

Pursuant to call, a Meeting of the Henrietta Fire District, County of Monroe, State of NY, was duly held at 850 Bailey Road on January 12, 2021 immediately following the Org. Meeting with public remote access.

MEMBERS PRESENT:

Chairman, William Heist
Commissioner, William R. Gilchrist
Commissioner, F. Joe Martin
Commissioner, Terry Ovenshire
Commissioner, Scott Pfluke
Sec./Treas., Barbara A. Schaeffer
Clerk, Samantha Robinson
Counsel, Louise R. Beale

MEMBERS ABSENT:

Chairman Heist opened the meeting at 5:42 PM.

RESOLUTION NO. 16, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve the minutes of the December 15th Board Meeting.

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye
Commissioner Martin Voting Aye
Commissioner Heist Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 17, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the payment of bills by purchase order or by voucher for the general fund - check numbers 36033-36091 in the amount of \$331,138.19, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners

Duly put to vote as follows:

Commissioner Pfluke Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Heist Voting Aye
Commissioner Martin Voting Aye
Commissioner Ovenshire Voting Aye CARRIED

RESOLUTION NO. 18, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to accept the resignation of Patrick Paulot (company 3) effective 1/4/2021.

Duly put to vote as follows:

Commissioner Ovenshire Voting Aye
Commissioner Martin Voting Aye
Commissioner Heist Voting Aye
Commissioner Gilchrist Voting Aye
Commissioner Pfluke Voting Aye CARRIED

RESOLUTION NO. 19, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to accept the resignation of Joshua Slack (company 1) effective 1/12/2021.

Duly put to vote as follows:

| | | |
|------------------------|------------|---------|
| Commissioner Pfluke | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Heist | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Ovenshire | Voting Aye | CARRIED |

RESOLUTION NO. 20, 2021

On motion of Commissioner Martin, seconded by Commissioner Ovenshire, resolved to approve the fundraising request from Company 1 for their annual fund drive for 2021, chairperson is Kevin Carpenter.

Duly put to vote as follows:

| | | |
|------------------------|------------|---------|
| Commissioner Ovenshire | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Heist | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

RESOLUTION NO. 21, 2021

On motion of Commissioner Martin, seconded by Commissioner Ovenshire, resolved to approve the fundraising request from Ol Henriess Drill Team for their 2021 annual golf tournament at Victor Hills GC, co-chairmen are Greg Wood and Dean Marshall III.

Duly put to vote as follows:

| | | |
|------------------------|------------|---------|
| Commissioner Pfluke | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Heist | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Ovenshire | Voting Aye | CARRIED |

RESOLUTION NO. 22, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to approve the following training requests:

| Last | First | Rank | Class | Location | Date | Cost | Other | Coverage Hours Needed | Class Contact Hours | Coverage needed for: |
|--------|-------|------|-----------------|---------------|----------------|-----------|-------|-----------------------|---------------------|----------------------|
| Lewis | Tim | FF | Fire Officer II | Montour Falls | 1/18-1/22/2021 | \$ 256.00 | | 48 | 64 | 1/18 and 1/22 |
| Kryw | Brian | LT | Fire Officer II | Montour Falls | 1/18-1/22/2021 | \$ 256.00 | | 48 | 64 | 1/18 and 1/23 |
| Gerger | Ted | FF | Fire Officer II | Montour Falls | 1/18-1/22/2021 | \$ 216.00 | | 38 | 64 | 1/17N and 1/30 |

Duly put to vote as follows:

| | | |
|------------------------|------------|---------|
| Commissioner Ovenshire | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Heist | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

RESOLUTION NO. 23, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolve to approve the following budget transfers:

| <u>From:</u> | <u>To:</u> | <u>Amount Transferred</u> |
|------------------------------------|-----------------------------------|---------------------------|
| PR- Lieutenant 3410113 | PR- Captain 3410116 | \$29,600 |
| | PR- A. Chief 3410114 | 5,600 |
| | PR- Chief 3410115 | 17,200 |
| PR- Clerk 3410123 | PR- Sec/Treas. 3410121 | \$ 180 |
| Bldg. Maintenance. (Sta 4) 3410412 | Bldg. Maintenance (Sta 5) 3410413 | \$ 600 |

Duly put to vote as follows:

| | | |
|------------------------|------------|---------|
| Commissioner Pfluke | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Heist | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Ovenshire | Voting Aye | CARRIED |

RESOLUTION NO. 24, 2021

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved

WHEREAS, As authorized by Article 11-A of the New York State General Municipal Law the Board of Fire Commissioners of the Henrietta Fire District established a Service Award Program for active volunteer firefighters of the Henrietta Fire District; and

WHEREAS, Active volunteer firefighters earn Service Award Program service credit under the Service Award Program Point System adopted by the Board of Commissioners of the Henrietta Fire District; and

WHEREAS, In response to the outbreak of Novel Coronavirus, COVID-19, NYS Governor Andrew Cuomo declared a State Disaster Emergency on March 7, 2020 with Executive Order 202 of 2020. In response to the State Disaster Emergency declaration, the Henrietta Fire District adopted guidelines restricting the holding of activities for which points could be earned during the State Disaster Emergency; and

WHEREAS, In recognition of the negative effect Special Emergency Response Rules restricting firefighter responses to emergency responses or restricting the holding of activities for which points could be earned due to guidelines related to the state disaster emergency, have on the ability of active volunteer firefighters to earn service credit during 2020 under service award program point systems, New York State legislators and Governor Andrew Cuomo enacted legislation intended to prevent active volunteer firefighters who would have otherwise earned service award program service credit during 2020 from failing to earn a year of service award program service credit; and

WHEREAS, This legislation, New York General Municipal Law Section 217(p), authorizes the Henrietta Fire District Board of Fire Commissioners to adopt a resolution to amend the Henrietta Fire District Service Award Program point system by adding a new category to the point system under which up to five (5) points per month (prorated for periods of less than one month) may be awarded to active volunteer firefighters during the period when the guidelines restricting the holding of activities were in place;

NOW, THEREFORE,

BE IT RESOLVED that The Board of Fire Commissioners of the Henrietta Fire District adds the following new category to the Henrietta Fire District Service Award Program Point System:

COVID-19 Pandemic of 2020

As a result of the COVID-19 Pandemic of 2020, the Henrietta Fire District adopted guidelines under which the activities for which active volunteer firefighters could earn points under the Henrietta Fire District Service Award Program point system were reduced from March 15, 2020 through June 30, 2020. During this time period all active volunteer firefighter members of the Henrietta Fire District shall be awarded 5 points per month with such number of points prorated for periods of less than a complete month. Such points shall be in addition to any points earned by the firefighter and shall be counted in determining the total points earned for the 2020 calendar year, but shall not otherwise change the specific

requirements of the Henrietta Fire District Service Award Program point system.

As soon as administratively feasible after the adoption of this resolution by the Henrietta Fire District Board of Fire Commissioners, active volunteer firefighter members of the Henrietta Fire District shall be given a written Notice of Amendment announcing the adoption of, and including an explanation of, this additional category to the point system.

Since this amendment to the Henrietta Fire District Service Award Program points system is intended to prevent active volunteer firefighters who would have otherwise earned service award program credit under the Henrietta Fire District point system during 2020 from failing to earn credit during 2020, the adoption of this resolution is expected to have little if any effect on the annual cost of the Henrietta Fire District Service Award Program.

All other provisions of the Henrietta Fire District service award program shall remain the same.

Duly put to vote as follows:

| | | |
|------------------------|------------|---------|
| Commissioner Ovenshire | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Heist | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

Recess was called at 6:05PM to allow for the following promotions to be sworn in:

- Lieutenant Jared Guhl to Captain
- Firefighter Timothy Lewis to Lieutenant
- Firefighter Todd Strassner to Lieutenant
- Firefighter Frank Martin to Lieutenant
- Firefighter Paul Churnetski to Lieutenant

Meeting resumed at 6:26PM.

RESOLUTION NO. 25, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to conduct an asbestos study at Station 6, as required by DOH. Study to be conducted by Lozier Environmental at a cost of \$2,519.

Duly put to vote as follows:

| | | |
|------------------------|------------|---------|
| Commissioner Ovenshire | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Heist | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

RESOLUTION NO. 26, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to, after review by district counsel, accept the contract from Foundation Design P.C. for Geotech services to be performed at Station 6, as required by DOH. Cost to be \$6,800.

Duly put to vote as follows:

| | | |
|------------------------|------------|---------|
| Commissioner Pfluke | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Heist | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Ovenshire | Voting Aye | CARRIED |

RESOLUTION NO. 27, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to develop RFP's for Construction Manager and Resident Project Manager for the Station 6 project. Station 6 committee to receive quotes and present recommendation to the Board for consideration at a Board Workshop to be held, and noticed, on Monday January 25, 2021 at Station 4. Meeting access for the public to be as follows:

Join with Google Meet at: meet.google.com/fbc-xiat-muz OR join by phone at: (US) +1 346-800-3698 PIN: 616 300 475#

Duly put to vote as follows:

| | | |
|------------------------|------------|---------|
| Commissioner Ovenshire | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Heist | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

RESOLUTION NO. 28, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to authorize Chief Cholach to approve up to \$10,000 (per instance) in change orders for the Station 6 project in a 30-day period with immediate notification to the Board.

Duly put to vote as follows:

| | | |
|------------------------|------------|---------|
| Commissioner Ovenshire | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Heist | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

RESOLUTION NO. 29, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve the purchase of 1- 14" Stihl rotary saw for #640 at a cost of \$1,058.16 – with the existing saw to move to the reserve quint. Cost to purchase at Admar Supply is under state bid cost.

Duly put to vote as follows:

| | | |
|------------------------|------------|---------|
| Commissioner Pfluke | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Heist | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Ovenshire | Voting Aye | CARRIED |

RESOLUTION NO. 30, 2021

On motion of Commissioner Gilchrist, seconded by Commissioner Martin, resolved to purchase fabricated mounts from MHS Custom Fabrications at a cost of \$3,400. Parts are needed to mount Hurst tools to 3 apparatus: #642, #652 and #662.

Duly put to vote as follows:

| | | |
|------------------------|------------|---------|
| Commissioner Ovenshire | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Heist | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

RESOLUTION NO. 31, 2021

On motion of Commissioner Martin, seconded by Commissioner Gilchrist, resolve to authorize Chief Cholach

to attend the NYS Career Chiefs meetings and the State Chiefs meetings in 2021.

Duly put to vote as follows:

| | | |
|------------------------|------------|---------|
| Commissioner Ovenshire | Voting Aye | |
| Commissioner Martin | Voting Aye | |
| Commissioner Heist | Voting Aye | |
| Commissioner Gilchrist | Voting Aye | |
| Commissioner Pfluke | Voting Aye | CARRIED |

Motion to go into Executive Session by Commissioner Martin, seconded by Commissioner Gilchrist for a personnel matter at 7:36PM. All voting aye. Returned from Executive Session at 7:50PM.

Motion to adjourn the meeting at 7:51 PM by Commissioner Gilchrist, seconded by Commissioner Martin.