

Pursuant to call, the Monthly Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at the Henrietta Fire District House #4, 850 Bailey Road, W. Henrietta, NY on September 19, 2023 – at 5:30PM

---

MEMBERS PRESENT:

Chairman F. Joe Martin, Jr.  
Commissioner William R. Gilchrist  
Commissioner Scott Pfluke  
Commissioner Michael Stafford  
Commissioner Jeffery Wilson  
Sec./Treas. Barbara A. Schaeffer  
Clerk Samantha Robinson  
Counsel Louise R. Beale, Esq.

MEMBERS ABSENT:

---

Chairman Martin opened the Board Meeting at 5:34 PM.

RESOLUTION NO. 137, 2023

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the minutes from the regular meeting held on August 15, 2023.

Duly put to vote as follows:

Commissioner Pfluke	Voting	Abstain	
Commissioner Gilchrist	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Stafford	Voting	Aye	CARRIED

RESOLUTION NO. 138, 2023

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to approve the minutes from the workshop meeting held on August 28, 2023.

Duly put to vote as follows:

Commissioner Stafford	Voting	Abstain	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 139, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to approve the payment of bills by purchase order or by voucher from the general fund - check numbers 38134-38208 and ACH in the amount of \$423,177.86 and capital fund (Station 6) – check numbers 10276-10277 in the amount of \$2,268.32, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Stafford	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Pfluke	Voting	Aye	CARRIED

RESOLUTION NO. 140, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to approve the following training requests:

Last	First	Rank	Class	Location	Date	Cost	Coverage Hours Needed	Class Contact Hours	Coverage needed for:	ER (Employee Requested) DR (District Required)
Bushen	Georgia	FF	Surface Water	Henrietta	9/16-9/17/2023	\$ -	14	16	9/15N	ER
Campo	Ian	FF	Surface Water	Henrietta	9/16-9/17/2023	\$ -	0	16		ER
Czajka	Craig	FF	Engine Comp Ops	Henrietta	9/19-10/12/2023	\$ -	0	24		ER
Dake	Colin	FF	Confined Space	Henrietta	9/7,9/8,9/19,9/20	\$ -	-	32		ER
Ely	Brian	FF	Surface Water	Henrietta	9/16-9/17/2023	\$ -	14	16	9/15N	ER
Hendershott	Ryan	Lt.	Surface Water	Henrietta	9/16-9/17/2023	\$ -	24	16	9/16/2023	ER
Kelly	Kyle	FF	Surface Water	Henrietta	9/16-9/17/2023	\$ -	10	16	9/17D	ER
Lowry	Nicholas	FF	Confined Space	PSTF	9/7,9/8,9/19,9/20	\$ -	48	32	9/8, 9/19	ER
Remelt	Charlie	Capt	Engine Comp Ops	Henrietta	9/19-10/12/2023	\$ -	0	24		ER
Thalmayr	Cara	FF	Surface Water	Henrietta	9/16-9/17/2023		10	16	9/17D	ER
Weatherell	Dwane	FF	Foundations of Emergency Management	Genesee Co	9/11-9/15/2023	\$ -	24	40	9/14/2023	ER
Weatherell	Dwane	FF	Science of Disaster	Genesee Co	10/10-10/11/2023	\$ -	10	16	10/11D	ER
Weatherell	Dwane	FF	Planning - Emergency Operations	Genesee Co	10/24-10/25/2023	\$ -	24	16	10/24/2023	ER
Weatherell	Dwane	FF	Public Information Basics	Genesee Co	11/28-11/30/2023	\$ -	24	24	11/28/2023	ER
Greene	James	FF	North American Vehicle Rescue Challenge	E. Patchogue NY	10/18 - 10/22/23					ER
4 registrations			\$1275 each	FDIC	Per MD	\$ 5,100.00				ER
Pollock	DJ	FF	Fire Instructor 2	Montour Falls	12/3-12/8/2023	\$ 325.00	34	40	12/3N,12/6	ER
Phillips	JJ	FF	Fire Instructor 2	Montour Falls	12/3-12/8/2023	\$ 325.00	34	40	12/3N,12/6	ER
Pietrzykowski	Tim	FF	Fire Instructor 2	Montour Falls	12/3-12/8/2023	\$ 325.00	34	40	12/3N,12/6	ER

Duly put to vote as follows:

Commissioner Pfluke            Voting Aye  
 Commissioner Gilchrist        Voting Aye  
 Commissioner Martin            Voting Aye  
 Commissioner Wilson            Voting Aye  
 Commissioner Stafford         Voting Aye        CARRIED

RESOLUTION NO. 141, 2023

On the motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to hold a Public Hearing on the 17<sup>th</sup> day of October, 2023 at 5:30 p.m. for the purpose of discussing the contents of the District’s proposed 2024 budget and to reschedule the October 10, 2023 Board Meeting to be held immediately following the Public Hearing.

Duly put to vote as follows:

Commissioner Stafford            Voting Aye  
 Commissioner Wilson            Voting Aye  
 Commissioner Martin            Voting Aye  
 Commissioner Gilchrist        Voting Aye  
 Commissioner Pfluke            Voting Aye        CARRIED

RESOLUTION NO. 142, 2023

On motion of Commissioner Wilson, seconded by Commissioner Stafford, resolved to surplus one 2015- 32 GIG I-Pad.

Duly put to vote as follows:

Commissioner Pfluke            Voting Aye  
 Commissioner Gilchrist        Voting Aye  
 Commissioner Martin            Voting Aye  
 Commissioner Wilson            Voting Aye  
 Commissioner Stafford         Voting Aye        CARRIED

RESOLUTION NO. 143, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to accept the request from Alex Shafer (Co #1) for a medical leave due to injury with an estimated return in December 2023.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 144, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to accept Co #1 volunteer application from Andrew DeMersman, upon successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 145, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to table the discussion regarding recruit Nicholas DiProspero residency status to the October meeting.

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 146, 2023

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to allow Simon Gorby to volunteer his services to the Henrietta Fire District on an on-going basis while he is attending RIT and authorize the Chief to accept such services in his discretion, pursuant to New York General Municipal Law 209-I (1-a).

Duly put to vote as follows:

Commissioner Stafford	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Pfluke	Voting Aye	CARRIED

RESOLUTION NO. 147, 2023

On motion of Commissioner Wilson, seconded by Commissioner Pfluke, resolved to accept Co #3 volunteer application from Sydney DeVitto, upon successful completion of the recruit process.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	

Commissioner Wilson            Voting Aye  
Commissioner Stafford        Voting Aye    CARRIED

RESOLUTION NO. 148, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to authorize the education reimbursement request from Charles Dodson to complete his bachelor's degree from Columbia Southern University in Fire Administration, per the CBA guidelines.

Duly put to vote as follows:

Commissioner Stafford        Voting Aye  
Commissioner Wilson        Voting Aye  
Commissioner Martin        Voting Aye  
Commissioner Gilchrist      Voting Aye  
Commissioner Pfluke        Voting Aye    CARRIED

RESOLUTION NO. 149, 2023

On motion of Commissioner Wilson, seconded by Commissioner Stafford, resolved to authorize the education reimbursement request from Cara Thalmayr to complete her associate's degree from MCC in Fire Science Technology, per the CBA guidelines.

Duly put to vote as follows:

Commissioner Pfluke        Voting Aye  
Commissioner Gilchrist      Voting Aye  
Commissioner Martin        Voting Aye  
Commissioner Wilson        Voting Aye  
Commissioner Stafford      Voting Aye    CARRIED

RESOLUTION NO. 150, 2023

On motion of Commissioner Stafford, seconded by Commissioner Gilchrist, resolved to approve the 2024 Proposed Budget in the amount of \$19,958,325. The amount to be raised by taxes is \$19,703,325. The Proposed 2024 tax rate is \$3.2958 per thousand assessed value at 100% valuation. The estimated fund balance is \$1,801,800.

Duly put to vote as follows:

Commissioner Stafford        Voting Aye  
Commissioner Wilson        Voting Aye  
Commissioner Martin        Voting Aye  
Commissioner Gilchrist      Voting Aye  
Commissioner Pfluke        Voting Nay    CARRIED

RESOLUTION NO. 151, 2023

On motion of Commissioner Gilchrist, seconded by Commissioner Wilson, resolved to go into Executive Session at 6:58PM to discuss the medical, financial, credit or employment history of a particular person, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person. Returned from Executive Session and reopened the meeting at 7:09PM.

RESOLUTION NO. 152, 2023

On motion of Commissioner Pfluke, seconded by Commissioner Stafford, resolved to authorize the surplus of 2011 Chevy Tahoe and advertise to accept sealed bids for purchase. Minimum bid to be \$3,000.

Duly put to vote as follows:

Commissioner Stafford        Voting Aye  
Commissioner Wilson        Voting Aye  
Commissioner Martin        Voting Aye  
Commissioner Gilchrist      Voting Aye

Commissioner Pfluke            Voting Aye    CARRIED  
RESOLUTION NO. 153, 2023

On the motion of Commissioner Stafford, seconded by Commissioner Wilson,

WHEREAS, the Henrietta Fire District has been awarded a grant from the Community Resiliency, Economic Sustainability and Technology Program (CREST Program) in the amount of \$57,000 to cover the cost of products for infrastructure improvements to Station 7, and

WHEREAS, the grant does not cover all costs necessary to complete the project such as implementation costs and maintenance agreements,

NOW, THEREFORE, it is hereby

RESOLVED, that the District will provide the balance of funds necessary to complete this project.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 154, 2023

On the motion of Commissioner Stafford, seconded by Commissioner Gilchrist,

WHEREAS, the County of Monroe and the Henrietta Fire District have a shared interest in enhancing public safety networks and equipment for their mutual benefit, and

WHEREAS, the County secured Futurecomm Model TT1259-100 800 mhz simplex mode vehicle in-band repeaters for use by municipal and public safety organizations (“Simplex Mode Repeater”), and

WHEREAS, the Henrietta Fire District and the County of Monroe agree that having the County provide four (4) Simplex Mode Repeaters to the District in accordance with the attached Intermunicipal Agreement would be in the best interest of both the County and the Fire District to enhance radio coverage and safety within the Fire District and the County,

NOW, THEREFORE, BE IT RESOLVED, that the attached Intermunicipal Agreement between the County and the District be approved and the Chairman is authorized to sign said Agreement.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 155, 2023

On motion of Commissioner Stafford, seconded by Commissioner Wilson, resolved to extend the service agreement with When I Work for Volunteer Scheduling for an additional 6 months, at a cost of \$162.50 per month.

Duly put to vote as follows:

Commissioner Pfluke	Voting Aye	
Commissioner Gilchrist	Voting Aye	
Commissioner Martin	Voting Aye	
Commissioner Wilson	Voting Aye	
Commissioner Stafford	Voting Aye	CARRIED

RESOLUTION NO. 156, 2023

On motion of Commissioner Wilson, seconded by Commissioner Gilchrist, resolved to authorize the services from United Diagnostic Services LLC for the comprehensive cancer screening, at a cost of \$300 per member.

Duly put to vote as follows:

Commissioner Stafford	Voting	Aye	
Commissioner Wilson	Voting	Aye	
Commissioner Martin	Voting	Aye	
Commissioner Gilchrist	Voting	Aye	
Commissioner Pfluke	Voting	Nay	CARRIED

Motion to adjourn the meeting at 7:45PM by Commissioner Gilchrist, seconded by Commissioner Wilson.