	Andy	Lt	FDSOA Conference	Tampa	1/12/25 - 1/18/25	\$4,500.00				DR
Pietrzykowski	Tim	FF	TIC	Henrietta	11/1/2024			8		ER
Kelly	Kyle	FF	TIC	Henrietta	11/1/2024		0	8		ER
Tornstrom	Alyssa	FF	Under-ride	Henrietta	10/30/2024		0	8		ER
Younger	Robert	FF	TIC	Henrietta	11/1/2024	\$ -	10	8	11/1/2024 Days	ER
Younger	Robert	FF	NYS AFC Seminar	Henrietta	11/5/2024	\$ 35.00	0	3		ER
Marshall	Chuck	BC	Threat Assessment	ER	10/23/2024	\$ -				ER
Whitehead	Mathew	FF	Fire Officer 3	PSTF	10/6/2025					ER
Reed	Paul	FF	TIC	Henrietta	11/1/2024					ER
Ely	Brian	FF	Fire Instructor 1	PSTF	11/15-11/23		10	40	11/17/2024 Days	ER
Mckenzie	Alvin	Mech	Hale Pump Class	Syracuse	10/16 - 10/17	\$ 400.00		16		DR
Srinivasan	Surya	FF	NYS AFC Seminar	Henrietta	11/5/2024	\$ 50.00				ER
Dodson	Chuck	BC	NYS AFC Seminar	Henrietta	11/6/2024	35		3		ER
Dodson	Chuck	BC	BC Boot Camp	Florida	2/2-2/8/25	\$2,650.00	48	40	2/3,2/6	ER
Pantosa	Fernando	FF	FF1	PSTF	TBD					DR
Briggs	Jacob	FF	FF1	PSTF	TBD					DR
Allen	Lillie	FF	FF1	PSTF	TBD					DR
FDIC	Hebert	Damian	FDIC	Indianapolis	4/7/ - 4/12/2025	\$ 980.00				ER
FDIC	??	??	FDIC	Indianapolis	4/7/ - 4/12/2025	\$ 980.00				ER
FDIC	??	??	FDIC	Indianapolis	4/7/ - 4/12/2025	\$ 980.00				ER
FDIC	??	??	FDIC	Indianapolis	4/7/ - 4/12/2025	\$ 980.00				ER
Remelt	Charlie		Old Forge Fire School			\$ 250.58				ER
Dinsmore	Michael	AC	FDSOA Conference	Tampa	1/12/25 - 1/18/25	\$4,500.00				

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 178, 2024

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to authorize the following budget transfers: \$1,000 From Account: Public Relations - To Account: Training- Fire Prevention & Safety

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 179, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 39005-39073 and ACH/or Wire in the amount of \$308,490.92, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 180, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to approve the payment of bills by purchase order or by voucher from the CREST Grant Fund - check number 1004-1006 in the amount of \$27,554.25, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners. Grant project #26296 - Invoice details as follows:

Vendor:	Inv. #	Inv. Date	Inv. Amount	Memo-Description
Linstar	120515	9/04/24	\$ 8,235.50	Access control & surveillance equipment
Linstar	120917	9/23/24	\$ 5,684.75	Access control & surveillance materials/install
RadioMax	104840	9/16/24	\$ 5,989.00	Station Alerting
Skylight Signs	16683	9/24/24	\$ 7,645.00	Building signage

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 181, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Barber, resolved to accept the volunteer application for Clark Benham (Co. 1) pending the successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 182, 2024

On the motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to approve the status change

request from Scott Pfluke (Co. 3) to change from exterior to interior firefighter, effective 10/15/24.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Abstain	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 183, 2024

On the motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to accept the resignation from Shriya Musuku (Co. 3), effective 8/5/24, as she has moved out of state.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 184, 2024

On the motion of Commissioner Martin, seconded by Commissioner Barber, resolved to return the donation check received from the Monroe County Sheriff's Police Benevolent Association, in the amount of \$100 – with a thank you but not necessary note.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 185, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved to authorize Captain Tam to enroll in a Global Terrorism (3 credit hour) class to further his master's degree.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 186, 2024

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to accept quotes for on-call loader service for the 2024-25 snow plow season, to be review at the next commission meeting on November 12, 2024.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 187, 2024

On motion of Commissioner Wilson, seconded by Commissioner Barber, resolved that the annual election of the Henrietta Fire District shall be held on December 10, 2024 between the hours of 4:00 p.m. and 9:00 p.m. at Henrietta Fire District Station No. 4, 850 Bailey Road, West Henrietta, New York 14586 for the purpose of electing TWO (2) Fire District Commissioners. The term of office for Commissioner William Gilchrist, expires December 31, 2024. This is a FIVE (5) year term of office commencing January 1, 2025 and continuing through December 31, 2029. The term of office vacated by Michael Stafford on December 31, 2023 has TWO (2) remaining years commencing January 1, 2025 and continuing through December 31, 2026.

The following are hereby appointed as election inspectors for said election:

- Gwendolyn Hayes, Chairperson
- Annmarie Strzyzynski
- Heather Campo

The following are appointed alternate inspectors and shall assume the office of election inspector upon the inability or refusal of an inspector to assume his or her duties:

- Megan Cholach
- Barbara Sharp

Election inspectors are to be paid the sum of \$100 each for their service.

Candidates for the election shall file a petition (which specifies two- or five-year term), subscribed by twenty-five qualified voters of the Henrietta Fire District with the Fire District Secretary no later than November 20, 2024. Petitions are available from the Secretary of the Fire District.

In accordance with the Election Law, the Secretary is instructed to request from the County Board of Elections a list of registered voters in the Henrietta Fire District as of November 18, 2024.

Be it further resolved that the notice of election be published in the Rochester Business Journal, the earliest date for publication is November 6, 2024 and the latest date for publication is November 13, 2024.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 188, 2024

On motion of Commissioner Pfluke, seconded by Commissioner Wilson, resolved to accept the quote from Cummins Sales & Service to repair #652 engine in the amount of \$41,382.66.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

RESOLUTION NO. 189, 2024

On motion of Commissioner Martin, seconded by Commissioner Barber, resolved to schedule a special meeting of the Board to be held on Monday October 28, 2024 to discuss apparatus financing options.

Duly put to vote as follows:

Commissioner Barber	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 190, 2024

On the motion of Commissioner Barber, seconded by Commissioner Wilson, resolved to set aside a page in the minutes book in memory of Earl Blighton.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Barber	Voting	Aye	CARRIED

On motion of Commissioner Wilson, seconded by Commissioner Barber, the meeting adjourned at 7:25 PM.